

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING**

**Tuesday, June 8, 2004
10:00 a.m.**

**Council Chambers
Municipal District of Mackenzie Office**

Fort Vermilion, Alberta

AGENDA

CALL TO ORDER: 1. a) Call to Order

AGENDA: 2. a) Adoption of Agenda

**ADOPTION OF
THE PREVIOUS
MINUTES:**

3. a) Minutes of the May 18, 2004
Regular Council Meeting
- b) **Minutes of the June 7, 2004
Special Council Meeting**

Page 11

**BUSINESS ARISING
OUT OF THE
MINUTES:**

4. a)

DELEGATIONS:

5. a) La Crete Agricultural Society
- b)

Page 27

PUBLIC

- c) Bylaw 438/04 – Land Use Bylaw Amendment Plan 2938RS, Block 01, Lot 02, Fort Vermilion Hamlet Commercial District 1 “HC1” to Direct Control District 2 “DC2” **Page 43**
- d) Bylaw 442/04 – Land Use Bylaw Amendment To Amend Bylaw 414/04 Parcel Density and Farmstead Separation **Page 51**
- e) Bylaw 444/04 – Land Use Bylaw Amendment to Rezone from Hamlet Residential District 1 “HR1” to Mobile Home Subdivision District 1 “MHS1” and Hamlet Residential District 1 B “HR1B” Part of SW9-106-15-W5M **Page 57**
- f)
- g)
- h)

**COUNCIL
COMMITTEE AND
CAO REPORTS:**

- 7. a) Council Committee Reports
- b) CAO Report **Page 67**

**GENERAL
REPORTS:**

- 8. a) Capital Projects 2004 Progress Report and Year to Date Operating Income Statement **Page 69**

**OPERATIONAL
SERVICES:**

- | | | | |
|-----|----|--|-----------------|
| 10. | a) | 2004 Metal Recycling Program | <i>Page 103</i> |
| | b) | Tire Recycling Association of Alberta | <i>Page 105</i> |
| | c) | Preliminary Report – Advisory Committee on Water Use Practice and Policy | <i>Page 107</i> |
| | d) | Rural Water Points Maintenance | <i>Page 117</i> |
| | e) | 2005 - 2007 Local Bridge Priorities | <i>Page 121</i> |
| | f) | REDI Regional Airport Management Study – Phase II | <i>Page 129</i> |
| | g) | Director's Report | <i>Page 131</i> |
| | h) | | |
| | i) | | |
| | j) | | |

**PLANNING, EMERGENCY,
AND ENFORCEMENT
SERVICES:**

- | | | | |
|-----|----|---|-----------------|
| 11. | a) | Bylaw 440/04 – Off Site Levy for Water and Sewer for Residential Subdivision in the East part of La Crete | <i>Page 133</i> |
| | b) | Bylaw 447/04 – Land Use Bylaw Amendment Plan 042 201, Block 04, Lot 30, Zama Hamlet General "HG" to Direct Control District "DC2" | <i>Page 139</i> |

- e) Bylaw 456/04 – Land Use Bylaw Amendment Plan 882 1687, Block 08, Lot 10, Zama Hamlet General District 1 “HG1” to Direct Control District 2 “DC2” *Page 157*
- f) Municipal Water Service within the Inter-municipal Development Plan Area *Page 163*
- g) Fire Service Response Invoicing *Page 165*
- h) High Level RCMP Statistical Report January to March 2004 *Page 167*
- i) Fort Vermilion RCMP Statistical Report January to March 2003 and 2004 *Page 173*
- j) Waterfront Cottage Development *Page 177*
- k) Director’s Report *Page 183*
- l)
- m)
- n)

CORPORATE SERVICES:

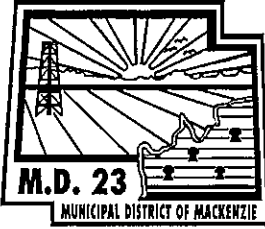
- 12. a) Bylaw 427/04 – Local Improvement Plan 49th Avenue Fort Vermilion *Page 185*
- b) Bylaw 430/04 – Local Improvement Plan 101 Street, La Crete *Page 191*
- c) Bylaw 437/04 – Debenture Borrowing for the La Crete Water Treatment Facility *Page 197*
- d) Bylaw 439/04 – Local Improvement for Water 94th Avenue *Page 203*

- h) Bylaw 454/04 – To Amend Bylaw 310/02 to Vary Local Improvement Tax Bylaw Pursuant to Section 402 of the Municipal Government Act **Page 241**
- i) Fort Vermilion Administration/
Public Works Building **Page 247**
- j) Recruitment and Retention of Physicians **Page 249**
- k) Recreation Volunteer Recognition Award **Page 261**
- l) Northwest Corridor Development Conference **Page 273**
- m) Meeting With Northern Lights Health Region **Page 275**
- n) Northwest Alberta Mayors & Reeves meeting **Page 279**
- o) Workshop Summary and Follow-up
Consultation **Page 283**
- p) Minister's Awards for Municipal Excellence **Page 299**
- q) Canadian Taxpayer Federation's
6th Annual Gas Tax Honesty Campaign **Page 305**
- r) Northern Alberta Mayor's Caucus and Reeves **Page 309**
- s) **High Level Native Friendship Society**
- t)
- u)

**IN CAMERA
SESSION:**

- 13 a) Rocky Lane East Curve Adjustment

ADJOURNMENT: 15. a) Adjournment



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	May 18, 2004 Regular Council Meeting Minutes
Agenda Item No:	3a)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the May 18, 2004 Regular Council Meeting.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That the minutes of the May 18, 2004 regular council meeting be adopted as presented.

Review:

Dept.

C.A.O.

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR COUNCIL MEETING**

**Tuesday, May 18, 2004
6:00 p.m.**

**Council Chambers, Municipal District of Mackenzie Office
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Betty Bateman	Councillor
John W. Driedger	Councillor
Willie Wieler	Councillor
Odell Flett	Councillor
Greg Newman	Councillor
Pat Kulscar	Councillor
Joe Peters	Councillor

ABSENT:

Walter Sarapuk	Deputy Reeve
Wayne Thiessen	Councillor

ALSO PRESENT:

Harvey Prockiw	Chief Administrative Officer
Barb Spurgeon	Executive Assistant
Bill Landiuk	Director of Corporate Services
Mike Savard	Director of Operational Services
Paul Driedger	Director of Planning, Emergency and Enforcement Services

Minutes of the regular Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, May 18, 2004 in the Council Chambers of the Municipal District of Mackenzie office, Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 6:02 p.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 04-365 **MOVED** by Councillor Driedger

That the agenda be adopted as amended by adding:

- 5. b) NCDC Fall Conference
- 10. e) Policy PW009 – Dust Control

CARRIED

**ADOPTION OF
THE PREVIOUS
MINUTES:**

- 3. a) **Minutes of the May 4, 2004
Regular Council Meeting**

MOTION 04-366 **MOVED** by Councillor Kulscar

That the minutes of the May 4, 2004 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE
MINUTES:**

- 4. There were no items under this heading.

DELEGATIONS: 5. a) **La Crete Agricultural Society**

Reeve Neufeld welcomed Helen Braun and Eva Friesen from the La Crete Agricultural Society to the table at 6:05 p.m.

Ms. Braun shared with Council their plans to construct a new community center of approximately 10,000 square feet, and requested the MD's support.

Reeve Neufeld thanked the representatives from the La Crete Agricultural Society who left the table at 6:22 p.m.

- 5. b) **Northern Corridor Development Corporation
Fall Conference - Delegation**

Reeve Neufeld welcomed Dianne Hunter from the Town of High Level to the table at 6:25 p.m.

Dianne Hunter reported on the Fall Conference being hosted by the three municipalities, and requested the MD's support.

Reeve Neufeld thanked Dianne Hunter who left the table at 6:43 p.m.

Reeve Neufeld recessed the meeting at 6:43 p.m.

Reeve Neufeld reconvened the meeting at 6:53 p.m.

MOTION 04-367 MOVED by Councillor Kulscar

That the Reeve contact Graham Kedgley to request the NCDC Banquet be held in Fort Vermilion.

CARRIED

**PUBLIC
HEARINGS**

6. a) **Bylaw 434/04 – Land Use Bylaw Amendment to
Add Mobile Homes to Hamlet General District 1 “HG1”**

Reeve Neufeld called the public hearing for Bylaw 434/04 to order at 7:05 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 434/04 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 434/04. Paul Driedger answered that there were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 434/04.

Reeve Neufeld closed the public hearing for Bylaw 434/04 at 7:06 p.m.

MOTION 04-368 **MOVED** by Councillor Kulscar

Bylaw 434/04
Second Reading

That second reading be given to Bylaw 434/04, being a Land Use Bylaw Amendment to add Mobile Homes to Hamlet General District 1 "HG1" as a Discretionary Use.

CARRIED

MOTION 04-369 **MOVED** by Councillor Bateman

Bylaw 434/04
Third Reading

That third reading be given to Bylaw 434/04, being a Land Use Bylaw Amendment to add Mobile Homes to Hamlet General District 1 "HG1" as a Discretionary Use.

CARRIED

**COUNCIL
COMMITTEE AND
CAO REPORTS:**

7. a) **Council Committee Reports**

Councillors provided verbal reports on meetings attended since previous reporting.

Councillor Driedger reported on Mackenzie Housing Management meeting.

Councillor Peters reported no meetings.

Councillor Wieler reported on the REDI meeting.

Councillor Bateman reported on the FCSS Spring Conference

Councillor Flett reported on the FCSS Spring Conference, Fort Vermillion Recreation Board, MD Library Board

Councillor Newman reported no meetings.

Councillor Kulscar reported on the Mighty Peace Tourist Association meeting.

Reeve Neufeld reported on the FCSS Spring Conference.

MOTION 04-370 **MOVED** by Councillor Peters

That the Council Committee verbal reports be received as information.

CARRIED

MOTION 04-371 **MOVED** by Councillor Newman

That the MD sponsor a resolution to the AAMD&C conference for the province to provide funding to regional tourism associations.

CARRIED

7. b) **Chief Administrative Officer Report**

MOTION 04-372 **MOVED** by Councillor Kulscar

That the verbal report of Harvey Prockiw, Chief Administrative Officer be received for information.

CARRIED

**GENERAL
REPORTS:**

8. b) **2003 Audited Financial Statements and Audit Report**

MOTION 04-373 **MOVED** by Councillor Driedger

That the 2003 Audited Financial Statements and Audit Report be adopted.

CARRIED

8. a) **Capital Projects 2004 Progress Report and
Year to Date Operating Income Statement**

MOTION 04-374 **MOVED** by Councillor Wieler

That the surplus emergency vehicles be put out to tender.

CARRIED

MOTION 04-375 **MOVED** by Councillor Newman

That the Capital Projects 2004 Progress Report and Year to Date Operating income Statement be received for information.

CARRIED

**AGRICULTURAL
SERVICES:**

9. a) There were no items under this heading

Reeve Neufeld recessed the meeting at 8:03 p.m.

Reeve Neufeld reconvened the meeting at 8:12 p.m.

**OPERATIONAL
SERVICES:**

10. a.) **Watermain Replacement – Fort Vermilion**

MOTION 04-376 **MOVED** by Councillor Bateman

That the Fort Vermilion Watermain Replacements 2004 contract be awarded to Dechant Construction for \$674,975.

CARRIED

10. b) **Roadside Pullout and Lighting –
Hwy 697 and 88 Intersection**

MOTION 04-377 **MOVED** by Councillor Kulscar

That the Roadside Pullout and Lighting at the Highway 88 and 697 Intersection be tabled to the June 8, 2004 meeting.

CARRIED

10. c.) **Budget Reallocation**

MOTION 04-378 **MOVED** by Councillor Bateman
Requires 2/3 majority

That a change of scope for the Watermain Maintenance project (6-41-30-02) from pigging watermains in Fort Vermilion to manhole inflow prevention in La Crete be approved.

CARRIED

10. d.) **Draft Discussion Paper:
"Towards the Implementation of a
Community Aggregate Payment"**

MOTION 04-379 **MOVED** by Councillor Driedger

That the proposals formulated by the Aggregate Resource Development Task Force in the draft discussion paper, "Towards the Implementation of a Community Aggregate Payment", be approved.

CARRIED

10. e.) **PW009 – Dust Control**

MOTION 04-380 **MOVED** by Councillor Kulscar

That Policy PW009 Dust Control be received as information.

CARRIED

**PLANNING, EMERGENCY,
AND ENFORCEMENT**

SERVICES:

11. a) **Disbursement of Property: Bylaw 348/03 –
Road Closure to the South Boundary of
Section 13-105-16-W5M and the South Boundary of
Section s18, 17, 16, & SW 15-105-15-W5M**

Reeve Neufeld advised a pecuniary interest and left the meeting at 8:37 p.m.

Councillor Wieler assumed the position of Chair.

MOTION 04-381 **MOVED** by Councillor Bateman

That the north half of the closed road allowance adjacent to the south boundary of section 13-105-16-W5M and sections 18, 17, 16, & SW 15-105-15-W5M be given to the adjacent property owners along the north of the subject road allowance in exchange for property previously provided for a road, and further, that the south half of the closed road allowance adjacent to the south boundary of section 13-105-16-W5M and sections 18,17,16 & SW 15-105-15- W5M be sold to the adjacent property owners to the north of the subject road allowance at assessed market value of the property along the north of the subject road allowance.

CARRIED

Reeve Neufeld reentered the meeting at 8:38 p.m. and resumed the position of Chair.

11. b) **Bylaw 444/04 -
Land Use Bylaw Amendment to Rezone From Hamlet
Residential District 1 "HR1" to Mobile Home
Subdivision District 1 "MHS1" and Hamlet Residential
District 1B "HR1B" -Part of SW 9-106-15-W5M**

MOTION 04-382

Bylaw 444/04
First reading

MOVED by Councillor Newman

That first reading be given to Bylaw 444/04 to rezone Pt. SW 9-106-15-W5M from Hamlet Residential District 1 "HR1" to Mobile Home Subdivision 1 "MHS1" and Hamlet Residential District 1B "HR1B".

CARRIED

11. c) **Bylaw 445/04 – Land Use Bylaw Amendment to
Rezone Agricultural District 1 "A1" to Rural Country
Residential District 3 "RC3"
Pt. NE 23-104-15-W5M**

MOTION 04-383

Bylaw 445/04
First reading

MOVED by Councillor Driedger

That first reading be given to Bylaw 445/04 to rezone t. NE 23-104-15-W5M from Agricultural District 1 "A1" to Rural Country Residential District 3 "RC3"

CARRIED

11. d) **Bylaw 446/04 – Land Use Bylaw Amendment to
Rezone Agricultural District 1 "A1" to Rural Country
Residential District 3 "RC3"
Pt. NE 01-106-16-W5M**

MOTION 04-384

Bylaw 446/04
First reading

MOVED by Councillor Driedger

That first reading be given to Bylaw 446/04 to rezone t. NE 01-106-16-W5M from Agricultural District 1 "A1" to Rural Country Residential District 3 "RC3"

CARRIED

11. e) **Closing a Portion of Municipal Reserve on Plan 882 1687, Block 4, Lot 4 in Zama**

MOTION 04-385 **MOVED** by Councillor Bateman

That the process of closing and selling part of the municipal reserve on Plan 882 1687, Block 4, Lot 4 in Zama be commenced.

CARRIED

11. f) **MD Policy Regarding Lands Without Physical Access**

MOTION 04-386 **MOVED** by Councillor Driedger

That the review of MD Policies regarding lands without physical access be received for information.

CARRIED

11. g) **Traffic Safety Plan**

MOTION 04-387 **MOVED** by Councillor Kulscar

That the Mackenzie Traffic Safety Plan be adopted as presented.

CARRIED

CORPORATE SERVICES:

12. a) **Bylaw 422/04 – Local Improvement for Curb, Gutter and Sidewalk 101 Avenue, La Crete**

MOTION 04-388 **MOVED** by Councillor Kulscar

Bylaw 422/04
Second reading
Requires 2/3
Majority

That second reading be given to Bylaw 422/04, being a bylaw to approve a local improvement charge for curb, gutter and sidewalks on specific properties within the municipality.

CARRIED

MOTION 04-389

Bylaw 422/04
Third reading
Requires 2/3
Majority

MOVED by Councillor Bateman

That third reading be given to Bylaw 422/04, being a bylaw to approve a local improvement charge for curb, gutter and sidewalks on specific properties within the municipality.

CARRIED

12. b) **Bylaw 423/04 – Local Improvement for Curb and Gutter
99 Avenue 101 Avenue, La Crete**

MOTION 04-390

Bylaw 423/04
Second reading
Requires 2/3
Majority

MOVED by Councillor Kulscar

That second reading be given to Bylaw 423/04, being a bylaw to approve a local improvement charge for curb, gutter and sidewalks on specific properties within the municipality.

CARRIED

MOTION 04-391

Bylaw 423/04
Third reading
Requires 2/3
Majority

MOVED by Councillor Bateman

That third reading be given to Bylaw 423/04, being a bylaw to approve a local improvement charge for curb, gutter and sidewalks on specific properties within the municipality.

CARRIED

12. c) **Bylaw 424/04 – Local Improvement for Curb and Gutter
101 Street, La Crete**

MOTION 04-392

Bylaw 424/04
Second reading
Requires 2/3
Majority

MOVED by Councillor Kulscar

That second reading be given to Bylaw 424/04, being a bylaw to approve a local improvement charge for curb, gutter and sidewalks on specific properties within the municipality.

CARRIED

MOTION 04-393

Bylaw 424/04

Third reading

Requires 2/3

Majority

MOVED by Councillor Bateman

That third reading be given to Bylaw 424/04, being a bylaw to approve a local improvement charge for curb, gutter and sidewalks on specific properties within the municipality.

CARRIED

12. d) **Bylaw 425/04 – Local Improvement for Curb and Gutter
93 Avenue a Crete**

MOTION 04-394

Bylaw 425/04

Second reading

Requires 2/3

Majority

MOVED by Councillor Kulscar

That second reading be given to Bylaw 425/04, being a bylaw to approve a local improvement charge for curb, gutter and sidewalks on specific properties within the municipality.

CARRIED

MOTION 04-395

Bylaw 425/04

Third reading

Requires 2/3

Majority

MOVED by Councillor Bateman

That third reading be given to Bylaw 425/04, being a bylaw to approve a local improvement charge for curb, gutter and sidewalks on specific properties within the municipality.

CARRIED

12. e) **Bylaw 426/04 – Local Improvement for Curb and Gutter
93 Avenue a Crete**

MOTION 04-396

Bylaw 426/04

Second reading

Requires 2/3

Majority

MOVED by Councillor Kulscar

That second reading be given to Bylaw 426/04, being a bylaw to approve a local improvement charge for curb, gutter and sidewalks on specific properties within the municipality.

CARRIED

MOTION 04-397

Bylaw 426/04

Third reading

Requires 2/3

Majority

MOVED by Councillor Bateman

That third reading be given to Bylaw 426/04, being a bylaw to approve a local improvement charge for curb, gutter and sidewalks on specific properties within the municipality.

CARRIED

12. f) Bylaw 443/04 – Procedural Bylaw

MOTION 04-398

Bylaw 443/04
First Reading

MOVED by Councillor Peters

That first reading be given to Bylaw 443/04 being a bylaw to provide the organizational and procedural matters of Council, Council Committees, and Councillors.

CARRIED

MOTION 04-399

Bylaw 443/04
Second Reading

MOVED by Councillor Bateman

That second reading be given to Bylaw 443/04 being a bylaw to provide the organizational and procedural matters of Council, Council Committees, and Councillors.

CARRIED

MOTION 04-400

Requires Unanimous
Consent

MOVED by Councillor Kulscar

That consideration be given to go to third reading for Bylaw 443/04, being a bylaw to provide the organizational and procedural matters of Council, Council Committees, and Councillors.

CARRIED

MOTION 04-401

Bylaw 443/04
Third Reading

MOVED by Councillor Driedger

That third reading be given to Bylaw 443/04 being a bylaw to provide the organizational and procedural matters of Council, Council Committees, and Councillors.

CARRIED

12. g) AAMD&C Spring Convention Evaluation

MOTION 04-402

MOVED by

That the completed Spring Convention Evaluation Forms be submitted to AAMD&C.

CARRIED

12. h) **Mackenzie Regional Governance Forum**

MOTION 04-403 **MOVED** by Councillor Kulscar

That Council be authorized to attend the Regional Governance Forum in High Level on June 2, 2004.

CARRIED

IN CAMERA
SESSION:

13. a) **No items**

DATE OF NEXT
MEETING:

14. a) **Special Council Meeting – CAO Evaluation**
10:00 a.m. Monday, June 7, 2004
MD Council Chambers, Fort Vermilion

Regular Council Meeting
10:00 a.m. Tuesday, June 8, 2004
MD Council Chambers, Fort Vermilion

ADJOURNMENT: 15. a) **Adjournment**

MOTION 04-404 **MOVED** by Councillor Newman

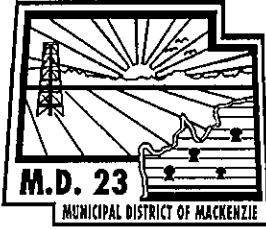
That the Regular Council meeting be adjourned (9:28 p.m.)

CARRIED

These minutes were adopted this 8th day of June 2004.

Bill Neufeld, Reeve

Barbara Spurgeon
Executive Assistant



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	June 7, 2004 Special Council Meeting Minutes
Agenda Item No:	3.b)

BACKGROUND / PROPOSAL:


DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the June 7, 2004 Special Council Meeting.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That the minutes of the June 7, 2004 special council meeting be adopted as presented.

Review:	Dept.	C.A.O. 
---------	-------	--

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
SPECIAL COUNCIL MEETING**

**Monday, June 7, 2004
10:00 a.m.**

**Council Chambers, Municipal District of Mackenzie Office
Fort Vermilion, Alberta**

<u>PRESENT:</u>	Bill Neufeld	Reeve
	Walter Sarapuk	Deputy Reeve
	Betty Bateman	Councillor
	Pat Kulscar	Councillor
	John W. Driedger	Councillor
	Michael Nanooch	Councillor
	Greg Newman	Councillor
	Joe Peters	Councillor

<u>ABSENT:</u>	Wayne Thiessen	Councillor
	Willie Wieler	Councillor

ALSO PRESENT: Harvey Prockiw Chief Administrative Officer

Minutes of the Special Council meeting for the Municipal District of Mackenzie No. 23 held on Monday, June 7, 2004 in the Council Chambers of the Municipal District of Mackenzie Office, Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 10:10 a.m.

MOTION 04-405 MOVED by Deputy Reeve Sarapuk

That consideration be given to go in camera to discuss issues under the Freedom of Information and Protection of Privacy Act, Alberta Regulation 200/95 Section 18 (10:10 a.m.).

CARRIED

Harvey Prockiw, CAO, left the meeting at 10:15 a.m. and returned at 12:35 p.m.

Reeve Neufeld left the meeting at 1:00 p.m. and returned at 1:45 p.m.

**IN CAMERA
SESSION**

CAO Evaluation

MOTION 04-406 **MOVED** by Councillor Peters

That Council come out of camera (1:47 p.m.).

CARRIED

MOTION 04-407 **MOVED** by Councillor Kulscar

That the Chief Administrative Officer be given a performance bonus as negotiated.

CARRIED

ADJOURNMENT: 15. a) **Adjournment**

MOTION 04-408 **MOVED** by Councillor Kulscar

That the Special Council meeting be adjourned (1:50 p.m.)

CARRIED

These minutes were adopted this 8th day of June 2004.

Bill Neufeld, Reeve

Harvey Prockiw, CAO



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	La Crete Community Centre – Delegation
Agenda Item No:	5.2)

BACKGROUND / PROPOSAL:

Helen Braun from the La Crete Agricultural Society spoke to Council at the May 18, 2004 meeting regarding a proposal for a new La Crete Community Centre. She advised Council she would present the full proposal at the June 8, 2004 regular Council meeting.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

At the May 18th meeting she indicated that the society would be looking at a grant from the MD in the area of \$200,000. This amount can change subject to her presentation today. However, the options the MD has is as follows:

1. Provide the funding from operating and/or capital reserves. We currently have the following balances on hand:
 - a. General Capital Reserves – \$1,985,631
 - b. General Operating Reserves – \$1,365,915

The funding could be provided for 2004 or 2005 using any combination of these reserves.

2. Budget in 2005

As Council is aware, part of the funding for the new La Crete Water Treatment Plant was coming from the general capital and general operating reserves. The amount is undetermined at this time. If other projects are to be funded from these reserves then of course there will be less funding available for the Water Treatment Plant and we will have to possibly borrow more using our debenture borrowing bylaw limit.

COSTS / SOURCE OF FUNDING:

See above

Review:

Dept.

C.A.O.

RECOMMENDED ACTION (by originator):

Motion:

That the funding in the amount of \$200,000 for the new La Crete Community Centre be included in the 2005 capital budget.

Review:

Dept.

C.A.O.

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	June 8, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	PUBLIC HEARING Bylaw 411/04 – Road Closure Request for SE 23-105-15-W5M NE 14-105-15-W5M
Agenda Item No:	6.2)

BACKGROUND / PROPOSAL:

Council passed first reading of Bylaw 411/04 at their February 24, 2004 meeting. We are requesting that curve on Road Plan 3853LZ on SE 23-105-15-W5M and NE 14-105-15-W5M be closed. Bylaw 411/04 was sent to Alberta Transportation and was approved by the Minister of Alberta Transportation.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

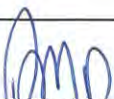

The subject road allowance is where the road used to bypass a slough area. The road (Highway 697) was later straightened out and the portion on these properties returned to its original state. We only recently realized that this portion of the road plan has never been closed and still shows up on the Land Titles of these properties.

The Development and Operations Services Department are in favor of closing the road allowance for the following reasons:

1. The subject portion of Road Plan 3853LZ was a forced road around a slough area, which is not in use any longer.
2. The subject portion of the Road Plan is not part of the Alberta Road Grid System.
3. The subject portion of the Road Plan has been returned to its original state and as such should be removed from the subject land title as a road allowance.

COSTS / SOURCE OF FUNDING:

N/A

Review:		Dept.	Planning	C.A.O.	
---------	---	-------	----------	--------	---

RECOMMENDED ACTION (by originator):

Motion

That second reading be given to Bylaw 411/04 being a road closure bylaw to close and sell a portion of Road Plan 3853LZ located on SE 23-105-15-W5M and NE 14-105-15-W5M.

Motion

That third reading be given to Bylaw 411/04 being a road closure bylaw to close and sell a portion of Road Plan 3853LZ located on SE 23-105-15-W5M and NE 14-105-15-W5M.

Review:

Dept.

C.A.O.

MD of Mackenzie

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 411/04

B. H. Spurgeon

**BEING A BYLAW OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**A BYLAW OF THE MUNICIPAL DISTRICT OF MACKENZIE No. 23, IN THE
PROVINCE OF ALBERTA FOR THE PURPOSE OF CLOSING A PORTION OF A
PUBLIC ROAD ALLOWANCE**

WHEREAS, Council of the Municipal District of Mackenzie No. 23 has determined that the road allowance as outlined on Schedule A attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw has been published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of the Municipal District of Mackenzie No. 23 does hereby close and sell the road allowance described as follows, subject to the rights of access granted by other legislation or regulations:

FIRSTLY:

PLAN 3853LZ

All that portion of road lying within the NE ¼ Section 14-105-15-W5M containing 2.24 hectares (5.54 acres) more or less.
Excepting thereout all mines and minerals.

SECONDLY:

PLAN 3853lz

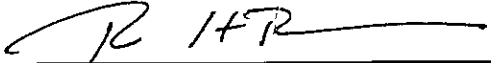
All that portion of road lying within the SE ¼ Section 23-105-15-W5M containing 1.70 hectares (4.21 acres) more or less.
Excepting thereout all mines and minerals.

First reading given on the 24th day of February 2004.

Bill Neufeld
Bill Neufeld, Reeve

B. H. Spurgeon
Barbara Spurgeon, Executive Assistant

Approved this 5th day of May, 2004.



For Minister of Alberta Transportation

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

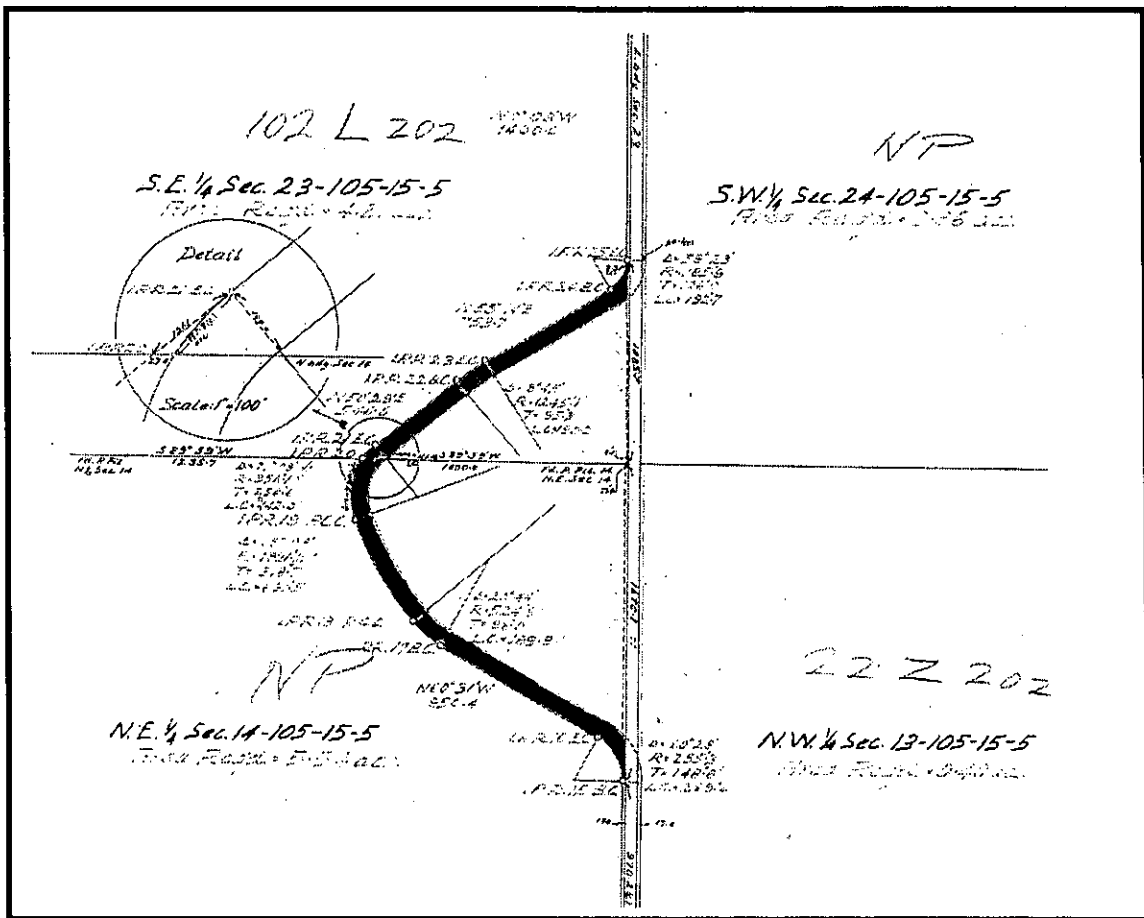
Barbara Spurgeon, Executive Assistant

SCHEDULE "A"

BYLAW No. 411/04

1. That the land-use designation of the following property known as:

All that portion of road lying within the NE 14-105-15-W5M, containing 2.24 hectares (5.54 acres) more or less, and all that portion of road lying within the SE 23-105-15-W5M containing 1.7 hectares (4.21 acres) more or less, be closed subject to road closure proceedings being approved.



Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2004.

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	June 8, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	PUBLIC HEARING Bylaw 436/04 – Land Use Bylaw Amendment to Rezone From Hamlet Residential District 1 “HR1” to Hamlet Residential District 1A “HR1A” and Hamlet Residential District 1B “HR1B” Part of SW 9-106-15-W5M
Agenda Item No:	6. b)

BACKGROUND / PROPOSAL:

Council passed first reading of Bylaw 436/04 at their May 18, 2004 meeting. The applicant is requesting to re-zone part of SW 9-106-15-W5M from Hamlet Residential District 1 “HR1” to Hamlet Residential District 1A “HR1A” and Hamlet Residential District 1B “HR1B”.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The rezoning complies with the M.D. of Mackenzie Land Use Bylaw.

The intent of the M.D. of Mackenzie Land Use Bylaw Hamlet Residential District 1A “HR1A” and Hamlet Residential District 1B “HR1B” and their uses are as follows:

5.9.B HAMLET RESIDENTIAL DISTRICT 1A “HR1A”

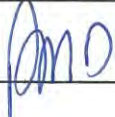

The general purpose of this district is to permit residential uses in established hamlets, with the intention of restricting development to on-site stick-built single detached dwellings with attached garages and associated uses.

A. PERMITTED USES

- (1) Single detached dwelling with attached garage.

B. DISCRETIONARY USES

- (1) Ancillary building and use.
- (3) Home based business.
- (4) Park.
- (5) Playground.

Review:		Dept.	PLANNING	C.A.O.	
---------	---	-------	----------	--------	---

5.9.G HAMLET RESIDENTIAL DISTRICT 1B "HR1B"

The general purpose of this district is to permit residential uses in established hamlets, with the intention of restricting development to on-site stick-built single detached dwellings and associated uses.

A. PERMITTED USES

- (1) Single detached dwelling.

B. DISCRETIONARY USES

- (1) Attached Garage.
- (2) Detached garage.
- (3) Ancillary building and use.
- (4) Home based business.
- (5) Park.
- (6) Playground.

COSTS / SOURCE OF FUNDING:

N/A


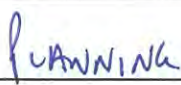
RECOMMENDED ACTION (by originator):

MOTION

That second reading be given to Bylaw 436/04 to re-zone Pt. SW 9-106-15-W5M from Hamlet Residential District 1 "HR1" to Hamlet Residential District 1A "HR1A" and Hamlet Residential District 1B "HR1B".

MOTION

That third reading be given Bylaw 436/04 to re-zone Pt. SW 9-106-15-W5M from Hamlet Residential District 1 "HR1" to Hamlet Residential District 1A "HR1A" and Hamlet Residential District 1B "HR1B".

Review: 	Dept. 	C.A.O.
---	---	--------

MD of Mackenzie

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 436/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

WHEREAS, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to accommodate residential subdivisions.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

- 1. That the land use designation of the subject parcel known as Part of SW 9-106-15-W5M, in the Municipal District of Mackenzie No. 23 be amended from Hamlet Residential District 1 "HR1" to Hamlet Residential District 1A "HR1A" and Hamlet Residential District 1B "HR1B", as outlined in Schedule "A".**

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

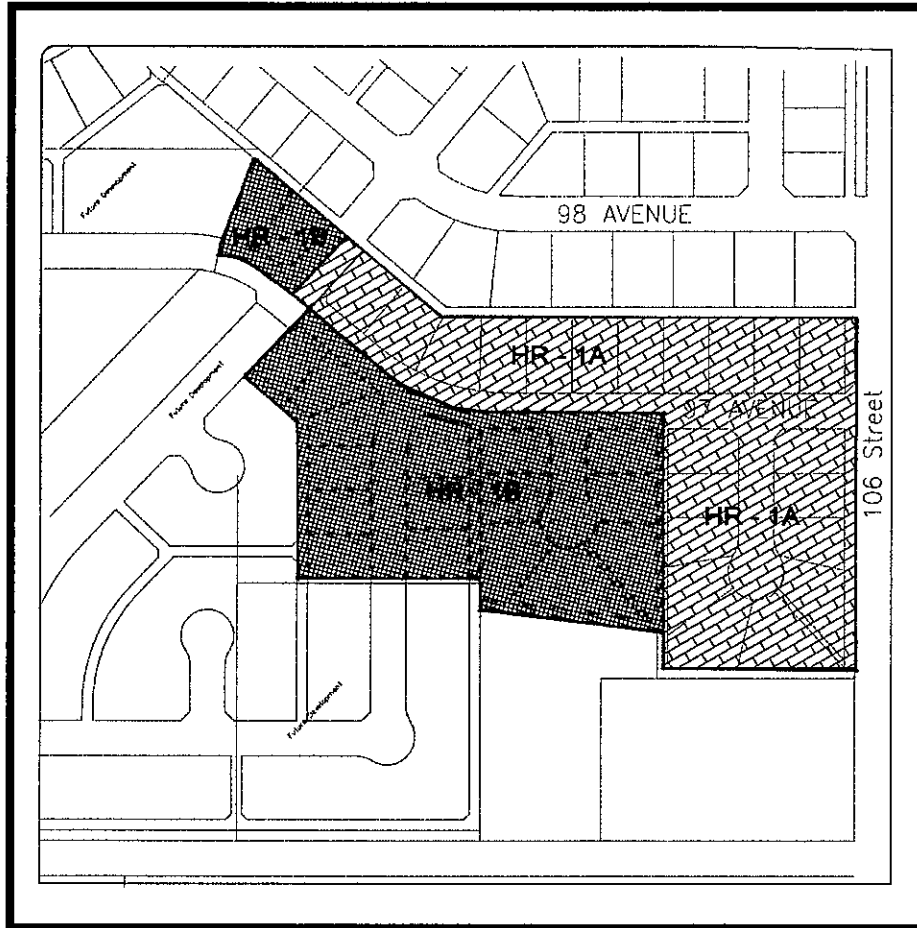
Barbara Spurgeon, Executive Assistant

BYLAW No. 436/04

SCHEDULE "A"

1. That the land use designation of the following property known as:

Pt. of SW 9-106-15-W5M be amended from Hamlet Residential District 1 "HR1" to Hamlet Residential District 1A "HR1A" and Hamlet Residential District 1B "HR1B".



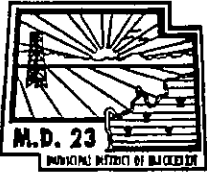
From: Hamlet Residential District 1 "HR1"

To: Hamlet Residential District 1A "HR1A" and
Hamlet Residential District 1B "HR1B"

Bill Neufeld, Reeve

Barb Spurgeon, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2004.



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 436/04

NAME OF APPLICANT <u>DAVE ELIAS</u>		
ADDRESS <u>Bay 348</u>		
TOWN <u>LA Cree AA</u>		
POSTAL CODE <u>T2H 2H2</u>	PHONE (RES.) <u>30928-3870</u>	BUS. <u>928-3961</u>

COMPLETE IF DIFFERENT FROM APPLICANT NAME OF REGISTER OWNER <u>E. ANNE ELIAS</u>		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. <u>pt. SW</u>	SEC <u>9</u>	TWP. <u>106</u>	RANGE <u>15</u>	M <u>5</u>	OR	PLAN	BLK	LOT
---------------------------	-----------------	--------------------	--------------------	---------------	----	------	-----	-----

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: HR-1 TO: HRIA & HRIB

REASONS SUPPORTING PROPOSED AMENDMENT:

To accommodate houses only.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. 28774

David S. Elias
APPLICANT

April 15, 2004
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature]
REGISTERED OWNER

DATE

M.D. of Mackenzie No. 23 Council Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Paul Driedger Director of Planning, Emergency and Enforcement Services
Title:	PUBLIC HEARING Bylaw 438/04 Land Use Bylaw Amendment Plan 2938RS, Block 01, Lot 02, Fort Vermilion Hamlet Commercial District 1 "HC1" to Direct Control District 2 "DC2"
Agenda Item No:	6. C)

BACKGROUND / PROPOSAL:

The applicant is requesting to re-zone Plan 2938RS, Block 01, Lot 02 from Hamlet Commercial District 1 "HC1" to Direct Control District 2 "DC2". Bylaw 438/04 received first reading at the May 4, 2004 Council meeting.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The applicant would like to relocate an existing liquor store from an adjacent lot to the proposed location 2938RS, Block 01, Lot 02. This location is currently zoned as Hamlet Commercial 1 "HC1" which does not allow the operation of a liquor store. Therefore it is required to be rezoned to Direct Control District 2 "DC2" to accommodate this type of development.

The general purpose of Direct Control is to control and regulate the development of adult type businesses.

A. Discretionary Uses

- (1) Adult entertainment business
- (2) Liquor store
- (3) Pawn shop
- (4) Funeral Home (Morgue)
- (5) All uses that require approval from Alberta Gaming and Liquor Commission, with the exception of occasional licenses not exceeding 72 hours.

Review: 	Dept.	C.A.O. 
---	-------	--

PUBLIC HEARING

Bylaw 438/04 Land Use Bylaw Amendment

2938RS, Block 01, Lot 02

Hamlet Commercial District 1 "HC1" to Direct Control District 2 "DC2"

C. SPECIAL PROVISIONS

- (1) When making a decision on a development permit application, Council shall take into account the compatibility of the proposed land use with surrounding land uses and the character of the community.
- (2) These types of businesses shall not be located within 152.4 metres (500 feet) of a church, education institution, park, public facility or other similar uses unless otherwise approved by Council. As well a church, education institution, park, day care facility or other similar use shall not be located within 152.4 metres (500 feet) of a direct control district.
- (3) Council shall be the development permit approving authority.
- (4) There is no appeal to the Subdivision and Development Appeal Board allowed in regards of a Council decision on a development permit application as stated in Section 641 of the Municipal Government Act, 1994.

The proposed location is not within the region of any of the said facilities in section C.2. Administration has no concerns with the compatibility of the proposed land use with the surrounding land uses or the character of the community. The liquor store in the current location has operated consecutively for several years with no apparent issues arising.

COSTS / SOURCE OF FUNDING:

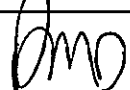
N/A

RECOMMENDED ACTION (by originator):

MOTION 1

That second reading be given to Bylaw 438/04 being a bylaw to re-zone Plan 2938RS, Block 01, Lot 02 from Hamlet Commercial District 1 "HC1" to Direct Control District 2 "DC2".

That third reading be given to Bylaw 438/04 being a bylaw to re-zone Plan 2938RS, Block 01, Lot 02 from Hamlet Commercial District 1 "HC1" to Direct Control District 2 "DC2".

Review:		Dept.	C.A.O.
---------	---	-------	--------

MD of Mackenzie

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 438/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted a Municipal Development Plan, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to accommodate a Liquor Store on the subject property within the Municipal District of Mackenzie No. 23.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as Plan 2938RS, Block 01, Lot 02, in the Hamlet of Fort Vermilion, in the Municipal District of Mackenzie No. 23, be amended from Hamlet Commercial District 1 "HC1" to Direct Control District 2 "DC2", as shown in Schedule "A" hereto attached.

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

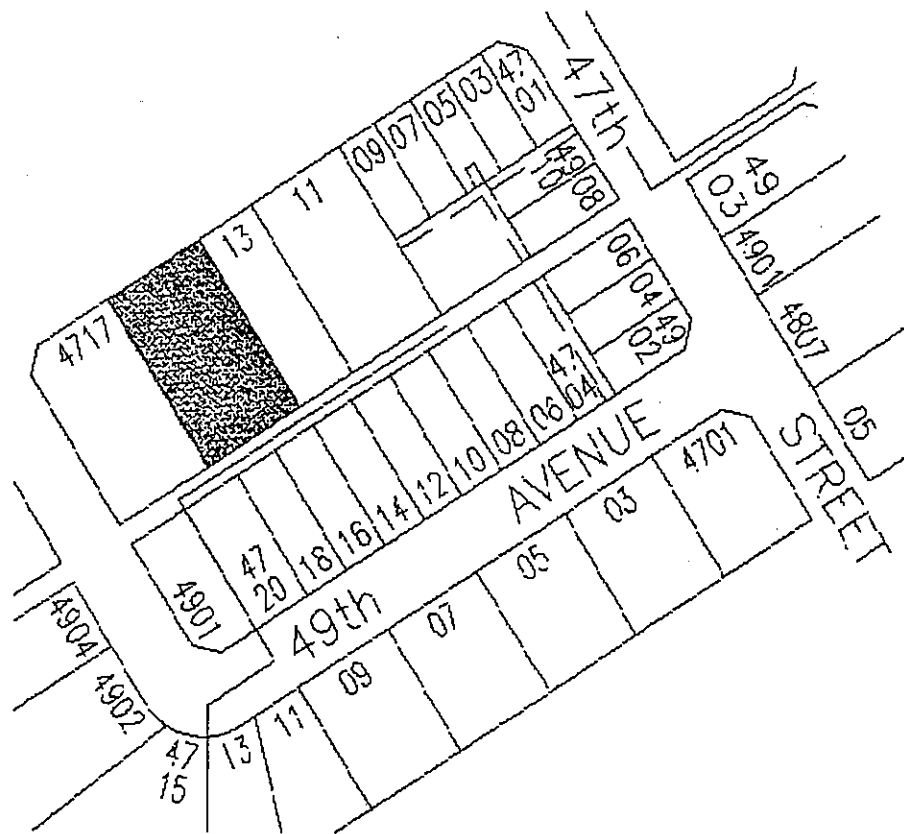
Barbara Spurgeon, Executive Assistant

SCHEDULE "A"

BYLAW No. 438/04

1. That the land use designation of the following property known as:

Plan 2938RS, Block 01, Lot 02 in the Hamlet of Fort Vermilion be amended from Hamlet Commercial District 1 "HC1" to Direct Control District 2 "DC2".



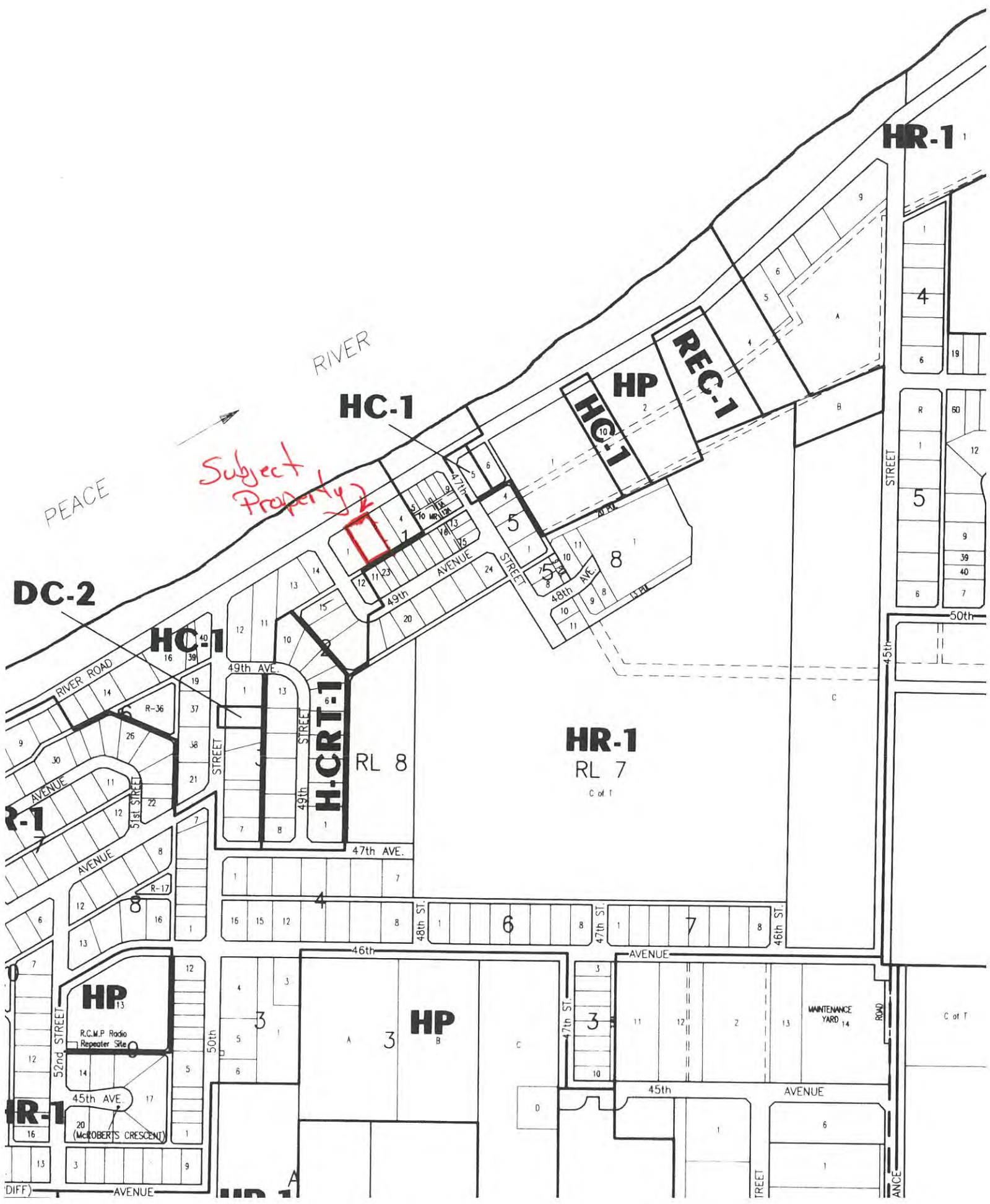
From: Hamlet Commercial District 1 "HC1"

To: Direct Control District 2 "DC2"

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

EFFECTIVE THIS DAY _____ OF _____, 2004.



HR-1

HC-1

HP

REC-1

HC-1

Subject Property

DC-2

HC-1

H-CRT-1

RL 8

HR-1

RL 7

C of T

HP

R.C.M.P. Radio Repeater Site

HP

HR-1

45th AVE

McROBERTS CRESCENT

MAINTENANCE YARD

45th AVE

AVENUE

AVENUE

HP

STREET

ANCE

M.D. of Mackenzie No. 23 Request For Decision

Meeting:	Regular Council
Meeting Date:	June 8, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	PUBLIC HEARING Bylaw 442/04 – Land Use Bylaw Amendment To Amend Bylaw 414/04 Parcel Density & Farmstead Separation
Agenda Item No:	b.d)

BACKGROUND / PROPOSAL:

Council passed first reading of Bylaw 442/04 at their May 4, 2004 meeting.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

We have had requests for subdivisions on fragmented land where the fragmented piece is greater than 20 acres. Since we are limited to 20 acres, we cannot allow a subdivision with 22 acres. This seems unreasonable if a creek or some other watercourse or road plan that does not allow access from one side to the other thereby legitimately fragmenting the quarter section. It seems reasonable that a legitimately fragmented parcel should be allowed to be subdivided regardless of the acres as long as the bank of the watercourse or road plan is used as a boundary. In addition, where a watercourse bank or road plan is used as part of the boundary the subdivision should be allowed additional acres to allow for a developable yardsite.

Council requested that "natural water course" be defined, which we have added to this bylaw.

The Planning and Development Department requests that Council consider changing the following section 5.2.A.C.(1) and section 1.2 of the Land Use Bylaw to read:

5.2.A. Agricultural District 1 "A1"

C. Parcel Density

(1) Residential Uses: Three (3) parcels per quarter section, river lot or original titled property with the balance of the quarter section, river lot or original titled

Review: 	Dept. <u>PLANNING</u>	C.A.O. 
---	-----------------------	--

property being one of the parcels; with the other parcels being any two of the following:

- Existing farmstead,
- Vacant parcel, or
- Fragmented parcel.

F. Lot Area

(1) Country Residential Uses:

Maximum Lot Area: up to 4.05 hectares (10.0 acres) unless:

- an existing residence requires the approval of a larger parcel size to meet setback requirements or to include the entire yardsite;
- the parcel is fragmented to such a degree that a 4.05 hectares (10.0 acres) subdivision would render the remaining portion of the fragmented parcel useless for farming; or
- the bank of a watercourse or road plan is used as a boundary.

1.2 Definition

“Natural Water Course” means a river, stream, lake, creek, swamp, marsh or other natural body of water marked by the shore weather it contains or conveys water continuously or intermittently. A natural water course does not include a canal, reservoir or other manmade surface feature intended to contain water for a specified use.

COSTS / SOURCE OF FUNDING:

N/A

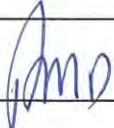

RECOMMENDED ACTION (by originator):

MOTION

That second reading be given to Bylaw 442/04, being a Land Use Bylaw Amendment to remove “maximum 20 acres” from Section 5.2.A.C(1) Residential Uses and add Section 1.2 Definitions “Natural Water Course”.

MOTION

That second reading be given to Bylaw 442/04, being a Land Use Bylaw Amendment to remove “maximum 20 acres” from Section 5.2.A.C(1) Residential Uses and add Section 1.2 Definitions “Natural Water Course”.

Review:		Dept. 	C.A.O.
---------	---	---	--------

MD of Mackenzie

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 442/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA
TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie No. 23 Land Use Bylaw, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to revise section 5.2.A.C(1) and section 1.2 for rural subdivisions, within the Municipal District of Mackenzie No. 23.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the following definition replace Section 5.2.A.C(1) with:

C. PARCEL DENSITY

(1) Residential Uses: Three (3) parcels per quarter section, river lot or original titled property with the balance of the quarter section, river lot or original titled property being one of the parcels; with the parcels being any two of the following:

- Existing farmstead
- Vacant parcel
- Fragmented parcel

2. F. Lot Area

(1) Country Residential Uses:

Maximum Lot Area: up to 4.05 hectares (10.0 acres) unless:

- an existing residence requires the approval of a larger parcel size to meet setback requirements or to include the entire yardsite;
- the parcel is fragmented to such a degree that a 4.05 hectares (10.0 acres) subdivision would render the remaining portion of the fragmented parcel difficult or useless for farming; or
- the bank of a natural water course or road plan is used as a boundary.

3. That the following definition replace Section 1.2. DEFINITIONS
"FARMSTEAD" with:

"FARMSTEAD" means a parcel of land containing a developed residence and related improvements, such as barns, graineries, corrals, shops, etc. which are normally associated with a farm operation and has existed for a minimum of ten years.

4. That the following definition be added to Section 1.2. DEFINITIONS:

"NATURAL WATER COURSE" means permanent streams, often small valleys, bench (floodplain) developments that are there all year but may freeze completely in the winter with the banks and channel well defined and channel width being +0.5 meters. A natural water course does not include a canal, reservoir or other manmade surface feature intended to contain water for a specified use.

First reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Table 1
Watercourse Classification

Watercourse Classification	Mapping Designation	Physical Description	Portion of Year Water Flows	Channel Development	Fish and Wildlife Concerns	Land Use Impact
Large Permanent	<ul style="list-style-type: none"> Solid heavy line or double line 	<ul style="list-style-type: none"> Major streams or rivers. Well-defined flood plains. Valley usually exceeds 400 m in width. 	<ul style="list-style-type: none"> All year. 	<ul style="list-style-type: none"> Unvegetated channel width greater than 5 m. 	<ul style="list-style-type: none"> Resident fish populations. Important over-wintering habitat. Important feeding and rearing habitat. 	<ul style="list-style-type: none"> Water quality often reflects all upstream land use impacts and natural processes. Primarily sedimentation of stream channels.
Small Permanent	<ul style="list-style-type: none"> Usually solid although some are heavy broken lines. 	<ul style="list-style-type: none"> Permanent streams. Often small valleys. Bench (floodplain) development. 	<ul style="list-style-type: none"> All year but may freeze completely in the winter. 	<ul style="list-style-type: none"> Banks and channel well-defined. Channel width 0.5 m to 5 m. 	<ul style="list-style-type: none"> Significant insect populations. Important spawning and rearing habitat. Resident fish populations. Overwintering for non-migratory species. 	<ul style="list-style-type: none"> Primarily sedimentation of stream channels. Water quality. Fish populations sensitive to siltation. Loss of streambank fish habitat.
Intermittent	<ul style="list-style-type: none"> Usually broken light line. Should be identified on the ground. 	<ul style="list-style-type: none"> Small stream channels. Small springs are main source outside periods of spring runoff and heavy rainfall. 	<ul style="list-style-type: none"> During wet season or storms. Dries up during drought. 	<ul style="list-style-type: none"> Distinct channel development. Usually channel is unvegetated. Channel width to 0.5 m Some bank development. 	<ul style="list-style-type: none"> Food production areas. Potential spawning for spring spawning species. Drift invertebrate populations in pools and riffles. 	<ul style="list-style-type: none"> Sedimentation from bank and streambed damage will damage fish habitat downstream.
Ephemeral	<ul style="list-style-type: none"> Not normally mapped. 	<ul style="list-style-type: none"> Often a vegetated draw. 	<ul style="list-style-type: none"> Flows only during or immediately after rainfall and snowmelt. 	<ul style="list-style-type: none"> Little or no channel development. Channel is usually vegetated. 	<ul style="list-style-type: none"> Siltation may impact fish habitat. 	<ul style="list-style-type: none"> Sedimentation downstream due to ground disturbance.
Water-source Areas (except muskegs)	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Areas with saturated soils or surface flow. Seepages. 	<ul style="list-style-type: none"> All year. May or may not freeze in the winter. 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Potential high value to fall spawners. Potential high-use areas for terrestrial wildlife. 	<ul style="list-style-type: none"> Disturbance may cause stream sedimentation. Interruption of winter flow may disrupt fish egg incubation.
Lakes	<ul style="list-style-type: none"> Solid line outline a waterbody. Reserved areas will be noted on referral map. 	<ul style="list-style-type: none"> Large water collection areas permanently filled with water. 	<ul style="list-style-type: none"> Normally frozen in the winter. 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Important fish-bearing habitat. 	<ul style="list-style-type: none"> Aesthetic values may be disrupted. Potential for wildlife disturbance. Local sedimentation.

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	June 8, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	PUBLIC HEARING Bylaw 444/04 – Land Use Bylaw Amendment to Rezone From Hamlet Residential District 1 “HR1” to Mobile Home Subdivision District 1 “MHS1” and Hamlet Residential District 1B “HR1B” Part of SW 9-106-15-W5M
Agenda Item No:	6.e)

BACKGROUND / PROPOSAL:

Council passed first reading of Bylaw 444/04 at their May 18, 2004 meeting. The applicant is requesting to re-zone part of SW 9-106-15-W5M, in the Hamlet of La Crete, from Hamlet Residential District 1 “HR1” to Mobile Home Subdivision District 1 “MHS1” and Hamlet Residential District 1B “HR1B”.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The rezoning complies with the M.D. of Mackenzie Land Use Bylaw.

The intent of the M.D. of Mackenzie Land Use Bylaw Mobile Home Subdivision District 1 “MHS1” and Hamlet Residential District 1B “HR1B” and their uses are as follows:

5.8.B MOBILE HOME (MANUFACTURED HOME) SUBDIVISION DISTRICT 1 “MHS 1”

The general purpose of this district is to permit the development of mobile home subdivisions in the Municipal District where common water and sewer facilities are in place.

A. PERMITTED USES

- (1) Mobile home.
- (2) Park.
- (3) Playground.

B. DISCRETIONARY USES

Review:		Dept.		C.A.O.	
---------	---	-------	---	--------	---

- (1) Ancillary building and use.
- (2) Convenience store.
- (3) Home based business.
- (4) Public use.

C. MOBILE HOME SIZE

Maximum size:	Width:	24 feet
	Length:	as allowed by setbacks
Minimum size:	Width:	16 feet
	Length:	as required by Development Officer

D. MINIMUM LOT WIDTH

21.3 metres (70 feet).

E. MINIMUM LOT DEPTH

33.5 metres (110 feet), unless otherwise required by the Development Officer.

F. MINIMUM FRONT YARD SETBACK

7.6 metres (25 feet).

G. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.5 metres (5 feet). In the case of a corner lot the exterior side yard shall not be less than 4.6 metres (15 feet).

H. MINIMUM REAR YARD SETBACK

2.4 metres (8 feet).

I. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

Review: 	Dept. 	C.A.O.
---	---	--------

Mobile Homes:

All mobile homes to be factory built with walls of pre-finished baked enamel aluminium siding, vinyl siding or the equivalent and peaked shingled roof, as required by the Development Officer.

If placed upon a basement, solid footings and concrete or wood block foundation wall or skirting should be required so that the appearance, design and construction will compliment the mobile home. The undercarriage of the mobile home shall be screened from view.

All ancillary structures such as patios, porches, additions, etc., shall be factory pre-fabricated units, or of a quality equivalent thereto, so that appearance, design and construction will compliment the mobile home.

J. OFF-STREET PARKING

In accordance to the provisions of this Bylaw.

COSTS / SOURCE OF FUNDING:

N/A


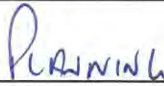
RECOMMENDED ACTION (by originator):

MOTION

That second reading be given to Bylaw 444/04 to re-zone Pt. SW 9-106-15-W5M from Hamlet Residential District 1 "HR1" to Mobile Home Subdivision 1 "MHS1" and Hamlet Residential District 1B "HR1B".

MOTION

That third reading be given to Bylaw 444/04 to re-zone Pt. SW 9-106-15-W5M from Hamlet Residential District 1 "HR1" to Mobile Home Subdivision 1 "MHS1" and Hamlet Residential District 1B "HR1B".

Review: 	Dept. 	C.A.O.
---	---	--------

MD of Mackenzie

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 444/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

WHEREAS, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to accommodate residential subdivisions.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

- 1. That the land use designation of the subject parcel known as Part of SW 9-106-15-W5M, in the Municipal District of Mackenzie No. 23 be amended from Hamlet Residential District 1 "HR1" to Mobile Home Subdivision District 1 "MHS1" and Hamlet Residential District 1B "HR1B" as outlined in Schedule "A".**

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

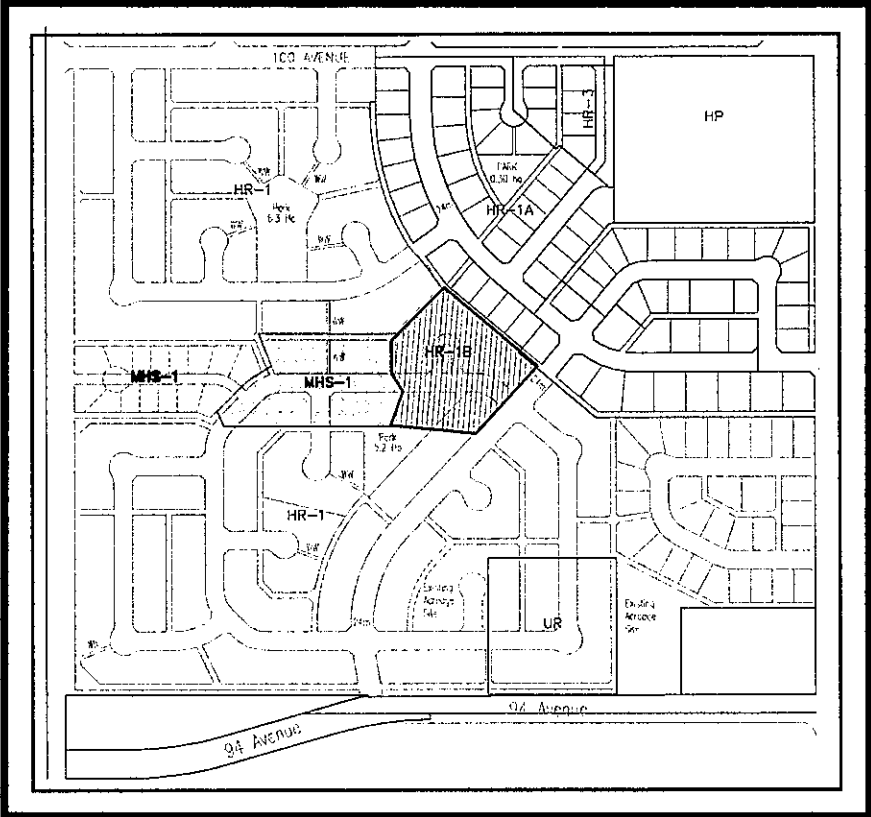
Barbara Spurgeon, Executive Assistant

BYLAW No. 444/04

SCHEDULE "A"

1. That the land use designation of the following property known as:

Pt. of SW 9-106-15-W5M be amended from Hamlet Residential District 1 "HR1" to Mobile Home Subdivision District 1 "MHS1" and Hamlet Residential District 1B "HR1B".



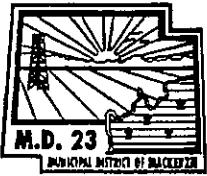
From: Hamlet Residential District 1 "HR1"

To: Mobile Home Subdivision District 1 "MHS1" and
Hamlet Residential District 1B "HR1B"

Bill Neufeld, Reeve

Barb Spurgeon, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2004.



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>Peter Fehr</i>		
ADDRESS <i>Box 688</i>		
TOWN <i>La Crete</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.) <i>928-3019</i>	BUS. <i>926-7586</i>

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER <i>Same</i>		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. <i>SW</i>	SEC. <i>9</i>	TWP. <i>106</i>	RANGE <i>15</i>	M. <i>5</i>	OR	PLAN	BLK	LOT
-----------------------	------------------	--------------------	--------------------	----------------	----	------	-----	-----

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *HRI* TO: *MHS1 + HR1B*

REASONS SUPPORTING PROPOSED AMENDMENT:

To provide for both mobile home and house lots in proposed subdivision.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *150*

RECEIPT NO. _____

Peter Fehr
APPLICANT

May 5/04
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

Same
REGISTERED OWNER

DATE

**Municipal District of Mackenzie No. 23
CAO Report
June 3, 2004**

Highway 88 Task Force

Mayor Ray Stern of Slave Lake has scheduled a meeting with Minister of Aboriginal and Northern Affairs, Pearl Calahasen for Friday, June 11 in Slave Lake. I will report back on the progress of this meeting.

AAMD&C Aboriginal Advisory Meeting

Reeve Bill and I attended another meeting with this committee. We had Minister Pearl Calahasen attend the meeting and she showed support for the recommendations drafted. As well, an informative presentation by INAC (Indian and Northern Affairs of Canada) was presented. The AUMA is fully on board with the committee and we expect to wrap up the committee before the fall with recommendations coming to the Fall Convention.

CAMA (Canadian Association of Municipal Administrator's) Conference

I attended this conference last week prior to the AAMD&C committee meeting. There was a lot of useful information on leadership skills, ethics and council orientation. This is particularly useful given the upcoming civic elections.

Regional Airport Authority Task Force

A tri-council meeting was held after the Mackenzie Regional Governance Forum on June 2 in High Level to discuss the airport study.

Gravel Exploration

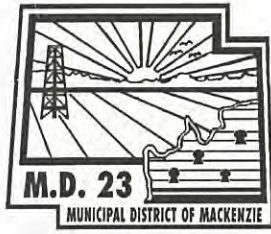
A meeting was held on May 19 with officials from Alberta Transportation regarding gravel exploration and the development of gravel pits in the M.D. We have a good working relationship with the department in this area and when Operational Services provides council with the next update, the results of this cooperation will be discussed.

Other

I plan to go fishing from June 28 to July 9 and will therefore be off work.

Respectfully Submitted,
Harvey Prockiw, CAO

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	Capital Projects 2004 Progress Report & Year To Date Operating Income Statement
Agenda Item No:	8.2)

BACKGROUND / PROPOSAL:

Statuses report on our 2004 capital projects.
Operating revenues and expenditures figures for the period ended May 31, 2004.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For information.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

For Information.

Review: 	Dept.	C.A.O.
---	-------	--------

MD of Mackenzie # 23

Finance Report

May 31/2004

<i>Variances:</i>	<i>Date of a note addition</i>	
<i>Note -1</i>	<i>04-May</i>	Taxes - code 1-**-**-100 and Requisitions - code 2-85-**-**-747: We have not included \$102,458.50 deferral portion of the 1998 ASFF property taxes, that will be collected through 2004 taxes and is payable in 2004 to ASFF, in our 2004 budget. There is no effect on surplus. Revenue collected is offset by expenditure.
<i>Note -2</i>	<i>04-Mar</i>	Provincial Grants - code 1-**-**-840: Agriculture department has received \$5,473 towards ditch maintenance program.
<i>Note -3</i>	<i>04-Mar</i>	WCB - code 2-**-**-136: We have received a credit total \$ 11,472.37 due to rates adjustments and variance between 2003 estimated earnings and actual 2003 earnings: 2002 - rate adjusted from \$1.65 to \$1.58 per \$100 - CR \$1,722 2003 - rate adjusted from \$1.80 to \$1.67 per \$100 - CR \$3,612 2003 - estimated earnings were \$2.778 mln and actual earnings were \$2.410 mln - CR \$6,138.77
<i>Note -4</i>	<i>04-Apr</i>	Travel & Subsistence - code 2-**-**-211: Administration department - includes \$15,000 in prepaid Peace Air tickets. This cost will be allocated to various departments upon usage of tickets.
<i>Note -5</i>	<i>04-Apr</i>	Professional Fees - code 2-**-**-235: Enforcement Services department - paid fees to EXH and Sure Point Survey to help with investigation of the accident on Zama road.
<i>Note -6</i>	<i>04-Apr</i>	Building Repair & Maintenance - code 2-**-**-252: Fire Department - cost of air conditioner installation \$649.30, florescent lights installation \$942.17 and replacement of sewage pump \$ 332.97 at LCFD.
<i>Note -7</i>	<i>04-Apr</i>	Equipment Repair & Maintenance - code 2-**-**-253: Airport department - we've received an emergency phone call from Little Red Air about poor condition of runway lights. The runway lights have been replaced at \$500.00 cost and new transformers have been installed at \$1,500 cost. Agriculture department - paid \$1,275 for repairing damages on rental pump.
<i>Note -8</i>	<i>04-Apr</i>	Vehicle Repair - code 2-**-**-255: Fire Department - paid \$4,734.49 for radiator replacement in unit 9105 - LCFD.

MD of Mackenzie # 23

Finance Report

May 31/2004

- Note -9 04-Apr* Structure Repair & Maintenance - code 2-**-**-**-259:
Water Services department - includes \$18,418.50 for water line repair in Zama.
We have not budgeted for it.
- Note -10 04-Apr* Goods & Supplies - code 2-**-**-**-511:
Planning & Development department - includes \$2,792.94 - cost of file cabinets.
Tourism department - MD's brochure current costs is \$5,000. We still have \$10,912.81 in reserve - unspent funds carried over from 2003 (see year 2003 column - 764-Contributed to operating reserve).

Investment Report:

1. *May 31/04*

GIC Investment	\$	-
Interest Rate	0.00%	
Maturity Date	0 days	

MD of Mackenzie
Summary of All Units
May 31, 2004

	2003 Actual	YTD 2004	2004	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
REVENUE					
① 100-TAXATION	\$20,615,191.22	\$21,701,581.20	\$21,602,535	\$99,046.20	0%
124-FRONTAGE	\$164,820.86	\$152,090.86	\$184,858	(\$32,767.14)	-18%
420-SALES OF GOODS & SERVICES	\$291,701.51	\$160,431.65	\$211,200	(\$50,768.35)	-24%
421-SALE OF WATER -METERED	\$717,077.14	\$276,421.20	\$847,908	(\$571,486.80)	-67%
422-SALE OF WATER-BULK	\$310,161.91	\$95,545.62	\$324,970	(\$229,424.38)	-71%
424-SALE OF LAND	\$54,869.85	\$14,674.08	\$183,200	(\$168,525.92)	-92%
510-PENALTIES & COSTS ON TAXES	\$111,773.59		\$100,000	(\$100,000.00)	-100%
511-PENALTIES ON AR & UTILITIES	\$19,979.81	\$9,165.56	\$16,500	(\$7,334.44)	-44%
520-LICENSES & PERMITS	\$19,467.20	\$8,393.50	\$18,000	(\$9,606.50)	-53%
521-OFFSITE LEVY for WATER &/OR SEWAGE		\$40,748.45		\$40,748.45	
522-MUNICIPAL RESERVE REVENUE		\$825.12		\$825.12	
526-SAFETY CODE PERMITS	\$26,443.41	\$10,707.50	\$26,500	(\$15,792.50)	-60%
525-SUBDIVISION FEES		\$60,011.33	\$35,000	\$25,011.33	71%
530-FINES	\$46,446.00	\$12,555.00	\$50,000	(\$37,445.00)	-75%
550-INTEREST REVENUE	\$269,127.17	\$38,050.09	\$188,250	(\$150,199.91)	-80%
560-RENTAL & LEASE REVENUE	\$1,924.68	\$8,258.69	\$45,900	(\$37,641.31)	-82%
592-OIL WELL DRILLING	\$62,308.43	\$32,156.52	\$75,000	(\$42,843.48)	-57%
597-OTHER REVENUE	\$27,683.79	\$1,409.75	\$10,000	(\$8,590.25)	-86%
② 840-PROVINCIAL GRANTS	\$709,479.32	\$548,377.38	\$720,194	(\$171,816.62)	-24%
920-CONTRIBUTED FROM CAPITAL RESERVE	\$30,000.00				
930-CONTRIBUTION FROM OPERATING RESERV	\$285,099.93				
950-DRAWN FROM ALLOWANCE	\$52,168.03				
990-OVER/UNDER TAX COLLECTIONS	\$14,916.73		(\$65,373)	\$65,373.00	-100%
TOTAL REVENUE	\$23,830,640.58	\$23,171,403.50	\$24,574,642	(\$1,403,238.50)	-6%
EXPENDITURE					
110-WAGES & SALARIES	\$2,628,243.19	\$1,013,059.02	\$2,938,136	\$1,925,076.98	66%
132-BENEFITS	\$337,638.49	\$172,858.42	\$442,135	\$269,276.58	61%
③ 136-WCB CONTRIBUTIONS	\$47,183.77	\$7,356.84	\$35,593	\$28,236.16	79%
142-RECRUITING	\$14,484.16	\$933.54	\$10,000	\$9,066.46	91%
150-ISOLATION COSTS	\$13,402.25	\$4,227.14	\$7,200	\$2,972.86	41%
151-HONORARIA	\$256,947.72	\$63,883.68	\$294,875	\$230,991.32	78%
152-BUSINESS EXP - COMMITTEE MEMBERS	\$1,055.24		\$2,655	\$2,655.00	100%
④ 211-TRAVEL & SUBSISTENCE	\$182,992.70	\$77,215.51	\$180,216	\$103,000.49	57%
212-PROMOTIONAL EXPENDITURE	\$16,229.35	\$3,324.44	\$17,325	\$14,000.56	81%
214-MEMBERSHIP/CONFERENCE FEES	\$46,216.26	\$24,555.73	\$50,599	\$26,043.27	51%
215-FREIGHT	\$51,885.13	\$15,608.74	\$46,134	\$30,525.26	66%
216-POSTAGE	\$23,818.10	\$7,539.64	\$21,413	\$13,873.36	65%
217-TELEPHONE	\$145,224.06	\$58,186.95	\$128,096	\$69,909.05	55%
221-ADVERTISING	\$51,158.34	\$15,254.92	\$59,663	\$44,408.08	74%
223-SUBSCRIPTIONS & PUBLICATIONS	\$4,334.04	\$1,745.94	\$4,137	\$2,391.06	58%
231-AUDIT/ACCOUNTING	\$44,080.99	\$4,360.00	\$43,799	\$39,439.00	90%
232-LEGAL	\$42,546.28	\$18,167.87	\$41,853	\$23,685.13	57%
233-ENGINEERING CONSULTING	\$134,022.21	\$43,623.97	\$117,769	\$74,145.03	63%
⑤ 235-PROFESSIONAL FEES	\$1,358,409.17	\$631,622.69	\$1,540,929	\$909,306.31	59%
239-TRAINING & EDUCATION	\$67,062.30	\$33,459.39	\$81,042	\$47,582.61	59%
242-COMPUTER PROG/DATA PROCESSING	\$41,667.46	\$3,215.51	\$42,825	\$39,609.49	92%
251-BRIDGE REPAIR & MAINTENANCE	\$8,727.00	\$1,600.00	\$12,653	\$11,053.00	87%
⑥ 252-BUILDING REPAIRS & MAINTENANCE	\$108,685.62	\$28,311.72	\$83,801	\$55,489.28	66%
⑦ 253-EQUIPMENT REPAIR	\$163,511.93	\$47,130.88	\$141,031	\$93,900.12	67%
⑧ 255-VEHICLE REPAIR	\$60,125.72	\$19,627.06	\$50,612	\$30,984.94	61%
⑨ 259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$656,981.81	\$120,919.78	\$601,500	\$480,580.22	80%
262-BUILDING & LAND RENTAL			\$6,813	\$6,813.00	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$83,683.44	\$37,992.37	\$96,795	\$58,802.63	61%
266-COMMUNICATIONS	\$40,477.36	\$19,041.05	\$36,756	\$17,714.95	48%
267-AVL MAINTENANCE	\$66,408.88	\$28,723.42	\$65,425	\$36,701.58	56%
271-LICENSES & PERMITS	\$3,192.01	\$314.55	\$4,000	\$3,685.45	92%
272-DAMAGE CLAIMS	(\$35,291.75)		\$15,000	\$15,000.00	100%
273-TAXES	\$9,239.99	\$43.81	\$8,500	\$8,456.19	99%
274-INSURANCE	\$181,398.24	\$130,107.46	\$178,187	\$48,079.54	27%
342-ASSESSOR FEES	\$199,917.02	\$95,367.00	\$216,310	\$120,943.00	56%
290-ELECTION COSTS	\$1,071.12		\$7,300	\$7,300.00	100%
⑩ 511-GOODS AND SUPPLIES	\$370,698.79	\$152,325.96	\$333,891	\$181,565.04	54%
521-FUEL & OIL	\$241,040.79	\$96,611.04	\$209,988	\$113,376.96	54%
531-CHEMICALS/SALT	\$130,408.50	\$37,001.40	\$168,090	\$131,088.60	78%
532-DUST CONTROL	\$84,364.89		\$288,584	\$288,584.00	100%
533-GRADER BLADES	\$48,793.22	\$22,128.02	\$38,932	\$16,803.98	43%
534-GRAVEL	\$965,682.37	\$230,892.02	\$973,301	\$742,408.98	76%
535-GRAVEL RECLAMATION COST	\$177,241.54				
543-NATURAL GAS	\$81,313.05	\$42,425.70	\$80,239	\$37,813.30	47%
544-ELECTRICAL POWER	\$297,200.52	\$88,612.35	\$303,383	\$214,770.65	71%
710-GRANTS TO LOCAL GOVERNMENTS	\$1,000,890.10	\$317,393.50	\$1,030,622	\$713,228.50	69%
735-GRANTS TO OTHER ORGANIZATIONS	\$980,347.45	\$931,764.45	\$1,172,214	\$240,450.00	21%
⑪ 747-SCHOOL FOUNDATION PROGRAMS	\$6,184,600.65	\$1,514,477.00	\$6,490,221	\$4,975,744.00	77%
750-SENIORS FOUNDATION	\$337,394.24	\$81,273.25	\$325,093	\$243,819.75	75%
762-CONTRIBUTED TO CAPITAL	\$754,137.85		\$522,580	\$522,580.00	100%

MD of Mackenzie
Summary of All Units
May 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
763-CONTRIBUTED TO CAPITAL RESERVE	\$3,629,105.85		\$4,117,715	\$4,117,715.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$602,315.70		\$25,000	\$25,000.00	100%
765-CONTRIBUTED TO GRAVEL RESERVE			\$30,000	\$30,000.00	100%
810-INTEREST & SERVICE CHARGES	\$3,344.98	\$985.43	\$5,000	\$4,014.57	80%
831-INTEREST-LONG TERM DEBT	\$278,636.32	\$2,616.35	\$258,461	\$255,844.65	99%
832-PRINCIPAL - LONG TERM DEBT	\$437,133.53	\$25,217.79	\$467,751	\$442,533.21	95%
921-BAD DEBT EXPENSE	\$33,660.82	\$8,483.58	\$22,500	\$14,016.42	62%
922-TAX CANCELLATION/WRITE OFFS	\$65,535.31	\$17,851.60	\$60,000	\$42,148.40	70%
992-COST OF LAND SOLD	\$20,064.51		\$20,000	\$20,000.00	100%
TOTAL EXPENDITURES	\$23,780,640.58	\$6,299,438.03	\$24,574,642	\$18,275,203.97	74%
SURPLUS	\$50,000.00	\$16,871,965.47		\$16,871,965.47	

MD of Mackenzie
00-Taxes
May 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
100-TAXATION	\$20,615,191.22	\$21,701,581.20	\$21,602,535	\$99,046.20	0%
990-OVER/UNDER TAX COLLECTIONS	\$14,916.73		(\$65,373)	\$65,373.00	-100%
TOTAL REVENUE	\$20,630,107.95	\$21,701,581.20	\$21,537,162	\$164,419.20	1%
EXPENDITURE					
SURPLUS	\$20,630,107.95	\$21,701,581.20	\$21,537,162	\$164,419.20	1%

**MD of Mackenzie
11-Council
May 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
132-BENEFITS	\$3,974.38	\$1,262.92	\$3,000	\$1,737.08	58%
151-HONORARIA	\$187,276.87	\$54,925.00	\$200,000	\$145,075.00	73%
211-TRAVEL & SUBSISTENCE	\$71,875.22	\$26,988.47	\$72,997	\$46,008.53	63%
214-MEMBERSHIP/CONFERENCE FEES	\$2,875.61	\$2,607.15	\$6,813	\$4,205.85	62%
217-TELEPHONE	\$7,564.69	\$2,641.40	\$8,000	\$5,358.60	67%
290-ELECTION COSTS	\$1,071.12		\$7,300	\$7,300.00	100%
TOTAL EXPENDITURES	\$274,637.89	\$88,424.94	\$298,110	\$209,685.06	70%
SURPLUS	(\$274,637.89)	(\$88,424.94)	(\$298,110)	\$209,685.06	-70%

MD of Mackenzie
12-Administration
May 31, 2004

	2003 Actual	YTD 2004	2004	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
REVENUE					
420-SALES OF GOODS & SERVICES	\$19,873.17	\$12,602.53	\$17,000	(\$4,397.47)	-26%
510-PENALTIES & COSTS ON TAXES	\$111,773.59		\$100,000	(\$100,000.00)	-100%
511-PENALTIES ON AR & UTILITIES	\$27.48		\$500	(\$500.00)	-100%
550-INTEREST REVENUE	\$269,127.17	\$38,050.09	\$188,250	(\$150,199.91)	-80%
592-OIL WELL DRILLING	\$62,308.43	\$32,156.52	\$75,000	(\$42,843.48)	-57%
597-OTHER REVENUE	\$22,308.79	\$1,294.75	\$10,000	(\$8,705.25)	-87%
840-PROVINCIAL GRANTS	\$33,964.00	\$23,178.00	\$32,200	(\$9,022.00)	-28%
950-DRAWN FROM ALLOWANCE	\$52,168.03				
TOTAL REVENUE	\$571,550.66	\$107,281.89	\$422,950	(\$315,668.11)	-75%
EXPENDITURE					
110-WAGES & SALARIES	\$680,668.26	\$290,717.94	\$713,464	\$422,746.06	59%
132-BENEFITS	\$94,196.97	\$51,378.68	\$111,684	\$60,305.32	54%
136-WCB CONTRIBUTIONS	\$11,923.30	\$7,356.84	\$8,174	\$817.16	10%
142-RECRUITING	\$14,484.16	\$933.54	\$10,000	\$9,066.46	91%
151-HONORARIA	\$2,775.97	\$128.47	\$13,500	\$13,371.53	99%
152-BUSINESS EXP - COMMITTEE MEMBERS	\$1,055.24		\$2,655	\$2,655.00	100%
211-TRAVEL & SUBSISTENCE	\$44,580.91	\$23,121.66	\$38,932	\$15,810.34	41%
212-PROMOTIONAL EXPENDITURE	\$16,229.35	\$3,324.44	\$17,325	\$14,000.56	81%
214-MEMBERSHIP/CONFERENCE FEES	\$23,285.36	\$10,010.45	\$22,873	\$12,862.55	56%
215-FREIGHT	\$6,091.59	\$2,382.95	\$4,867	\$2,484.05	51%
216-POSTAGE	\$23,818.10	\$7,539.64	\$21,413	\$13,873.36	65%
217-TELEPHONE	\$67,521.13	\$27,468.11	\$58,982	\$31,513.89	53%
221-ADVERTISING	\$15,101.14	\$1,539.15	\$12,663	\$11,113.85	88%
223-SUBSCRIPTIONS & PUBLICATIONS	\$3,403.93	\$1,663.02	\$3,163	\$1,499.98	47%
231-AUDIT/ACCOUNTING	\$44,080.99	\$4,360.00	\$43,799	\$39,439.00	90%
232-LEGAL	\$12,545.07	\$2,585.79	\$14,600	\$12,014.21	82%
235-PROFESSIONAL FEES	\$57,329.18	\$27,098.43	\$62,291	\$35,192.57	56%
239-TRAINING & EDUCATION	\$23,817.97	\$7,914.05	\$24,590	\$16,675.95	68%
242-COMPUTER PROG/DATA PROCESSING	\$41,667.46	\$3,215.51	\$42,825	\$39,609.49	92%
252-BUILDING REPAIRS & MAINTENANCE	\$59,438.21	\$13,226.16	\$44,966	\$31,739.84	71%
253-EQUIPMENT REPAIR	\$6,110.48	\$429.98	\$4,380	\$3,950.02	90%
255-VEHICLE REPAIR	\$1,288.27	\$92.60	\$974	\$881.40	90%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$55,348.51	\$28,624.02	\$69,104	\$40,479.98	59%
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
273-TAXES	\$9,239.99	\$43.81	\$8,500	\$8,456.19	99%
274-INSURANCE	\$40,442.50	\$26,173.25	\$40,300	\$14,126.75	35%
342-ASSESSOR FEES	\$199,917.02	\$95,367.00	\$216,310	\$120,943.00	56%
511-GOODS AND SUPPLIES	\$69,647.19	\$31,670.10	\$62,583	\$30,912.90	49%
521-FUEL & OIL	\$10,236.29	\$2,033.40	\$9,246	\$7,212.60	78%
543-NATURAL GAS	\$9,243.04	\$4,615.57	\$13,140	\$8,524.43	65%
544-ELECTRICAL POWER	\$20,008.00	\$4,202.31	\$26,542	\$22,339.69	84%
710-GRANTS TO LOCAL GOVERNMENTS	\$729,448.18	\$200,000.00	\$760,000	\$560,000.00	74%
762-CONTRIBUTED TO CAPITAL	\$185,194.94		\$106,532	\$106,532.00	100%
810-INTEREST & SERVICE CHARGES	\$3,344.98	\$985.43	\$5,000	\$4,014.57	80%
921-BAD DEBT EXPENSE	\$1,618.12		\$5,000	\$5,000.00	100%
922-TAX CANCELLATION/WRITE OFFS	\$65,535.31	\$17,851.60	\$60,000	\$42,148.40	70%
TOTAL EXPENDITURES	\$2,650,637.11	\$898,053.90	\$2,665,367	\$1,767,313.10	66%
SURPLUS	(\$2,079,086.45)	(\$790,772.01)	(\$2,242,417)	\$1,451,644.99	-65%

**MD of Mackenzie
23-Fire Department
May 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$99,982.82	\$73,017.59	\$68,500	\$4,517.59	7%
840-PROVINCIAL GRANTS	\$11,375.00		\$10,000	(\$10,000.00)	-100%
TOTAL REVENUE	\$111,357.82	\$73,017.59	\$78,500	(\$5,482.41)	-7%
EXPENDITURE					
110-WAGES & SALARIES	\$26,798.08	\$13,343.42	\$38,301	\$24,957.58	65%
132-BENEFITS	\$3,694.11	\$2,436.11	\$6,262	\$3,825.89	61%
136-WCB CONTRIBUTIONS	\$415.52		\$420	\$420.00	100%
151-HONORARIA	\$60,011.50	\$6,830.21	\$72,000	\$65,169.79	91%
211-TRAVEL & SUBSISTENCE	\$8,549.60	\$496.69	\$10,220	\$9,723.31	95%
214-MEMBERSHIP/CONFERENCE FEES	\$2,056.95	\$660.53	\$2,920	\$2,259.47	77%
215-FREIGHT	\$899.70	\$390.67	\$876	\$485.33	55%
217-TELEPHONE	\$17,722.75	\$7,240.70	\$14,600	\$7,359.30	50%
221-ADVERTISING	\$400.61		\$487	\$487.00	100%
223-SUBSCRIPTIONS & PUBLICATIONS	\$233.51	\$82.92	\$487	\$404.08	83%
232-LEGAL	\$4,679.89		\$2,920	\$2,920.00	100%
235-PROFESSIONAL FEES	\$14,983.47	\$3,958.71	\$20,439	\$16,480.29	81%
239-TRAINING & EDUCATION	\$26,535.94	\$13,528.13	\$22,873	\$9,344.87	41%
252-BUILDING REPAIRS & MAINTENANCE	\$4,080.17	\$3,690.15	\$4,867	\$1,176.85	24%
253-EQUIPMENT REPAIR	\$22,560.26	\$2,761.76	\$25,306	\$22,544.24	89%
255-VEHICLE REPAIR	\$10,739.58	\$6,846.09	\$7,300	\$453.91	6%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$5,479.17	\$3,555.86	\$8,468	\$4,912.14	58%
266-COMMUNICATIONS	\$16,783.50	\$8,263.87	\$16,254	\$7,990.13	49%
267-AVL MAINTENANCE	\$14,157.73	\$10,277.09	\$19,369	\$9,091.91	47%
274-INSURANCE	\$21,281.14	\$15,262.89	\$18,860	\$3,597.11	19%
511-GOODS AND SUPPLIES	\$42,366.17	\$12,647.48	\$45,258	\$32,610.52	72%
521-FUEL & OIL	\$6,721.35	\$698.28	\$4,623	\$3,924.72	85%
531-CHEMICALS/SALT	\$206.00		\$3,407	\$3,407.00	100%
543-NATURAL GAS	\$13,634.10	\$7,386.01	\$13,821	\$6,434.99	47%
544-ELECTRICAL POWER	\$17,186.18	\$5,252.49	\$16,254	\$11,001.51	68%
710-GRANTS TO LOCAL GOVERNMENTS	\$80,647.00	\$40,323.50	\$80,647	\$40,323.50	50%
762-CONTRIBUTED TO CAPITAL	\$13,181.02		\$19,418	\$19,418.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$150,000.00		\$150,000	\$150,000.00	100%
921-BAD DEBT EXPENSE	\$29,633.72	\$7,565.29	\$15,000	\$7,434.71	50%
TOTAL EXPENDITURES	\$615,638.72	\$173,498.85	\$641,657	\$468,158.15	73%
SURPLUS	(\$504,280.90)	(\$100,481.26)	(\$563,157)	\$462,675.74	-82%

MD of Mackenzie
25-Ambulance / Municipal Emergency
May 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
560-RENTAL & LEASE REVENUE	\$7,200.00	\$2,400.00	\$7,200	(\$4,800.00)	-67%
597-OTHER REVENUE	\$5,375.00				
TOTAL REVENUE	\$12,575.00	\$2,400.00	\$7,200	(\$4,800.00)	-67%
EXPENDITURE					
110-WAGES & SALARIES	\$26,798.08	\$8,770.07	\$11,731	\$2,960.93	25%
132-BENEFITS	\$3,694.75	\$1,600.50	\$1,857	\$256.50	14%
136-WCB CONTRIBUTIONS	\$415.52		\$130	\$130.00	100%
211-TRAVEL & SUBSISTENCE	\$3,194.05	\$956.66	\$2,920	\$1,963.34	67%
214-MEMBERSHIP/CONFERENCE FEES	\$1,409.00	\$218.60	\$1,460	\$1,241.40	85%
235-PROFESSIONAL FEES	\$420,379.44	\$297,357.56	\$538,000	\$240,642.44	45%
239-TRAINING & EDUCATION	\$1,478.51	\$2,012.16	\$4,867	\$2,854.84	59%
252-BUILDING REPAIRS & MAINTENANCE	\$3,238.18	\$296.63	\$3,407	\$3,110.37	91%
266-COMMUNICATIONS	\$5,650.93	\$2,640.55	\$4,867	\$2,226.45	46%
267-AVL MAINTENANCE	\$2,235.23	\$821.22	\$3,796	\$2,974.78	78%
274-INSURANCE	\$9,427.44	\$6,577.78	\$8,900	\$2,322.22	26%
511-GOODS AND SUPPLIES	\$7,895.09	\$1,427.70	\$3,893	\$2,465.30	63%
543-NATURAL GAS	\$3,384.05				
544-ELECTRICAL POWER	\$6,537.00				
762-CONTRIBUTED TO CAPITAL	\$31,895.47		\$23,787	\$23,787.00	100%
TOTAL EXPENDITURES	\$527,632.74	\$322,679.43	\$609,615	\$286,935.57	47%
SURPLUS	(\$515,057.74)	(\$320,279.43)	(\$602,415)	\$282,135.57	-47%

MD of Mackenzie
26-Enforcement Services
May 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
520-LICENSES & PERMITS	\$335.03	\$225.00	\$1,000	(\$775.00)	-78%
530-FINES	\$46,446.00	\$12,555.00	\$50,000	(\$37,445.00)	-75%
TOTAL REVENUE	\$46,781.03	\$12,780.00	\$51,000	(\$38,220.00)	-75%
EXPENDITURE					
110-WAGES & SALARIES	\$142,262.73	\$42,525.74	\$161,659	\$119,133.26	74%
132-BENEFITS	\$20,477.75	\$7,955.32	\$25,860	\$17,904.68	69%
136-WCB CONTRIBUTIONS	\$2,359.20		\$2,078	\$2,078.00	100%
211-TRAVEL & SUBSISTENCE	\$3,448.46	\$4,125.32	\$3,893	(\$232.32)	-6%
214-MEMBERSHIP/CONFERENCE FEES	\$898.94	\$330.00	\$1,460	\$1,130.00	77%
217-TELEPHONE	\$8,142.09	\$3,472.90	\$7,300	\$3,827.10	52%
221-ADVERTISING	\$672.27		\$487	\$487.00	100%
223-SUBSCRIPTIONS & PUBLICATIONS	\$241.90		\$487	\$487.00	100%
232-LEGAL			\$2,920	\$2,920.00	100%
235-PROFESSIONAL FEES	\$3,533.29	\$3,081.88	\$1,947	(\$1,134.88)	-58%
239-TRAINING & EDUCATION	\$347.59	\$19.49	\$2,920	\$2,900.51	99%
253-EQUIPMENT REPAIR	\$1,116.80	\$435.34	\$1,460	\$1,024.66	70%
255-VEHICLE REPAIR	\$6,416.59	\$704.31	\$3,893	\$3,188.69	82%
266-COMMUNICATIONS	\$2,606.83	\$1,307.34	\$1,557	\$249.66	16%
267-AVL MAINTENANCE	\$1,488.82	\$546.99	\$1,460	\$913.01	63%
274-INSURANCE	\$4,834.62	\$3,669.46	\$4,400	\$730.54	17%
511-GOODS AND SUPPLIES	\$10,147.89	\$2,815.81	\$9,733	\$6,917.19	71%
521-FUEL & OIL	\$9,212.83	\$723.83	\$7,786	\$7,062.17	91%
710-GRANTS TO LOCAL GOVERNMENTS	\$17,000.00	\$8,500.00	\$17,000	\$8,500.00	50%
762-CONTRIBUTED TO CAPITAL			\$13,398	\$13,398.00	100%
TOTAL EXPENDITURES	\$235,208.60	\$80,213.73	\$271,698	\$191,484.27	70%
SURPLUS	(\$188,427.57)	(\$67,433.73)	(\$220,698)	\$153,264.27	-69%

MD of Mackenzie
32-Transportation
May 31, 2004

	2003 Actual	YTD 2004	2004	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
REVENUE					
124-FRONTAGE	\$13,493.71	\$22,202.39	\$24,904	(\$2,701.61)	-11%
420-SALES OF GOODS & SERVICES	\$118,172.05	\$55,166.45	\$76,500	(\$21,333.55)	-28%
560-RENTAL & LEASE REVENUE	\$2,496.68	\$4,369.19	\$6,700	(\$2,330.81)	-35%
840-PROVINCIAL GRANTS	\$445,889.58	\$423,714.00	\$423,714		
930-CONTRIBUTION FROM OPERATING RESERV	\$272,099.93				
TOTAL REVENUE	\$852,151.95	\$505,452.03	\$531,818	(\$26,365.97)	-5%
EXPENDITURE					
110-WAGES & SALARIES	\$1,089,554.03	\$436,918.12	\$1,335,731	\$898,812.88	67%
132-BENEFITS	\$131,588.32	\$70,417.60	\$183,446	\$113,028.40	62%
136-WCB CONTRIBUTIONS	\$20,454.17		\$16,348	\$16,348.00	100%
150-ISOLATION COSTS	\$5,073.20				
211-TRAVEL & SUBSISTENCE	\$15,835.34	\$9,339.74	\$13,140	\$3,800.26	29%
214-MEMBERSHIP/CONFERENCE FEES	\$1,462.61	\$400.00	\$1,655	\$1,255.00	76%
215-FREIGHT	\$7,552.59	\$4,112.15	\$6,813	\$2,700.85	40%
217-TELEPHONE	\$21,990.55	\$8,799.62	\$19,563	\$10,763.38	55%
221-ADVERTISING	\$11,934.40	\$2,220.40	\$7,786	\$5,565.60	71%
232-LEGAL	\$7,351.28	\$3,941.17	\$2,920	(\$1,021.17)	-35%
233-ENGINEERING CONSULTING	\$74,220.95	\$826.30	\$46,718	\$45,891.70	98%
235-PROFESSIONAL FEES	\$375,850.23	\$154,545.42	\$381,534	\$226,988.58	59%
239-TRAINING & EDUCATION	\$7,283.75	\$5,552.11	\$7,786	\$2,233.89	29%
251-BRIDGE REPAIR & MAINTENANCE	\$8,727.00	\$1,600.00	\$12,653	\$11,053.00	87%
252-BUILDING REPAIRS & MAINTENANCE	\$14,378.44	\$6,883.54	\$10,706	\$3,822.46	36%
253-EQUIPMENT REPAIR	\$86,534.70	\$28,227.78	\$72,998	\$44,770.22	61%
255-VEHICLE REPAIR	\$27,851.49	\$8,735.10	\$24,819	\$16,083.90	65%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$278,852.13	\$64,474.80	\$194,660	\$130,185.20	67%
262-BUILDING & LAND RENTAL			\$5,840	\$5,840.00	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$12,967.97	\$5,812.49	\$13,626	\$7,813.51	57%
266-COMMUNICATIONS	\$10,850.72	\$5,241.14	\$9,893	\$4,651.86	47%
267-AVL MAINTENANCE	\$46,289.90	\$16,256.21	\$38,445	\$22,188.79	58%
271-LICENSES & PERMITS	\$3,037.51	\$286.90	\$3,000	\$2,713.10	90%
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
274-INSURANCE	\$61,162.45	\$51,291.93	\$57,315	\$6,023.07	11%
511-GOODS AND SUPPLIES	\$130,766.84	\$70,222.58	\$121,663	\$51,440.42	42%
521-FUEL & OIL	\$177,851.23	\$86,398.94	\$155,728	\$69,329.06	45%
531-CHEMICALS/SALT	\$30,101.78	\$8,600.46	\$56,451	\$47,850.54	85%
532-DUST CONTROL	\$84,364.89		\$288,584	\$288,584.00	100%
533-GRADER BLADES	\$48,793.22	\$22,128.02	\$38,932	\$16,803.98	43%
534-GRAVEL	\$965,682.37	\$230,892.02	\$973,301	\$742,408.98	76%
535-GRAVEL RECLAMATION COST	\$177,241.54				
543-NATURAL GAS	\$8,872.65	\$6,208.92	\$9,052	\$2,843.08	31%
544-ELECTRICAL POWER	\$80,604.56	\$30,026.94	\$86,960	\$56,933.06	65%
735-GRANTS TO OTHER ORGANIZATIONS	\$21,644.45				
762-CONTRIBUTED TO CAPITAL	\$408,545.03		\$171,650	\$171,650.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$2,295,228.00		\$3,658,015	\$3,658,015.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$179,514.80		\$25,000	\$25,000.00	100%
765-CONTRIBUTED TO GRAVEL RESERVE			\$30,000	\$30,000.00	100%
831-INTEREST-LONG TERM DEBT	\$185,903.92		\$171,302	\$171,302.00	100%
832-PRINCIPAL - LONG TERM DEBT	\$271,074.22		\$285,645	\$285,645.00	100%
TOTAL EXPENDITURES	\$7,386,993.23	\$1,340,360.40	\$8,544,678	\$7,204,317.60	84%
SURPLUS	(\$6,534,841.28)	(\$834,908.37)	(\$8,012,860)	\$7,177,951.63	-90%

**MD of Mackenzie
33-Airport
May 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$29,130.00	\$10,380.00	\$25,000	(\$14,620.00)	-58%
560-RENTAL & LEASE REVENUE		\$500.00	\$8,500	(\$8,000.00)	-94%
TOTAL REVENUE	\$29,130.00	\$10,880.00	\$33,500	(\$22,620.00)	-68%
EXPENDITURE					
252-BUILDING REPAIRS & MAINTENANCE	\$995.96	\$247.20	\$973	\$725.80	75%
253-EQUIPMENT REPAIR	\$1,277.41	\$3,161.74	\$973	(\$2,188.74)	-225%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$3,360.67	\$797.00	\$4,867	\$4,070.00	84%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$2,925.21		\$2,920	\$2,920.00	100%
274-INSURANCE	\$10,656.47	\$1,023.34	\$10,700	\$9,676.66	90%
511-GOODS AND SUPPLIES	\$7,127.13	\$28.94	\$1,947	\$1,918.06	99%
531-CHEMICALS/SALT	\$1,247.55		\$2,920	\$2,920.00	100%
543-NATURAL GAS	\$6,083.25	\$2,329.29	\$3,309	\$979.71	30%
544-ELECTRICAL POWER	\$7,950.71	\$1,810.06	\$5,450	\$3,639.94	67%
710-GRANTS TO LOCAL GOVERNMENTS	\$43,819.92		\$43,000	\$43,000.00	100%
762-CONTRIBUTED TO CAPITAL	\$50,000.00				
TOTAL EXPENDITURES	\$135,444.28	\$9,397.57	\$77,059	\$67,661.43	88%
SURPLUS	(\$106,314.28)	\$1,482.43	(\$43,559)	\$45,041.43	-103%

MD of Mackenzie
41-Water Services
May 31, 2004

	2003 Actual	YTD 2004	2004	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
REVENUE					
124-FRONTAGE	\$81,828.25	\$81,984.40	\$83,800	(\$1,815.60)	-2%
420-SALES OF GOODS & SERVICES	\$10,270.00	\$3,650.08	\$8,700	(\$5,049.92)	-58%
421-SALE OF WATER -METERED	\$511,436.91	\$191,732.38	\$580,242	(\$388,509.62)	-67%
422-SALE OF WATER-BULK	\$310,161.91	\$95,545.62	\$324,970	(\$229,424.38)	-71%
511-PENALTIES ON AR & UTILITIES	\$19,952.33	\$7,294.26	\$16,000	(\$8,705.74)	-54%
521-OFFSITE LEVY for WATER &/OR SEWAGE		\$40,748.45		\$40,748.45	
840-PROVINCIAL GRANTS	\$963.74	\$353.38	\$354	(\$0.62)	0%
TOTAL REVENUE	\$934,613.14	\$421,308.57	\$1,014,066	(\$592,757.43)	-58%
EXPENDITURE					
110-WAGES & SALARIES	\$294,817.58	\$77,766.04	\$223,833	\$146,066.96	65%
132-BENEFITS	\$32,589.35	\$12,911.24	\$37,157	\$24,245.76	65%
136-WCB CONTRIBUTIONS	\$4,973.17		\$3,401	\$3,401.00	100%
150-ISOLATION COSTS	\$6,263.30	\$4,227.14	\$7,200	\$2,972.86	41%
211-TRAVEL & SUBSISTENCE	\$17,913.20	\$4,016.39	\$18,493	\$14,476.61	78%
214-MEMBERSHIP/CONFERENCE FEES	\$456.76	\$290.00	\$487	\$197.00	40%
215-FREIGHT	\$37,018.53	\$8,722.97	\$33,578	\$24,855.03	74%
217-TELEPHONE	\$17,693.22	\$7,263.29	\$15,767	\$8,503.71	54%
221-ADVERTISING	\$943.54	\$1,318.88	\$973	(\$345.88)	-36%
223-SUBSCRIPTIONS & PUBLICATIONS	\$353.76				
232-LEGAL	\$1,214.97		\$973	\$973.00	100%
233-ENGINEERING CONSULTING	\$14,926.65	\$23,898.27	\$10,706	(\$13,192.27)	-123%
235-PROFESSIONAL FEES	\$15,965.24	\$4,870.61	\$19,953	\$15,082.39	76%
239-TRAINING & EDUCATION	\$3,585.32	\$2,378.21	\$9,246	\$6,867.79	74%
252-BUILDING REPAIRS & MAINTENANCE	\$17,207.61	\$3,793.54	\$12,166	\$8,372.46	69%
253-EQUIPMENT REPAIR	\$37,841.87	\$6,957.49	\$24,333	\$17,375.51	71%
255-VEHICLE REPAIR	\$9,552.58	\$2,581.79	\$9,733	\$7,151.21	73%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$48,268.63	\$45,936.20	\$65,210	\$19,273.80	30%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$2,112.99				
266-COMMUNICATIONS	\$3,822.71	\$1,261.40	\$3,212	\$1,950.60	61%
271-LICENSES & PERMITS	\$154.50	\$27.65	\$1,000	\$972.35	97%
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
274-INSURANCE	\$13,317.27	\$12,783.36	\$18,020	\$5,236.64	29%
511-GOODS AND SUPPLIES	\$69,072.83	\$18,822.68	\$58,398	\$39,575.32	68%
521-FUEL & OIL	\$20,513.82	\$4,457.01	\$18,979	\$14,521.99	77%
531-CHEMICALS/SALT	\$80,774.06	\$28,400.94	\$76,891	\$48,490.06	63%
543-NATURAL GAS	\$36,100.85	\$19,753.17	\$35,963	\$16,209.83	45%
544-ELECTRICAL POWER	\$137,163.43	\$39,217.65	\$144,083	\$104,865.35	73%
762-CONTRIBUTED TO CAPITAL	\$17,699.51		\$49,514	\$49,514.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$516,668.00				
831-INTEREST-LONG TERM DEBT	\$57,229.38	\$2,616.35	\$47,676	\$45,059.65	95%
832-PRINCIPAL - LONG TERM DEBT	\$108,954.61	\$25,217.79	\$110,998	\$85,780.21	77%
921-BAD DEBT EXPENSE	\$2,408.98	\$979.01	\$2,500	\$1,520.99	61%
TOTAL EXPENDITURES	\$1,627,578.22	\$360,469.07	\$1,065,443	\$704,973.93	66%
SURPLUS	(\$692,965.08)	\$60,839.50	(\$51,377)	\$112,216.50	-218%

MD of Mackenzie
42-Sewer Services
May 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
124-FRONTAGE	\$69,498.90	\$47,904.07	\$76,154	(\$28,249.93)	-37%
421-SALE OF WATER -METERED	\$205,640.23	\$84,688.82	\$267,666	(\$182,977.18)	-68%
TOTAL REVENUE	\$275,139.13	\$132,592.89	\$343,820	(\$211,227.11)	-61%
EXPENDITURE					
110-WAGES & SALARIES	\$150,928.89	\$37,755.15	\$135,378	\$97,622.85	72%
132-BENEFITS	\$16,145.95	\$6,502.84	\$22,377	\$15,874.16	71%
136-WCB CONTRIBUTIONS	\$2,859.34		\$2,082	\$2,082.00	100%
150-ISOLATION COSTS	\$2,065.75				
217-TELEPHONE	\$2,440.74	\$593.37	\$1,411	\$817.63	58%
232-LEGAL			\$1,947	\$1,947.00	100%
233-ENGINEERING CONSULTING	\$972.32		\$6,813	\$6,813.00	100%
235-PROFESSIONAL FEES	\$1,052.44				
252-BUILDING REPAIRS & MAINTENANCE	\$5,841.48	\$174.50	\$2,823	\$2,648.50	94%
253-EQUIPMENT REPAIR	\$5,292.55	\$2,239.64	\$4,769	\$2,529.36	53%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$15,917.98	\$4,848.14	\$21,413	\$16,564.86	77%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$1,877.02				
272-DAMAGE CLAIMS	(\$35,291.75)				
274-INSURANCE	\$6,623.62	\$3,722.83	\$7,352	\$3,629.17	49%
511-GOODS AND SUPPLIES	\$8,498.85	\$2,643.06	\$8,760	\$6,116.94	70%
531-CHEMICALS/SALT	\$2,210.37		\$4,088	\$4,088.00	100%
543-NATURAL GAS	\$3,164.22	\$2,132.74	\$4,954	\$2,821.26	57%
544-ELECTRICAL POWER	\$17,684.53	\$5,671.79	\$17,159	\$11,487.21	67%
762-CONTRIBUTED TO CAPITAL	\$18,150.43		\$88,766	\$88,766.00	100%
831-INTEREST-LONG TERM DEBT	\$35,503.02		\$39,483	\$39,483.00	100%
832-PRINCIPAL - LONG TERM DEBT	\$57,104.70		\$71,108	\$71,108.00	100%
TOTAL EXPENDITURES	\$319,042.45	\$66,284.06	\$440,683	\$374,398.94	85%
SURPLUS	(\$43,903.32)	\$66,308.83	(\$96,863)	\$163,171.83	-168%

MD of Mackenzie
43-Solid Waste Disposal
May 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$11,995.00	\$3,065.00	\$14,000	(\$10,935.00)	-78%
TOTAL REVENUE	\$11,995.00	\$3,065.00	\$14,000	(\$10,935.00)	-78%
EXPENDITURE					
110-WAGES & SALARIES	\$11,125.39	\$5,459.88	\$13,725	\$8,265.12	60%
132-BENEFITS	\$1,749.16	\$885.48	\$2,384	\$1,498.52	63%
136-WCB CONTRIBUTIONS	\$84.94		\$210	\$210.00	100%
232-LEGAL			\$973	\$973.00	100%
235-PROFESSIONAL FEES	\$329,169.07	\$66,680.10	\$364,600	\$297,919.90	82%
239-TRAINING & EDUCATION	\$24.06		\$973	\$973.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$3,505.57		\$3,893	\$3,893.00	100%
253-EQUIPMENT REPAIR	\$1,534.03	\$1,061.90	\$4,867	\$3,805.10	78%
274-INSURANCE					
511-GOODS AND SUPPLIES	\$3,344.35	\$137.93	\$1,460	\$1,322.07	91%
544-ELECTRICAL POWER	\$7,599.84	\$2,431.11	\$6,935	\$4,503.89	65%
762-CONTRIBUTED TO CAPITAL	\$29,471.45		\$49,515	\$49,515.00	100%
TOTAL EXPENDITURES	\$387,607.86	\$76,656.40	\$449,535	\$372,878.60	83%
SURPLUS	(\$375,612.86)	(\$73,591.40)	(\$435,535)	\$361,943.60	-83%

MD of Mackenzie
51-Family & Community Services
May 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
840-PROVINCIAL GRANTS	\$172,287.00	\$95,659.00	\$207,926	(\$112,267.00)	-54%
TOTAL REVENUE	\$172,287.00	\$95,659.00	\$207,926	(\$112,267.00)	-54%
EXPENDITURE					
255-VEHICLE REPAIR	\$2,025.93		\$487	\$487.00	100%
274-INSURANCE	\$2,626.41		\$2,200	\$2,200.00	100%
710-GRANTS TO LOCAL GOVERNMENTS	\$22,906.00	\$11,453.00	\$22,906	\$11,453.00	50%
735-GRANTS TO OTHER ORGANIZATIONS	\$353,153.00	\$381,108.00	\$418,558	\$37,450.00	9%
TOTAL EXPENDITURES	\$380,711.34	\$392,561.00	\$444,151	\$51,590.00	12%
SURPLUS	(\$208,424.34)	(\$296,902.00)	(\$236,225)	(\$60,677.00)	26%

MD of Mackenzie
61-Planning & Development
May 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$2,278.47	\$500.00	\$500		
520-LICENSES & PERMITS	\$19,132.17	\$8,043.50	\$17,000	(\$8,956.50)	-53%
522-MUNICIPAL RESERVE REVENUE		\$825.12		\$825.12	
526-SAFETY CODE PERMITS	\$26,443.41	\$10,707.50	\$26,500	(\$15,792.50)	-60%
525-SUBDIVISION FEES		\$59,056.33	\$35,000	\$24,056.33	69%
560-RENTAL & LEASE REVENUE	(\$19,522.00)	\$410.50	\$16,000	(\$15,589.50)	-97%
840-PROVINCIAL GRANTS	\$1,000.00				
TOTAL REVENUE	\$29,332.05	\$79,542.95	\$95,000	(\$15,457.05)	-16%
EXPENDITURE					
110-WAGES & SALARIES	\$122,943.68	\$77,425.21	\$207,725	\$130,299.79	63%
132-BENEFITS	\$19,288.30	\$13,418.35	\$37,059	\$23,640.65	64%
136-WCB CONTRIBUTIONS	\$2,118.55		\$2,750	\$2,750.00	100%
151-HONORARIA	\$750.00		\$1,500	\$1,500.00	100%
211-TRAVEL & SUBSISTENCE	\$7,522.33	\$5,334.44	\$9,733	\$4,398.56	45%
214-MEMBERSHIP/CONFERENCE FEES	\$1,306.03	\$550.00	\$1,945	\$1,395.00	72%
217-TELEPHONE	\$1,313.35	\$550.75	\$1,402	\$851.25	61%
221-ADVERTISING	\$20,098.08	\$9,083.91	\$31,632	\$22,548.09	71%
232-LEGAL	\$16,755.07	\$11,640.91	\$14,600	\$2,959.09	20%
235-PROFESSIONAL FEES	\$60,985.53	\$9,744.31	\$46,232	\$36,487.69	79%
239-TRAINING & EDUCATION	\$2,354.12	\$1,855.22	\$5,840	\$3,984.78	68%
255-VEHICLE REPAIR	\$231.21	\$367.06	\$973	\$605.94	62%
267-AVL MAINTENANCE	\$2,237.20	\$821.91	\$2,355	\$1,533.09	65%
274-INSURANCE	\$2,835.39	\$2,455.13	\$2,700	\$244.87	9%
511-GOODS AND SUPPLIES	\$12,061.24	\$6,470.84	\$6,813	\$342.16	5%
521-FUEL & OIL	\$2,855.78	\$903.59	\$2,920	\$2,016.41	69%
TOTAL EXPENDITURES	\$275,655.86	\$140,621.63	\$376,179	\$235,557.37	63%
SURPLUS	(\$246,323.81)	(\$61,078.68)	(\$281,179)	\$220,100.32	-78%

MD of Mackenzie
63-Agriculture
May 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES			\$1,000	(\$1,000.00)	-100%
560-RENTAL & LEASE REVENUE	\$9,800.00	\$579.00	\$7,500	(\$6,921.00)	-92%
840-PROVINCIAL GRANTS	\$44,000.00	\$5,473.00	\$46,000	(\$40,527.00)	-88%
TOTAL REVENUE	\$53,800.00	\$6,052.00	\$54,500	(\$48,448.00)	-89%
EXPENDITURE					
110-WAGES & SALARIES	\$82,346.47	\$22,377.45	\$96,589	\$74,211.55	77%
132-BENEFITS	\$10,239.45	\$4,089.38	\$11,049	\$6,959.62	63%
136-WCB CONTRIBUTIONS	\$1,580.06				
151-HONORARIA	\$5,989.86	\$2,000.00	\$7,125	\$5,125.00	72%
211-TRAVEL & SUBSISTENCE	\$10,073.59	\$2,816.52	\$9,499	\$6,682.48	70%
214-MEMBERSHIP/CONFERENCE FEES	\$2,886.00	\$660.00	\$1,460	\$800.00	55%
215-FREIGHT	\$322.72				
217-TELEPHONE	\$835.54	\$156.81	\$1,071	\$914.19	85%
221-ADVERTISING	\$1,987.70	\$1,092.58	\$2,433	\$1,340.42	55%
223-SUBSCRIPTIONS & PUBLICATIONS	\$100.94				
233-ENGINEERING CONSULTING	\$43,902.29	\$18,899.40	\$53,532	\$34,632.60	65%
239-TRAINING & EDUCATION	\$1,635.04	\$200.02	\$1,947	\$1,746.98	90%
253-EQUIPMENT REPAIR	\$1,243.83	\$1,855.25	\$1,945	\$89.75	5%
255-VEHICLE REPAIR	\$2,020.07	\$300.11	\$2,433	\$2,132.89	88%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$310,582.40	\$4,863.64	\$315,350	\$310,486.36	98%
262-BUILDING & LAND RENTAL			\$973	\$973.00	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$2,972.57		\$2,677	\$2,677.00	100%
266-COMMUNICATIONS	\$762.67	\$326.75	\$973	\$646.25	66%
274-INSURANCE	\$8,190.93	\$7,147.49	\$7,440	\$292.51	4%
511-GOODS AND SUPPLIES	\$5,684.02	\$145.84	\$8,516	\$8,370.16	98%
521-FUEL & OIL	\$13,649.49	\$1,395.99	\$10,706	\$9,310.01	87%
531-CHEMICALS/SALT	\$15,868.74		\$24,333	\$24,333.00	100%
735-GRANTS TO OTHER ORGANIZATIONS	\$30,200.00	\$30,000.00	\$32,000	\$2,000.00	6%
763-CONTRIBUTED TO CAPITAL RESERVE	\$250,000.00		\$150,000	\$150,000.00	100%
TOTAL EXPENDITURES	\$803,074.38	\$98,327.23	\$742,051	\$643,723.77	87%
SURPLUS	(\$749,274.38)	(\$92,275.23)	(\$687,551)	\$595,275.77	-87%

**MD of Mackenzie
64-Veterinary Service
May 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
560-RENTAL & LEASE REVENUE	\$1,950.00				
TOTAL REVENUE	\$1,950.00				
EXPENDITURE					
151-HONORARIA	\$143.52		\$750	\$750.00	100%
211-TRAVEL & SUBSISTENCE		\$19.62	\$389	\$369.38	95%
235-PROFESSIONAL FEES	\$69,054.77	\$64,285.67	\$103,500	\$39,214.33	38%
543-NATURAL GAS	\$830.89				
544-ELECTRICAL POWER	\$2,466.27				
TOTAL EXPENDITURES	\$72,495.45	\$64,305.29	\$104,639	\$40,333.71	39%
SURPLUS	(\$70,545.45)	(\$64,305.29)	(\$104,639)	\$40,333.71	-39%

**MD of Mackenzie
66-Subdivision
May 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
424-SALE OF LAND	\$54,869.85	\$14,674.08	\$183,200	(\$168,525.92)	-92%
TOTAL REVENUE	\$54,869.85	\$14,674.08	\$183,200	(\$168,525.92)	-92%
EXPENDITURE					
221-ADVERTISING	\$20.60		\$973	\$973.00	100%
235-PROFESSIONAL FEES	\$10,106.51		\$2,433	\$2,433.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE			\$159,700	\$159,700.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$24,678.23				
992-COST OF LAND SOLD	\$20,064.51		\$20,000	\$20,000.00	100%
TOTAL EXPENDITURES	\$54,869.85		\$183,106	\$183,106.00	100%
SURPLUS		\$14,674.08	\$94	\$14,580.08	15511%

MD of Mackenzie
71-Recreation Boards
May 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
920-CONTRIBUTED FROM CAPITAL RESERVE	\$30,000.00				
TOTAL REVENUE	\$30,000.00				
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$99,904.00	\$49,952.00	\$99,904	\$49,952.00	50%
735-GRANTS TO OTHER ORGANIZATIONS	\$500,350.00	\$405,656.00	\$606,656	\$201,000.00	33%
763-CONTRIBUTED TO CAPITAL RESERVE	\$30,000.00				
TOTAL EXPENDITURES	\$630,254.00	\$455,608.00	\$706,560	\$250,952.00	36%
SURPLUS	(\$600,254.00)	(\$455,608.00)	(\$706,560)	\$250,952.00	-36%

MD of Mackenzie
73-Tourism
May 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
930-CONTRIBUTION FROM OPERATING RESERV	\$13,000.00				
TOTAL REVENUE	\$13,000.00				
EXPENDITURE					
214-MEMBERSHIP/CONFERENCE FEES	\$9,579.00	\$8,829.00	\$9,526	\$697.00	7%
221-ADVERTISING			\$2,239	\$2,239.00	100%
511-GOODS AND SUPPLIES	\$4,087.19	\$5,293.00	\$4,867	(\$426.00)	-9%
764-CONTRIBUTED TO OPERATING RESERVE	\$10,912.81				
TOTAL EXPENDITURES	\$24,579.00	\$14,122.00	\$16,632	\$2,510.00	15%
SURPLUS	(\$11,579.00)	(\$14,122.00)	(\$16,632)	\$2,510.00	-15%

**MD of Mackenzie
74-Library Service
May 31, 2004**

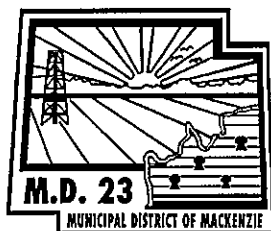
	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$7,165.00	\$7,165.00	\$7,165		
735-GRANTS TO OTHER ORGANIZATIONS	\$75,000.00	\$115,000.00	\$115,000		
TOTAL EXPENDITURES	\$82,165.00	\$122,165.00	\$122,165		
SURPLUS	(\$82,165.00)	(\$122,165.00)	(\$122,165)		

**MD of Mackenzie
85-Requisitions
May 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
747-SCHOOL FOUNDATION PROGRAMS	\$6,184,600.65	\$1,514,477.00	\$6,490,221	\$4,975,744.00	77%
750-SENIORS FOUNDATION	\$337,394.24	\$81,273.25	\$325,093	\$243,819.75	75%
TOTAL EXPENDITURES	\$6,521,994.89	\$1,595,750.25	\$6,815,314	\$5,219,563.75	77%
SURPLUS	(\$6,521,994.89)	(\$1,595,750.25)	(\$6,815,314)	\$5,219,563.75	-77%

MD of Mackenzie
97-Other Transfers
May 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
763-CONTRIBUTED TO CAPITAL RESERVE	\$387,209.85				
764-CONTRIBUTED TO OPERATING RESERVE	\$387,209.86				
TOTAL EXPENDITURES	\$774,419.71				
SURPLUS	(\$774,419.71)				



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	Meeting with Northern Lights Health Region
Agenda Item No:	12. m)

BACKGROUND / PROPOSAL:

Council has sent two letters (one in December 2003 and a second request in February 2004) requesting a face to face meeting with the Northern Lights Health Region to discuss several health related issues. Harvey Prockiw has also spoken to their CEO, Patricia Pelton requesting a meeting be arranged as soon as possible.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is a letter from Northern Lights Health Region in response to Council's numerous requests for a face to face meeting giving an option of two different dates.

Tuesday June 22 at 9:00 a.m. for 1.5 hours via videoconference. – This date is the same date as the next evening Council meeting.

Tuesday October 26 in Fort McMurray preceding their Board meeting. – This date follows the election so closely, Councillors may not all be up to date on the issues and it is the same date as our first regular Council meeting.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

For discussion.

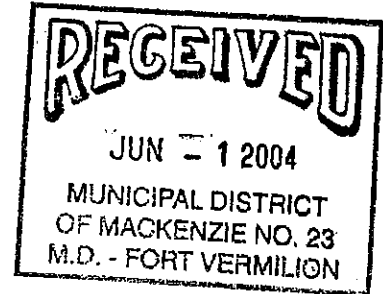
Review:	Dept.	C.A.O. 
---------	-------	--



Patricia L. Pelton
Phone: (780) 791-6020
Fax: (780) 791-6019
Email: ppelton@nlhr.ca

2004 May 26

Mr. Harvey Prockiw
Chief Administrative Officer
Municipal District of MacKenzie No. 23
P.O. Box 640
Fort Vermilion, AB T0H 1N0



Dear Sir,

Re: Meeting with Northern Lights Health Board

I am following up to your request earlier this year for a meeting between Council members of the Municipal District of MacKenzie and Board Members of the Northern Lights Health Region.

With our new Board Chair, Dr. Ken Nickerson, in place and the expectation the newest member of the Board will be announced shortly, I would like to offer you two meeting options which to take forward to your Council. They are:

1. Tuesday, June 22nd at 0900 for approximately 1.5 hours. This meeting would be held via videoconference.
2. Tuesday, October 22nd in Fort McMurray. The meeting would be held prior to our regular board meeting. This would give your Council Members an opportunity to see Fort McMurray and possibly view one of the oilsands sites.

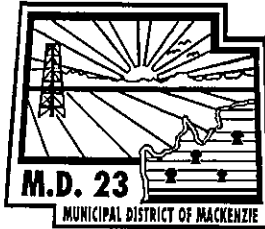
I look forward to hearing from you once your Municipal Council has had an opportunity to discuss these meeting dates.

Sincerely,

A handwritten signature in black ink, appearing to read "Patricia L. Pelton".

PATRICIA L. PELTON
Chief Executive Officer

CORPORATE OFFICE



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Barbara Spurgeon, Executive Assistant
Title:	Northwest Alberta Mayors and Reeves Meeting
Agenda Item No:	12.n)

BACKGROUND / PROPOSAL:

Reeve Neufeld has been invited to attend the Northwest Alberta Mayors and Reeves Meeting.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The next meeting has been scheduled for 10:00 a.m. Friday, June 25, 2004 at the Memorial Hall in Valleyview.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

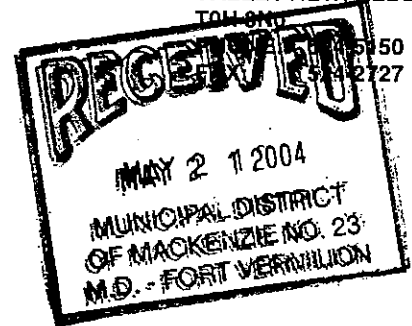
That Reeve Neufeld be authorized to attend the Northwest Alberta Mayors and Reeves meeting in Valleyview on June 25, 2004.

Review:	Dept.	C.A.O.	
---------	-------	--------	--



TOWN OF VALLEYVIEW

BOX 270
VALLEYVIEW, ALBERTA
T0H 1N0



May 14, 2004

Mr. Harvey Prockiw
Chief Administrative Officer
Box 640
Fort Vermilion, AB T0H 1N0

Dear Mr. Prockiw:

RE: Northwest Alberta Mayors and Reeves Meeting

On behalf of Town of Valleyview Council, it is a pleasure for me to invite you and your Chief Administrative Officer to attend the next meeting of the Northwest Alberta Mayors and Reeves. As decided by our colleagues, the next meeting will be held on Friday, June 25, 2004 starting at 10:00 a.m. at the Memorial Hall in the Town of Valleyview.

I would appreciate your suggestions on possible agenda items for the meeting. In this regard, we would appreciate your response by May 31, 2004, as this will provide us with time to finalize and distribute the agenda.

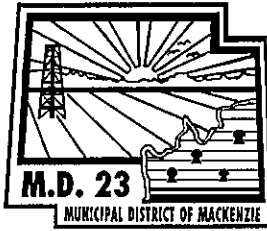
Please confirm your attendance with Garry Peterson, Chief Administrative Officer, Town of Valleyview. If you have any questions or if you require any additional information, please do not hesitate to contact me. Garry and I look forward to having you visit the Valleyview area.

Yours very truly,

(for): Norm Adolphson,
Mayor,
TOWN OF VALLEYVIEW

cc. Garry Peterson,
Chief Administrative Officer,
Town of Valleyview

NA/



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Barbara Spurgeon, Executive Assistant
Title:	Workshop Summary and Follow-up Consultation
Agenda Item No:	12.0)

BACKGROUND / PROPOSAL:

The AAMD&C has drafted a summary report from inputs received at the 'Helping Your Association Plan for the Future' session at the Spring 2004 Convention.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The AAMD&C is requesting that Council review the summary, and complete the attached survey as a group.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That Council input on 'Helping Your Association Plan for the Future' survey be submitted to the AAMD&C.

Review:	Dept.	C.A.O.	
---------	-------	--------	--



Alberta Association of Municipal Districts & Counties

4504-101 Street ■ Edmonton Alberta T6E 5G9 ■ Phone: (780) 436-9375 Fax: (780) 437-5993
website: www.aamdc.com e-mail: aamdc@aamdc.com
Gerald Rhodes - Executive Director

May 10, 2004

TO ALL AAMD&C MEMBERS:

RE: Workshop Summary and Follow-up Consultation
“Helping Your Association Plan for the Future”

At the recent AAMD&C Spring Convention a number of members attended a workshop/issue forum session on Tuesday afternoon designed to both identify Association strengths and to identify specific opportunities for the Association to strengthen its operations and plan for the future.

Attached is 12-page document that summarizes the inputs received during the workshop session and asks **ALL** member municipalities to provide further input on the issues discussed. Broken into two sections, the attached summary report/survey asks members to consider (1) the AAMD&C's service to its members; (2) the AAMD&C's advocacy role on behalf of members; (3) the AAMD&C's relationship(s) with government; and (4) the AAMD&C's Convention program, timing, planning and functionality.

We would appreciate your assistance in reviewing the attached summary report and in completing the survey portion as a council. Please return the completed survey by e-mail to gerald@aamdc.com or by facsimile to 780-955-3615 or by mail to the new AAMD&C office address 2510 Sparrow Drive, Nisku, Alberta, T9E 8N5 prior to **Tuesday, June 15, 2004**.

Your honest and comprehensive input is essential to the success of this endeavor. We hope that all member municipalities will take the time to consider this workshop summary report and respond with comments in the areas provided. If you have any questions or concerns regarding the completion of the attached, we would be pleased to hear from you at 780-955-3639.

Yours truly,

Gerald Rhodes, CLGM
Executive Director

GR/daz

Att.

Helping Your Association Plan
for the Future

Workshop Summary
And
Follow-up Consultation



May, 2004

Introduction

At the recent AAMD&C Spring Convention a number of delegates attended a workshop/issue forum session on Tuesday afternoon entitled "Helping Your Association Plan for the Future". The impetus behind this exercise was for the AAMD&C Board to get some honest feedback from members on Association operations and to create a tool that will help the Association and its members carry their collective knowledge, expertise and vision for the Association into the next municipal term and beyond.

Through a series of roundtable discussions facilitated by members of ARMAA, the workshop participants spent the first half of the March 30th session identifying and discussing some of the current strengths of the Association. The roundtable groups then moved on to identifying specific opportunities for the Association to strengthen its operations, plan for the future, and do things even better.

What follows is a summary and report on the specific comments and issues that came out of the workshop/issue forum session held on March 30th. It is also a survey document, designed to solicit further input from all member councils on the discussion questions that were posed and the dialogue that took place. **We encourage you to review this summary report as a council and provide any further input or insight you might have on the discussion questions and the workshop outcomes in the comments areas provided.**

As well, we encourage individual Reeves/Mayors and Councillors to complete a companion survey that deals specifically with planning for future AAMD&C Conventions, which was forwarded to you under separate cover.

Name of Municipality Responding:

1.0 ROUNDTABLE DISCUSSION ONE: WHAT ARE THE AAMD&C'S STRENGTHS?

a) What are the AAMD&C's strengths in its service to members?

Summary of Workshop/Issue Forum Inputs:

- President Jack Hayden is a most valuable asset who has put us on the map!
- Board representatives are municipal officials who understand municipal issues and go to bat for members
- Accessibility – Jack and Gerald get back to you!
- The Association is responsive to member needs and priorities
- The Trade Division (purchasing power), the Jubilee Insurance program, and the Legal Advice service all add to the strength of member service package
- The AAMD&C is a well-respected group in government and associate circles
- In spite of its diversity, the AAMD&C has a powerful collective voice
- There is little “in-fighting” and a common goal-oriented focus within the Board and among member municipalities
- The AAMD&C Administration is very fiscally responsible on behalf of its membership (appreciate that the new building did not tax members)
- The AAMD&C houses an excellent pool of knowledge and resources and is a clearinghouse for information, ie. Bylaw Library and other information sharing
- The use of ad-hoc/member committees is a strength
- The AAMD&C has a good relationship with government

Please use this space to add additional responses to the discussion question outlined above AND/OR to comment on the inputs already received through the workshop session.

b) What are the AAMD&C's strengths in its advocacy role on behalf of its member municipalities?

Summary of Workshop/Issue Forum Inputs:

- The Association is resolution driven
- The Association has a broad base of talent and expertise to draw upon
- Members are not judgmental and are accepting of each others issues
- The Association works “with” and not “against” government
- The Province respects and listens to AAMD&C positions
- The provincial government relies on the AAMD&C for their input
- Effective partnerships with FCM and AUMA on key issues (GST announcement a result of speaking with one municipal voice)
- Issues and meetings with government are well-managed
- The AAMD&C is an effective “rural” voice provincially and nationally
- Internal succession planning is effective (like this session)

Please use this space to add additional responses to the discussion question outlined above AND/OR to comment on the inputs already received through the workshop session.

c) What are the AAMD&C's strengths in its relationship(s) with government?

Summary of Workshop/Issue Forum Inputs:

- President Jack Hayden and the AAMD&C Board members are valuable assets in fostering and furthering the AAMD&C's relationship with government
- The AAMD&C Board are skilled negotiators and facilitators who are well-versed in the issues
- The gentle, diplomatic, but firm approach to government on issues is effective
- The AAMD&C's past performance provides a good foundation for its current relationship with government
- The AAMD&C has good access to provincial and federal decision-makers
- Because we have a unified voice, government listens
- In spite of declining rural population numbers, the AAMD&C continues to have clout on rural issues
- The AAMD&C's priorities are common sense and equitable
- The expertise resident within the AAMD&C means the organization is an effective "sounding board" for government to talk to about emerging priorities or public policy
- Association provides "communication hub" for other levels of government to disperse information to rural municipalities
- The timing of AAMD&C Conventions has worked well for attracting government participation

Please use this space to add additional responses to the discussion question outlined above AND/OR to comment on the inputs already received through the workshop session.

d) What are the Association's strengths in terms of its Convention program, Convention timing, Convention planning and functionality?

Summary of Workshop/Issue Forum Inputs:

- Conventions are well-attended and represent a time to learn, make connections, and be revitalized.
- Convention agendas are well thought out. Agendas are full, but manageable. There is an opportunity to learn through the effective use of break-out sessions
- The Ministerial Forum ... and the ability to attract so many government participants ... is a strength, although the session is "too political" at times
- The timing of Conventions and the facilities they are housed in are strengths, although there is a need to explore whether one or two annual Conventions should be held and whether the Convention should be moved to another geographic location on occasion
- Valuable to have Spring Convention after the budget comes down
- May want to separate "political" sessions from "educational" sessions
- The resolution process is strong, member-driven, and valuable
- The entertainment is great!
- Trade Fair is appreciated

Please use this space to add additional responses to the discussion question outlined above AND/OR to comment on the inputs already received through the workshop session.

2.0 ROUNDTABLE DISCUSSION TWO: WHAT ARE THE OPPORTUNITIES TO STRENGTHEN THE AAMD&C IN THE FUTURE?

a) What specific strategies could the AAMD&C employ to strengthen its services to members?

Summary of Workshop/Issue Forum Inputs:

- More training for members on conflict resolution and mediation skills would be beneficial
- More training for members on listening skills and communications would be beneficial
- Break-out sessions at Conventions should be educational and relevant
- Obtaining formal (constitutional) recognition for municipalities should be an ongoing goal
- The provision of regular reports on the meetings attended by the President and Board members could be provided (with highlights of what was discussed or achieved at the meeting)
- The website is often out of date and needs to be updated regularly to be an effective tool
- Patrick Martin's reports on BSE were well-liked
- There needs to be a more effective mechanism for tracking years of service for councilors (and the issue of years of service for those involved in the former Improvement Districts needs to be resolved)
- Whenever a funding program is implemented, there needs to be a rural formula for the distribution of funds put in place (per capita doesn't work for us!)
- The use of more ad-hoc/member committees would be welcome
- An organizational review could be undertaken to address the workload of the Board (too much on their plates)
- It would be helpful to have even more networking opportunities for members
- Should explore setting up a financial institution like AMFC to finance infrastructure at the local level
- Creating more opportunities for face-to-face meeting with MLA's and small group "bear-pit" type sessions would be appreciated

Please use this space to add additional responses to the discussion question outlined on the previous page AND/OR to comment on the inputs already received through the workshop session.

b) What specific strategies could the AAMD&C employ to strengthen its advocacy on behalf of members?

Summary of Workshop/Issue Forum Inputs:

- Help municipalities develop strategic economic development plans
- Keep current on provincial developments
- Invite even more input from the membership/grassroots
- Spearhead/organize regional caucus meetings
- Encourage the attendance of Ministers and MLAs at regional zone meetings
- Facilitate inter-zonal meetings
- Focus on priority issues more
- Take advantage of the budget cycle in planning and timing of advocacy initiatives
- Seek more involvement in the provincial policy and program design
- Look at “big picture” impacts of issues on rural Alberta, including our towns and villages
- Resolutions procedure needs revamping with input from the membership

Please use this space to add additional responses to the discussion question outlined above AND/OR to comment on the inputs already received through the workshop session.

c) What specific strategies could the AAMD&C employ to strengthen its relationship(s) with government?

Summary of Workshop/Issue Forum Inputs:

- It is hard to believe this could be improved, however the AAMD&C always needs to take time (like this) to evaluate its relationships and recognize the successes
- Encourage more member municipalities to join FCM
- Encourage other levels of government to request municipal assistance with issues/policy priorities
- Schedule regular meetings with federal Western Caucus
- Continue to educate MLA's and MP's on rural issues
- Seek to further involve MLA's and MP's in AAMD&C Conventions
- Develop a more formal information gathering model for tracking issues
- Develop an effective mechanism to obtain consensus on issues between Conventions
- Occasionally mix some "vinegar" in with the "honey" when approaching government on issues
- Lean more heavily on member municipalities and their expertise from time to time
- Work with Western Diversification and Industry Canada on economic issues

Please use this space to add additional responses to the discussion question outlined above AND/OR to comment on the inputs already received through the workshop session.

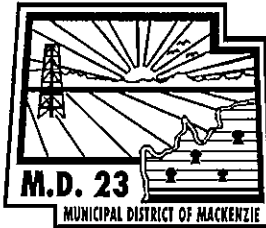
d) What specific strategies could the AAMD&C employ to strengthen its Conventions?

Summary of Workshop/Issue Forum Inputs:

- Kudos for today's session – breakout groups and this type of evaluation are very beneficial
- Maintain semi-annual schedule, but be aware of Legislative session and the need to attract government representatives
- Stay in Edmonton (easier for Ministers to attend)
- Invite further dialogue regarding South Edmonton or downtown location
- Invite Prime Minister and federal Ministers
- Vary the refreshment and banquet menus (especially in the Fall)
- Provide pop & juice at tables instead of just water
- Encourage government to release information or make announcements prior to the Ministerial Forum/Bear Pit session
- Explore tying the Agricultural Service Boards meeting to the AAMD&C Spring Convention (expand by one day and incorporate both Conventions)
- Schedule more informational sessions
- Make more use of the roundtable format in sessions
- Evaluate the amount and type of humorous speakers. Is a keynote speaker necessary?
- Explore moving the Reeves'/Mayors' Meeting to the evening
- Invite more input from members before determining what sessions should be offered
- The use of surveys before Conventions may make the sessions more relevant to member needs
- Incorporate special studies on rural roads into Convention program

Please use this space to add additional responses to the discussion question outlined above AND/OR to comment on the inputs already received through the workshop session.

Please use this page to share any other general comments you may have on Association operations or the outcomes of the Planning for the Future workshop session.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Barbara Spurgeon, Executive Assistant
Title:	Minister's Awards for Municipal Excellence
Agenda Item No:	12 p)

BACKGROUND / PROPOSAL:

Municipalities across Alberta have been invited to provide submissions for the third annual Minister's Awards for Municipal Excellence. The Minister's Award for Municipal Excellence formally recognizes local government excellence and promotes the sharing of knowledge among municipalities. Awards will be given in three different categories:

- Recognizing the innovative practices developed by communities with a population under 3000.
- Recognizing leading practice embodying the first use of an idea in a municipal context in Alberta
- Recognizing a municipality of municipal partnership that has helped inspire action and change that has benefited local government practice in Alberta.

Municipalities may apply to receive this award by providing their success stories in any category.

In 2003, our Municipality submitted the following items to the Minister's Awards for Municipal Excellence:

1. Innovation Category – Confined Feeding Operations and Fire Services.
2. Partnership Category – Revenue and Cost Sharing agreements with the Towns of High Level and Rainbow Lake.
3. Outstanding Achievement – Confined Feeding Operations and Fire Services.

As indicated in the attached letter, our municipality was not selected to receive an award in 2003.

Review:

Dept.

C.A.O. *BA*

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

During 2004, while many projects have been completed there are none that Administration feel would fit into the requirements of these awards, however Council may wish to consider submitting the Mackenzie Regional Governance Forum under the partnership category.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

Option 1

That Council submit the Mackenzie Regional Governance Forum for the Minister's Awards for Municipal Excellence.

Option 2

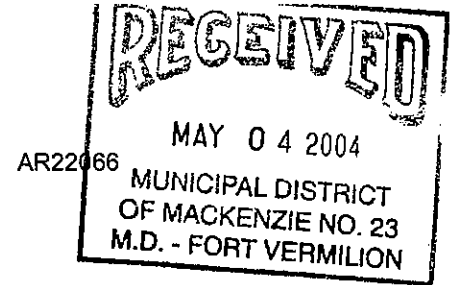
That the correspondence on the Minister's Awards for Municipal Excellence be received for information.

Review:	Dept.	C.A.O.
---------	-------	--------



ALBERTA
MINISTER OF MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Fort McMurray*



April 29, 2004

Reeve William Neufeld
Municipal District of Mackenzie No. 23
PO Box 640
Fort Vermilion, Alberta
T0H 1N0

Dear Reeve Neufeld:

I am pleased to invite all municipalities to provide submissions for the third annual Minister's Awards for Municipal Excellence, which formally recognizes local government excellence and promotes the sharing of knowledge among municipalities. There is truly great work being done by local governments in Alberta that deserves recognition.

This year a new category is being added to recognize that smaller communities have different issues than larger centres. The new smaller community category will acknowledge the innovation and hard work of these municipalities.

An independent Review Committee, comprised of representatives from various municipal associations, will recommend award recipients in four categories:

- Smaller Municipality – recognizing the innovative practices developed by communities with less than 3000 residents.
- Innovation – recognizing a leading practice embodying the first use of an idea in a municipal context in Alberta.
- Partnership – recognizing a leading municipal practice involving consultation, coordination and cooperation with other municipalities, jurisdictions or organizations.
- Outstanding Achievement – recognizing a municipality or municipal partnership that has helped to inspire action and change that has benefited local government practice in Alberta.

Submission forms and additional details may be found on the Municipal Excellence Network Web site (www.menet.ab.ca).

I encourage Alberta municipalities to share their success stories!

.../2



April 29, 2004

Reeve Neufeld
Fort Vermilion, Alberta

Page 2

If you have any questions regarding the Minister's Awards for Municipal Excellence or the Municipal Excellence Network, please direct them to the Municipal Excellence team, at (780) 427-2225 or by e-mail at menet@gov.ab.ca.

Best personal regards,

A handwritten signature in black ink, appearing to read 'Guy Boutilier', written in a cursive style.

Guy Boutilier
Minister

cc: Honourable Mike Cardinal, MLA
Athabasca-Wabasca Constituency

Honourable Pearl Calahasen , MLA
Lesser Slave Lake Constituency

Gary Friedel , MLA
Peace River Constituency

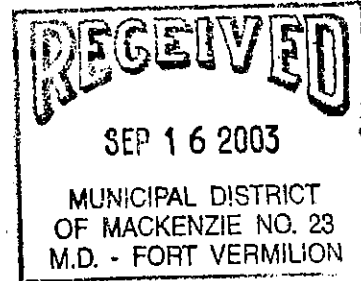
Office of the
Deputy Minister

Commerce Place
10155 - 102 Street
Edmonton, Alberta
Canada T5J 4L4

Telephone 780/427-4826
Fax 780/422-9561

September 10, 2003

Mr. Bill Landiuk
Director Of Corp Services
Municipal District of Mackenzie No. 23
PO Box 640
Fort Vermilion, Alberta
T0H 1N0



Dear Mr. Landiuk:

Thank you for your submission to the 2003 Minister's Awards for Municipal Excellence.

The review committee members (representing the Alberta Urban Municipalities Association (AUMA), the Alberta Association of Municipal Districts and Counties (AAMD&C), the Alberta Rural Municipal Administrators Association, the Local Government Administration Association, the Government Finance Officers Association and Alberta Municipal Affairs) were given the difficult task of recommending the award recipients. Forty-seven submissions were reviewed.

Although your practice was not selected for an award, you will make a significant contribution to the practice of local government in Alberta by sharing your knowledge through the Municipal Excellence Network.

The "Revenue and Cost Sharing Agreements" practice will be posted to the Municipal Excellence Network Web site in September at www.menet.ab.ca. Please visit the site and contact the program staff if you have any questions. They will be pleased to assist you.

September 10, 2003

Mr. Bill Landiuk
Fort Vermilion, Alberta

Page 2

I appreciate the time, effort and goodwill you have demonstrated and encourage you to submit an application to the 2004 Minister's Awards for Municipal Excellence.

Sincerely,

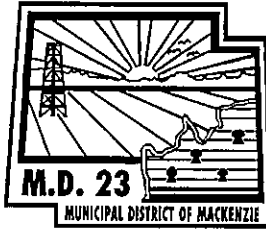
A handwritten signature in black ink, appearing to read 'B. Pickering', with a long horizontal flourish extending to the right.

Brad Pickering
Deputy Minister

cc: Mr. Harvey Prockiw
Chief Administrative Officer
Municipal District of Mackenzie No. 23

Ms. Dianne Hunter
Chief Administrative Officer
Town of High Level

Ms. Carlynn Ratcliffe
Acting Chief Administrative Officer
Town of Rainbow Lake



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Barbara Spurgeon, Executive Assistant
Title:	Canadian Taxpayer Federation's 6th Annual Gas Tax Honesty Campaign
Agenda Item No:	12 9)

BACKGROUND / PROPOSAL:

This year during the federal election campaign, the Canadian Taxpayer Federation (CTF) will be raising awareness of how little of the gasoline tax component is re-invested by the federal government in roadway construction and maintenance. The CTF is looking to the government to commit half of the gas and other fuel tax revenue to roadway construction and maintenance. The government currently awards less than 5% of the gasoline tax back into roads.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The CTF is requesting that our municipal leaders support their initiative by signing and returning the attached petition.

Option 1:

That Council support the CTF's 6th Annual Gas Tax Honesty Campaign by signing the Municipal Roadway Trust Petition and returning it to the Canadian Taxpayer Federation.

Option 2:

That correspondence from the Canadian Taxpayer Federation on the Municipal Roadway Trust Petition be received for information.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That correspondence from the Canadian Taxpayer Federation on the Municipal Roadway Trust Petition be received for information.

Review:

Dept.

C.A.O.

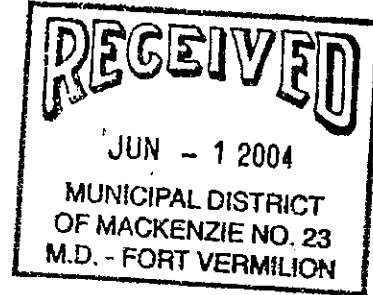


Canadian Taxpayers Federation
Suite 410, 9707 – 110 Street
Edmonton, AB T5K 2L9
e-mail: taxpayer@shawbiz.ca
www.taxpayer.com

May 20, 2004

MAYOR BILL NEUFELD
PO BOX 640
FORT VERMILION, AB T0H 1N0

Dear REEVE NEUFELD:



I am writing to invite you to join the Canadian Taxpayers Federation (CTF) in calling for the federal government to return over \$2 billion in federal fuel tax revenues to Canada's municipalities.

During the federal election campaign, the CTF will be driving a decorated van from Victoria to Ottawa to raise awareness of the tax component of gasoline and how little – less than 5% -- that is reinvested by the federal government in roadway construction and maintenance.

For six years, the CTF has held an annual Gas Tax Honesty Campaign, marking each year with Gas Tax Honesty Day held just before the May long-week end. Our message to federal and provincial governments: direct half of gasoline and other fuel tax revenues toward roadway construction and maintenance.

Two years ago, the CTF specifically proposed a Municipal Roadway Trust (MRT) that would allocate one-half of federal gasoline tax revenues to each municipality based on their contribution to Gross Domestic Product (apportioned on a per capita basis for smaller municipal units).

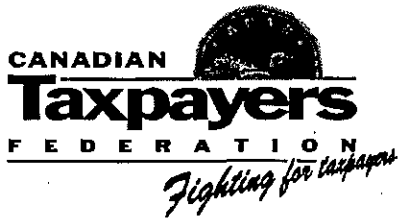
Attached is a petition that we invite you to sign and fax back to (780)448-0159. Our goal is to collect the signatures of 500 municipal leaders across the country and deliver them – along with the signatures of thousands of other taxpayers and motorists – to the new federal government immediately following the ensuing election.

Details of our campaign and MRT model can be found on our website at www.taxpayer.com/gastaxcampaign, or contact Bruce Winchester in our Ottawa office (613) 234-6554, e-mail: brucewin@on.aibn.com.

It's ridiculous that the federal government sits on billions of dollars in surplus fuel tax revenue all the while municipalities are forced to raise taxes to meet basic infrastructure needs. Hopefully, our efforts coupled with a federal election will warrant the attention of federal policy makers.

Regards,

John Williamson
Federal Director
Canadian Taxpayers Federation



MUNICIPAL ROADWAY TRUST PETITION

MUNICIPAL LEADERS

Prime Minister of Canada:

We the undersigned municipal leaders ask that you dedicate one half of federal gasoline tax revenue to a Municipal Roadway Trust that would put \$2 billion back into municipal roadway spending.

Name: _____ Title: _____

City: _____ Prov.: _____ Signature: _____

Name: _____ Title: _____

City: _____ Prov.: _____ Signature: _____

Name: _____ Title: _____

City: _____ Prov.: _____ Signature: _____

Name: _____ Title: _____

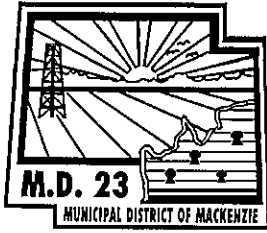
City: _____ Prov.: _____ Signature: _____

Name: _____ Title: _____

City: _____ Prov.: _____ Signature: _____

Name: _____ Title: _____

City: _____ Prov.: _____ Signature: _____



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Barbara Spurgeon, Executive Assistant
Title:	Northern Alberta Mayor's Caucus and Reeves
Agenda Item No:	12 r)

BACKGROUND / PROPOSAL:

Reeve Neufeld has been invited to attend the Northern Alberta Mayor's Caucus and Reeves meeting in Edmonton.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The meeting has been scheduled for 8:30 a.m. Friday, June 18, 2004 at the Thornton Court Hotel in Edmonton.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That Reeve Neufeld be authorized to attend the Northern Alberta Mayor's Caucus and Reeves meeting in Edmonton June 18, 2004.

Review:

Dept.

C.A.O.



MAYOR BILL SMITH
CITY OF EDMONTON

2nd FLOOR, CITY HALL
1 SIR WINSTON CHURCHILL SQUARE
EDMONTON, ALBERTA, CANADA T5J 2R7
PHONE (780) 496-8100
FAX (780) 496-8292
EMAIL bill.smith@edmonton.ca

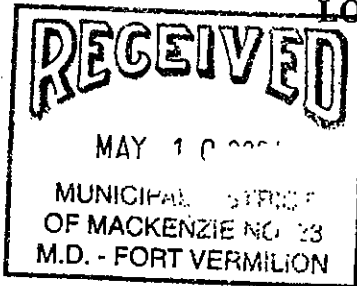
May 3, 2004

TO: MEMBERS OF THE NORTHERN ALBERTA MAYORS' CAUCUS and REEVES

Further to my December 12, 2003 letter, this will confirm that the joint meeting of the NAMC and Reeves will take place on:

DATE: *Friday, June 18, 2004*

TIME/ *8:30 a.m. – 12:00 noon*
LOCATION: *Shaw Conference Centre, Salon 4*
9797 Jasper Avenue, Edmonton



1:00 p.m. – 5:00 p.m.
'Golf Experience' at Victoria Golf Course
12130 River Valley Road, Edmonton
(phone: 496-4710)
(BBQ and prize presentation to follow)

Because of the early morning start of the meeting on June 18th, a block of rooms has been reserved at the Thornton Court Hotel for the night of June 17th. The **Thornton Court Hotel** is located next to the Shaw Conference Centre. Hotel reservations must be made directly with the hotel by calling **780-945-4737 no later than May 17th**. Callers should identify themselves as participating in the **Northern Alberta Mayors' Caucus** meeting to qualify for the group rate of \$95.00 per night for the Deluxe/Superior guestroom.

The golf package for Victoria Golf Course is \$50.00 per person which includes green fees (texas format), cart, BBQ dinner, and prizes. Teams will be drawn up based on handicap or level of golf ability to ensure fairness and balance. Please provide this information on the enclosed RSVP form. **Fees are to be paid directly at the pro shop when you arrive.**

Please note: We will provide a continental breakfast at the Shaw Conference Centre at 8:00 a.m. and the steak BBQ following the golf experience. However, you will be expected to look after your own lunch requirements that day. Because of the short turn-around time between

..12

adjournment of our meeting and tee-off, we suggest the Club House at the golf course for a quick bite to eat.

Please RSVP your attendance and forward your suggestions for agenda items by fax to 781-496-8782 or e-mail them to resources@edmonton.ca no later than Friday, May 21st, 2010.
When submitting agenda items, please include background information and draft motion which we will include with the agenda package.

Dress is golf casual for the entire day! Hope to see you then.

Yours truly,



Bill Smith, Chair
Northern Alberta Mayors' Caucus

NORTHERN ALBERTA MAYORS' CAUCUS
Friday, June 18, 2004

Please RSVP no later than May 21st.

TO: Office of the Mayor
City of Edmonton

FAX: 780-496-8292

I WILL be attending:

- the joint meeting of the NAMC and Reeves
- the Golf Experience (*payable at pro shop*)

My handicap is _____

or

My average score for 18 holes _____

or

I seldom golf _____

I WILL NOT be attending:

- the joint meeting of NAMC and Reeves
- the Golf Experience

Suggested agenda items:

Mayor / Reeve (please print)

Municipality / County (please print)

Hotel Location

Directions to the Hotel:

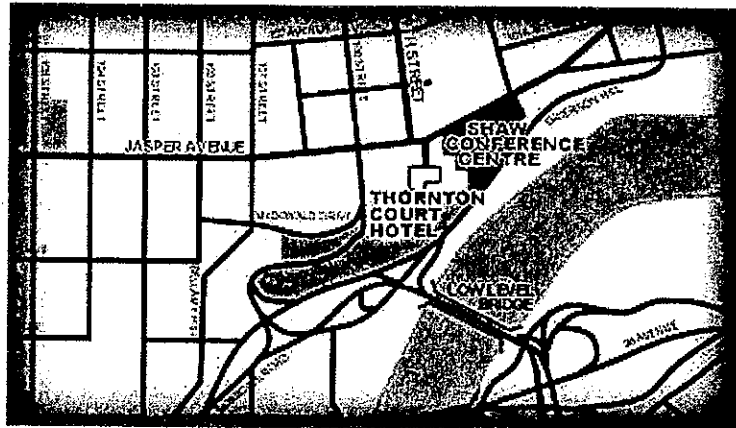
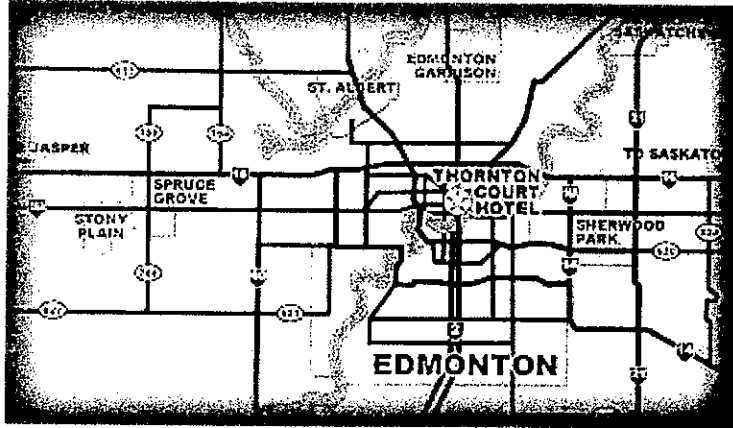
HWY 16 WEST - East down Hwy 16, right on 97 Street, right right on Jasper Avenue, left on 99 Street.

HWY 16 EAST - West down Hwy 16, left on 97 Street, right on Jasper Avenue, left on 99 Street.

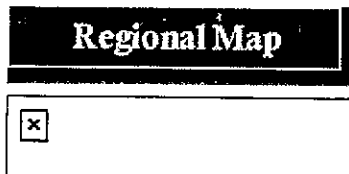
HWY 16A - East down Hwy 16a to Stony Plain Road, right on 99th Street, straight to Hotel.

HWY 2 NORTH - South down St. Albert Trail, left in 111 Avenue, right on 109 Street, left left on Jasper Avenue, right on 99 Street.

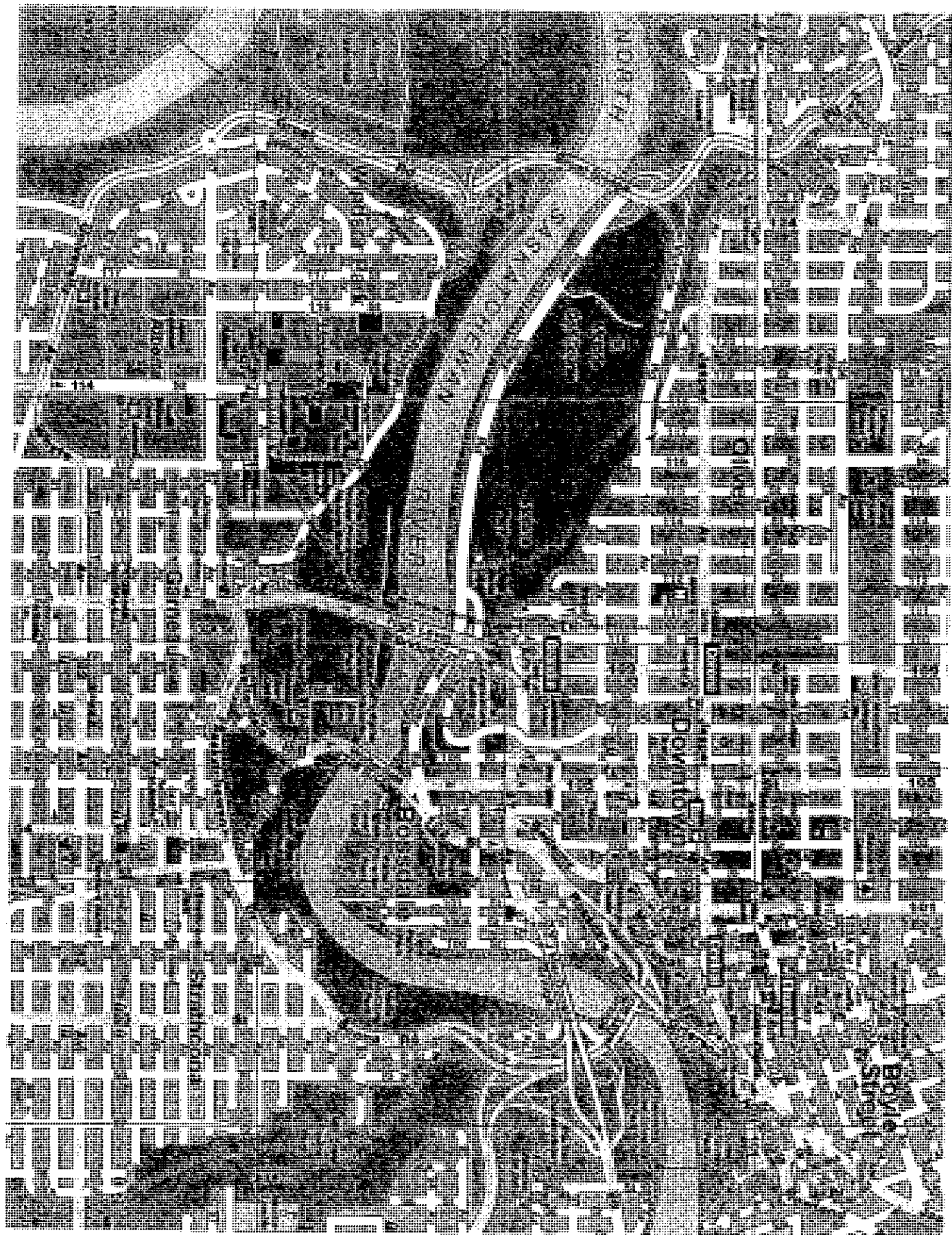
HWY 2 SOUTH - North down Gateway Boulevard, left on 82 Avenue (Whyte Avenue), right on 109 Street, right on Jasper Avenue, right on 99 Street.

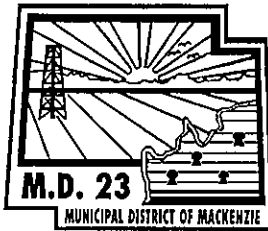


Additional location information including larger maps, climate and car rental information are available through the buttons below.



Thornton Court Hotel
One Thornton Court, 99th & Jasper Ave.
(City Center on the River Bank next to the Shaw Convention Centre)
Edmonton, Alberta, Canada T5J 3B7
Phone: 780.423.9999
Fax: 780.423.9998
Toll Free: 1.877.588.9988
Email: reservations@thorntoncourt.com





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	High Level Native Friendship Centre Society
Agenda Item No:	12. 5)

BACKGROUND / PROPOSAL:

The High Level Native Friendship Centre Society is applying for the Alberta Centennial Legacies Grants Program for construction of a new building.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The High Level Native Friendship Centre Society is requesting a letter of support from the Municipal District of Mackenzie for their application to the Alberta Centennial Legacies Grants Program.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That a letter of support be given to the High Level Native Friendship Centre Society for the Alberta Centennial Legacies Grants Program.

That correspondence from the High Level Native Friendship Centre Society be received for information.

Review:

Dept.

C.A.O.



Box 1735
High Level, Alberta
T0H 1Z0
Phone 926-3355

June 3rd, 2004

Dear Sir/Madame:

RE: Requesting a letter of support for our funding application to Alberta Centennial Legacies Grants Program (phase 3), an initiative of the Aboriginal Affairs and Northern Development

The High Level Native Friendship Centre (HLNFCS) has purchased land in High Level downtown area, on which we plan to begin the construction of a new building in the near future. Relocating to the downtown area would mean that HLNFCS would be able to service a higher percentage of clients. Additionally, we would be able to deliver our programs from one location, resulting in a more comprehensive and efficient program delivery system. Currently, our Aboriginal Head Start, youth, and in-house programming are offered from separate locations.

Despite our efforts to raise the capital for our new building, our current fiscal status for this project remains inadequate. We are currently in the process of applying for funding that would off-set our fiscal inadequacy and we would really appreciate your support. The funding we are attempting to access is **Alberta Centennial Legacies Grants Program (phase 3)**, an initiative of the Aboriginal Affairs and Northern Development.

On behalf of the High Level Native Friendship Centre Society, I would like to extend my heartfelt gratitude for supporting us with this project, as well as supporting us throughout the year.

If you have any questions, comments or concerns about this issue, or would like more information about this initiative, please contact me at your convenience.

Best regards,

Doris Martel
Executive Director

cc: HLNFCS Board of Directors

MD of Mackenzie -Capital Project Monthly Report - 2004

Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance	\$	Estimated % of completion	Estimated completion date	Comment
Administration									
PC's, Peripherals & Equipment	6-12-30-01		20,290	17,894.42		2,396			Purchased computers
Portable PC	6-12-30-02		7,282	-		7,282			Project to start after election
NT Server	6-12-30-03		14,835	14,292.21		543			Purchased new server
Furniture & Equipment	6-12-30-04		3,932	593.69		3,338			Purchased TV and fridge
FV MD Office - Paving	6-12-30-05		60,194	921.51		59,272			Paving is complete.
FV MD Office - Landscaping	6-12-30-06		5,808			5,808	25%	Sept. 30 2004	Sidewalks were installed in May. Will be completed during summer months
R.E.D.I.	6-12-00-07		66,211	21,428.48		44,783			2003CF
Total			178,552	55,130.31		123,422			
Fire Services									
Training Lot Development	6-23-30-01		9,709			9,709		September	Did not start
Mezzanine - FV Fire Hall	6-23-30-02		9,709			9,709		December	Did not start
Hazardous Materials Unit	6-23-30-03		9,709			9,709		July	December 9/03 addition Motion 04-010, scheduling meeting with HL to finalize the agreement
Ice/Water Rescue	6-23-30-04	2,675	5,194			5,194		September	2003CF, FV Fire Dep. is working on this.
Fire Trailer & Storage Shed	6-23-30-05		6,818			6,818		August	Waiting to dry, trailer and shed will be moved to Blue Hills
Emergency Reserve	reserve contribution		150,000			150,000			
Total			191,139			191,139			
Ambulance Services									
Evacuation Sidewalk - LC	6-25-40-01		7,282			7,282		July	Waiting to dry
Ambulance Facility Renovations - FV	6-25-30-02		9,709	12,952.33	-	3,243			Completed
Concrete Pad Replacement - LC Amb	6-25-40-03		6,796			6,796		July	Waiting to dry
Regional Dispatch Equipment	6-25-40-04	30,000	41,700	22,905.11		18,795		June	Equipment has been purchased.
Total			65,487	35,857.44		29,630			
Enforcement									
Office Renovations	6-26-40-01		2,718	642.67		2,075		December	In progress
Office Equipment	6-26-40-02		2,913	2,507.35		406			Completed
Quad Replacement	6-26-40-03		7,767	7,720.00		47			Quad has been purchased. Completed
Total			13,398	10,870.02		2,528			
Transportation									
FV Walking Trails	6-32-30-01		35,562			35,562			Did not start
LC Walking Trails	6-32-40-02		20,000	222.09		20,222			Looking at various options.
Zama Walking Trails	6-32-50-03		40,000			40,000			Did not start
Equipment Shelter - Fort Vermilion	6-32-30-04		24,272	200.00		24,072		June 30/04	In progress.
Street Lighting	6-32-30-05		29,126			29,126		May 31/04	FV Hamlet

Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance	\$	Estimated % of completion	Estimated completion date	Comment
Salt Shed - Zama	6-32-50-06		19,417			19,417			Did not start
Upgrades to AT Shop	6-32-30-07		38,835	19,101.65		19,733		June 30/04	In progress.
94th Avenue Servicing - LC	6-32-40-59	85,000	1,489,000	3,660.00		1,485,340			April 20/04 addition - Motion 04-268. Design underway - Local improvement plan and offsite levy bylaw for approval.
Parks & Recreation:									
Contribution to Reserve	reserve contribution		25,000			25,000			
Zama Playground	6-32-50-08		54,000			54,000			Did not start
La Crete Hill Park	6-32-40-09		8,738	7,549.17		1,189			Washrooms completed
La Crete Skateboarding Park	6-32-40-58		21,200	13,000.00		8,200			50/50 matching grant to LC Recreation board for construction of skateboarding park. April 20/04 addition - Motion 04-267
Vehicle & Equipment:									
Patrol Vehicle	6-32-30-10		48,544			48,544			Did not start
Grader Replacement	6-32-30-11		262,136	268,900.93	-	6,765			Completed
Cab & Chassis	6-32-30-12		49,700	37,671.11		12,029			Completed
4 Trucks @ \$30,000 each	6-32-30-13		116,505	117,649.61	-	1,145			Purchased two trucks and mini van, remaining two trucks are on order
Minor Small Equipment	6-32-30-14		19,580	18,586.67		993		May 31/04	In progress
Hydraulic Windrow Eliminator	6-32-30-15		23,301	24,986.41	-	1,685		April 30/04	Completed
Utilities Trailer	6-32-30-16		12,621	13,057.00	-	436			Completed
15' Wing Mower	6-32-30-17		19,417	18,500.00		917			Completed
Tandem Truck	6-32-30-18		145,631			145,631			Ordered.
Contribution to Reserve	reserve contribution		485,000			485,000			
Roads Reserve:									
Shoulder Pulls	6-32-30-19		152,427			152,427			Work to begin in June
Assumption Bypass	6-32-30-20		147,577	1,867.64		145,709		Nov. 30 2004	Preliminary engineering underway
94th Avenue East Paving - LC	6-32-30-21	394,733	1,126,893	7,775.00		1,119,118			Currently securing right of way, tendering process to start in June
TWP 109-0 RR15-2 to RR15-4A	6-32-30-22		157,767	3,243.50		154,524			Did not start
RR 17/2 south of Blue Hills WTS	6-32-40-23		94,660	1,765.90		92,894			Did not start
Lighter Curve at RL Road Eastern Curve	6-32-30-24		160,194			160,194		Dec. 31 2004	Waiting for federal approval, not anticipating a response in 2004, construction will not likely to occur until 2005
Blue Hills Road	6-32-40-25	3,502,000	3,502,000			3,502,000			Grant was not approved, the project is not going ahead
Heliport Road	6-32-20-26		100,000			100,000			Waiting for petition from land owners
W1/2 26-109-15-5 (Stella Pashko)	6-32-30-27		58,252	10,230.85		48,021			Clearing is complete & Right of Way secured for road construction
Access to NW 25-104-18-5 (Driedger)	6-32-40-28		29,126	4,697.83		24,428			Clearing is complete & Right of Way secured for road construction
Access to NE 25-105-15-5 (Zimmerman)	6-32-40-29		29,126	8,139.00		20,987			Clearing is complete & Right of Way secured for road construction
Access to NE 30-106-13-5 (Neustaeter)	6-32-40-30		29,126	6,909.45		22,217			Clearing is complete & Right of Way secured for road construction
Access to W 11-105-16-5 (Friesen)	6-32-40-31		29,126	6,799.69		22,326			Clearing is complete, working on acquiring right of way for project

Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance	\$	Estimated % of completion	Estimated completion date	Comment
RR 15-0 from TWT105-2A to 105-3 (new)	6-32-40-32		31,553	659.50	30,894				Did not start
Sidewalk - 108 Street in LC	6-32-40-33		11,650	561.62	11,088				Tendering closes June 16th
Sidewalk Install - Vanguard Realty-extra width	6-32-40-34		18,447		18,447				Tendering closes June 16th
J.L. Investment Tie in	6-32-40-35		36,893	1,092.00	35,801				Construction to start in June
Vanguard Realty-curb, gutter and sidewalk	6-32-40-36		165,049		165,049				Developer will pay full cost, not cost to MD
LC 101 Avenue (from 100 St to 101 St)	6-32-40-37	106,980	250,485	3,861.85	246,623				Tendering closes June 16th
LC 99 Avenue (from 100 At to 101 St)	6-32-40-38		227,184	3,861.86	223,322				Tendering closes June 16th
Waterline repl.& St. work - 50 Ave FV	6-32-30-39	182,764	563,107	4,281.39	558,826			Sept. 30 2004	Contract awarded to Dechant Construction Ltd. Construction to start June
Waterline repl.& St. work - Mack. Housing	6-32-30-40	248,872	514,563	5,154.56	509,408			Sept. 30 2004	Contract awarded to Dechant Construction Ltd. Construction to start June
FV 53rd St. from River Road to 49 Ave	6-32-30-41		334,951	6,604.32	328,347				Tendering closes June 16th
JL Investments Phase 3	6-32-40-57		111,650	639.61	111,010				Construction to start in June
Annual Road Reserve Contribution	reserve contribution		500,000		500,000				
Gravel Reclamation Reserve	reserve contribution		30,000		30,000				
2003 Carryforward Projects:						-			
Rosenberger Drainage - total project cost is \$1,227,766 - per agreement PMB 145/03 - 2004 amendment; \$609,091 budget represents funds not spent in 2003 and carried forward to 2004; cost-to-date represents funds spent in 2004 fiscal year. Please note that original \$1,500,000 budget was an estimate.	6-32-30-42	609,091	609,091	32,728.00	576,363			Sept 30/04	The powerline along NW10-108-13-5 will be rerouted. Rerouting should be completed by June 30th. Phase 1 construction to be completed by end of July, this will be done by day labour. EX. has completed preliminary plans for Phase 3. These will be submitted to AB Environment and AB Transportation for tendering approval. Phase 3 and installation of culverts will be publicly tendered. The closing date for tenders is July 5th.
GIS	6-32-30-43		29,126	11,319.00	17,807			Dec 31/04	In progress
Equipment Shelter	6-32-30-46		2,491	1,137.27	1,354				Did not start
Bridge Repairs	6-32-30-47	125,000	263,977	7,875.73	256,101				Bushe River BF78185 bridge work to begin June 15th
Street Lighting	6-32-30-48		29,126		29,126				To be completed in June(La Crete hamlet)
RV Dump in La Crete	6-32-30-49		1,419		1,419				To be completed in June
Gravel Exploration	6-32-30-50		82,078	9,428.35	72,650			Ongoing	In progress, regional plan has been produced. Sampling in progress
FV Shop	6-32-30-51		17,715		17,715			June 30/04	In progress.
Bridge - BF 78212	6-32-30-52	512,551	550,077	494,565.75	55,511				Completed
Playground - Mackenzie Housing	6-32-30-54		7,013		7,013				Did not start
SE 21-109-15-5 - David Driedger	6-32-30-55		14,291	2,666.31	11,625				Completed
Slide area along River Road	6-32-30-56		150,485	3,600.00	146,885		98%	June 30 2004	Seeding and Guardrail remaining
Total			13,156,280	1,184,106.44	11,972,174				
Airport						-			
Zama Airport Upgrade	6-33-50-01		48,544		48,544				2003CF

Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance	\$	Estimated % of completion	Estimated completion date	Comment
Total			48,544			48,544			
Water Services									
Cathodic Protection Program	6-41-30-01		14,563			14,563			Did not start
Water Mains Maintenance - LC	6-41-30-02		29,126			29,126			This project has been reallocated to La Crete inflow corrective measures
Hydrant Flow Recorder	6-41-30-03		5,825			5,825			Item to be deleted
La Crete Water System Upgrade	6-41-40-04		9,926,940	269,579.84		9,657,360			Treatment plant work commenced May 26. Supply line to start early June
Total			9,976,454	269,579.84		9,706,874			
Sewer Services									
Sludge Removal & Berm Repair - LC	6-42-40-01		48,544	57,285.00	-	8,741		May 30/04	Complete
Evaporative Cell - Zama	6-42-50-02	47,850	63,800			63,800			Project is under review
Replacement of Valves at Lagoons - FV	6-42-30-03		24,272			24,272			Work is scheduled for late summer
Total			136,616	57,285.00		79,331			
Garbage Services									
Metal Recycling	6-43-30-01		20,388			20,388	5%	Oct. 31 2004	To be awarded June 8, 2004
6 Cubic Yard Bins	6-43-30-02		29,126			29,126		June 30 2004	Reviewing current inventory
Regional Landfill-88 Connector-Fes. Study	6-43-30-03		23,013			23,013			Project may be assumed by the MRWMC
Total			49,514			49,514			
Agricultural Services									
High Level East Drainage	6-63-30-01	256,223	397,172	4,601.43		392,571			EXH is preparing tender packages
Rosenberger Drainage Line 5	6-63-30-02		37,646	485.00		37,161		Sept. 30/04	To be funded from drainage reserve, added March 9/04 by Motion 04-136. EXH is preparing a detail design. Construction to begin late summer.
Blue Hills Drainage	6-63-30-03		47,500			47,500		June 30/04	To be funded from drainage reserve, added May 4/04 by Motion 04-326.
Contribution to Drainage Reserve	reserve contribution		150,000			150,000			
Total			632,318	5,086.43		627,232			

9.2)

Municipal District of Mackenzie No. 23

Interoffice Memo

To: Harvey Prockiw, CAO
From: Grant Smith, Agricultural Fieldman
Date: June 3, 2004
Subject: Summary of Activities

General Activities

- I attended the Weed Inspector workshop in Rycroft on May 26th. Topics of discussion were: Weed Identification, Review of the Weed Act, Roles and Responsibilities. The Weed Inspector and Sprayer Operator also attended this seminar as well as a spraying seminar on May 27th.
- Mowing Tenders were opened on May 25th. Roadside mowing will begin on July 5th. This year's contracts are well below budgeted amounts. 2004 contracts total \$89,179.00. There are nine areas contracted to four contractors.
- 50 wheat/barley/oat samples have been sent to 20/20 seed labs to be tested for Fusarium Graminearum.

Projects

Blue Hills Drainage: Council approved this project at the May 4th council meeting. Completion date is June 30th.

Rosenberger Drainage: Rerouting of the powerline should be completed by June 30th. The cleanup of Phase I will commence after the power line is removed, this will done using day labour forces. Phase III and installation of culverts is to be publicly tendered. The closing date for tenders is July 5th.

High Level East: EXH is preparing tender documents for Phase II. There is cleanup and seeding left on Phase I, this won't be completed until late summer/fall due to wet conditions in the area.

Respectfully Submitted,



Grant Smith, Agricultural Fieldman



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	June 8, 2004
Originated By:	Michel Savard, Director of Operational Services
Title:	2004 Metal Recycling Program
Agenda Item No:	10. a)

BACKGROUND / PROPOSAL:

White metal, car bodies and other recyclable metals have been accumulating at the Municipal District's waste transfer stations and in some public works yards for a number of years. We are reaching our storage capacity for metal at these sites.

Council approved funding for the removal of the metal during the 2004 budget deliberations. Administration has since sent out a request for quotations and has received several responses. During budget deliberations Council directed administration to present the details of the quotes prior to authorizing the work.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

All of the details from the request for quotations process have not been received at this time. Due to time constraints the details and administrations recommendation will be provided to Council by the Director of Operational Services at this meeting.

Administration expects the project costs to come in at approximately \$12,000 to \$15,000. Pursuant to policy ADM004 the lowest tender will receive administrations recommendation.

COSTS / SOURCE OF FUNDING:

\$20,388 was approved in the 2004 Capital Budget for the 2004 Metal Recycling Program.

RECOMMENDED ACTION (by originator):

That the '2004 Metal Recycling Program Update', be received for information..

Author: S. Rozee

Review: M. Savard

Dept. Op. Services

C.A.O.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	June 8, 2004
Originated By:	Michel Savard, Director of Operational Services
Title:	Tire Recycling Association of Alberta – Tire Marshalling Area Grant
Agenda Item No:	10. b)

BACKGROUND / PROPOSAL:

The Tire Recycling Association of Alberta (TRMA) approached administration with the offer to partner in the construction of a Tire Marshalling Area (TMA) at our La Crete Waste Transfer Station. They proposed to fund the project to a maximum of \$30,000 if the MD constructed three bunkers and a pad.

Administration argued that due to the large size of the MD we should have received \$60,000 to construct TMA's in all three Hamlets. This request was denied by the TRMA.

The MD submitted a proposal to the TRMA to use the \$30,000 grant to build TMA's in La Crete and Fort Vermilion as these two transfer stations receive the largest annual volume of tires. This proposal has received tentative approval from TRMA and they have provided administration with a funding agreement for our review and approval. Once the MD and TRMA ratify the Funding Agreement, the work can begin immediately and should be complete by fall 2004.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The TMA's will enhance the appearance and function at the transfer stations.

COSTS / SOURCE OF FUNDING:

Administration estimates that it will cost \$29,993 to construct the TMA's at the Fort Vermilion and La Crete Waste Transfer Stations. TRMA has agreed to reimburse the MD for all expenses as a direct result of this project to a maximum of thirty – thousand dollars (\$30,000).

RECOMMENDED ACTION (by originator):

That the 2004 Capital Budget be amended to include the following:

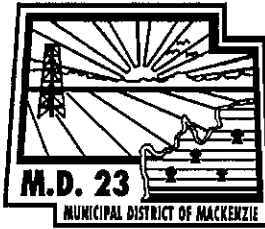
Project	Funding	Cost
Tire Marshalling Area Project	Tire Recycling Management Association Tire Marshalling Area Grant	\$29,993

Author: S. Rozee

Review: M. Savard

Dept. Op. Services

C.A.O.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	June 8, 2004
Originated By:	Michel Savard, Director of Operational Services
Title:	Preliminary Report – Advisory Committee on Water Use Practice and Policy

Agenda Item No: 10. c)

BACKGROUND / PROPOSAL:

In May 2003 The Municipal District of Mackenzie provided Alberta Environment with recommendations regarding the Alberta Water Strategy.

Vice President Bart Guyon was appointed by the AAMD&C Board of Directors to represent the municipalities and counties on the Advisory Committee on Water Use Practice and Policy. This committee was established to develop recommendations to the Hon. Lorne Taylor, Minister of Environment, on the use of water for underground injection. The committee submitted a preliminary report on March 31, 2004. The Minister has endorsed the report and the committee is now seeking feedback on these recommendations.

As part of this process, the Municipal District was invited to review the preliminary report and complete the attached survey prepared by Alberta Environment. For your information, the AAMD&C has strongly urged the province to end the practice of freshwater injection in recent years, on the basis of Resolution 9-01F, endorsed at the 2001 Fall Convention, and Resolution 11-02F, endorsed at the 2002 Fall Convention. In the preliminary report, the advisory committee, which includes representatives of the oil and gas industry, the Province and environmental and agricultural groups, has recommended a "measured approach...to achieve further reductions in non-saline water use" rather than an outright ban.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The deadline for comments on the preliminary report was due on May 31, 2004. Administration felt that it was important that the Municipal District seize this opportunity to provide input on this subject; therefore, the preliminary report has been reviewed and the attached survey completed.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That the responses to the Advisory Committee on Water Use Practice and Policy recommendations be approved as presented.

Author: S.Rozee

Review: M.Savard

Dept. Op. Services

C.A.O.



Advisory Committee on Water Use Practice and Policy

The Advisory Committee on Water Use Practice and Policy was established to develop recommendations to the Minister of Environment on the policies and practices associated with the use of water for underground injection. As an initial step in this process, the Committee submitted a preliminary report to the Minister of the Environment on March 31, 2004. Following endorsement by the Minister, the Committee is now seeking feedback on these proposed recommendations from stakeholders and the general public.

Before preparing the preliminary report, the Committee reviewed comments received from Albertans about underground injection, and also received data and advice on this topic. The Committee has attempted to fairly represent the views of Albertans and affected sectors in its report. Your response to the following questions will help the Committee evaluate whether the recommendations are appropriate and sufficient. Ideally, you will have read both the Committee's preliminary report and the "Water and Oil" information booklet prior to providing your answers.

The questions are organized into four sections:

- Section A: Your Response to the Committee's Recommendations
- Section B: Your Response to Additional Considerations
- Section C: Your Overall Response to the Committee's Report
- Section D: Respondent Information

Please complete all four sections and submit your response by May 31, 2004.

Note: If you are unable to submit on-line, a printer friendly version of the survey can be completed and faxed to (780) 423-4745 or toll free to 1-888-423-4745.

SECTION A: YOUR RESPONSE TO THE COMMITTEE'S RECOMMENDATIONS

In this section, please indicate whether or not you agree with the Committee's recommendations.

- ★ 1. The Committee supports the need for a water conservation plan that will establish conservation targets for all sectors in Alberta, including enhanced oil recovery. Do you agree with this approach?
- Agree
 Disagree
 No opinion

Comments:

- ★ 2. The Committee proposes, "Applicants for water for underground injection purposes should be required to identify and assess alternatives to non-saline water sources." The Committee recommends policy changes that would
- Agree
 Disagree

strengthen the requirement to conserve non-saline water.
Do you agree with this proposal?

No opinion

Comments:



3. Alberta's Groundwater Allocation Policy for Oilfield Injection Purposes outlines requirements for applicants who wish to use non-saline groundwater in the settled areas (White zone) of the province. The Committee proposes that the scope of the policy be expanded to also address the forested areas (Green zone) of the province.
Do you agree with this proposal?

Agree
 Disagree
 No opinion

Comments:



4. The Committee proposes the development of a "decision tree" that clearly describes to applicants and regulators the environmental, social and economic criteria required for assessing future water allocations for underground injection. The intention is to make licensing decisions consistent and predictable, and to ensure all applicable criteria are considered.
Do you agree with this proposal?

Agree
 Disagree
 No opinion

Comments:



5. The Committee proposes Alberta Environment should, in co-operation with industry, review existing oilfield injection term licences upon expiry to identify potential conservation improvements.
Do you agree with this proposal?

Agree
 Disagree
 No opinion

Comments:

★ 6. The Committee proposes that holders of *permanent* licences be asked to review reasonable and practical opportunities for reduction in non-saline water use, and make voluntary allocation adjustments.
Do you agree with this proposal?

- Agree
- Disagree
- No opinion

Comments:

★ 7. The Committee proposes an increased investment in research to develop alternate oil recovery technologies through industry-government partnerships.
Do you agree with this proposal?

- Agree
- Disagree
- No opinion

Comments:

★ 8. The Committee feels an improved database is needed to better the management of underground injection activities. This database would contain water use, industrial practice and allocation information that could be accessed by industrial applicants, regulators and the general public.
Do you agree that investment in such a database would be worthwhile?

- Agree
- Disagree
- No opinion

Comments:

★ 9. The Committee recommends that investment is required to further develop a provincial inventory of groundwater resources.
Do you agree such an investment would be worthwhile?

- Agree
- Disagree
- No opinion

Comments:



10. The Committee recommends government, industry and research groups increase investment in water conservation and recycling research for industrial deep-well waste disposal and salt cavern washing operations, to minimize losses of water.
Do you agree this investment would be appropriate?

- Agree
- Disagree
- No opinion

Comments:



11. The Committee recognizes the need to inform the public about underground injection trends and regulations. This would require an increased communications effort by government, and increased community relations efforts by industry.
Do you agree this effort is needed?

- Agree
- Disagree
- No opinion

Comments:

SECTION B: YOUR RESPONSE TO ADDITIONAL CONSIDERATIONS

In this section, please indicate your opinion about the following additional issues considered by the Committee.



1. Alberta's Groundwater Allocation Policy for Oilfield Injection outlines requirements for applicants who propose to use non-saline groundwater sources. (Specifically, this policy encourages the investigation of alternate sources of supply before an application is made for non-saline groundwater.) The Committee discussed expanding the scope of the policy to include surface water, as well as groundwater.
Should the policy be expanded to include surface water?

- Yes
- No
- No opinion

Comments:

★ 2. The Committee did not feel that an *immediate*, province-wide elimination of underground injection of non-saline water is a reasonable response to public concerns because of current technical and economic considerations.
Do you agree with this position?

- Yes
- No
- No opinion

Comments:

★ 3. Some members of the Committee support the *long-term* elimination of injection of non-saline water.
Do you agree with this position?

- Yes
- No
- No opinion

Comments:

★ 4. The Committee noted that, in some water basins, water licence holders are permitted to transfer their water allocation to other users with the Director's approval. ("Director": as defined by Alberta's *Water Act*.)
With respect to underground injection water use, should this transfer right be reviewed?

- Yes
- No
- No opinion

Comments:

5. Do you have any additional comments about the Committee's recommendations?

SECTION C: YOUR OVERALL RESPONSE TO THE COMMITTEE'S REPORT

- ★ 1. The recommendations attempt to increase emphasis on water conservation and strengthen the regulatory process while respecting the economic implications to the province. Do you agree with this approach?

- Agree
 Disagree
 No opinion

Comments:

- ★ 2. Are the recommendations in the report a practical and effective response to the concerns raised by Albertans?

- Yes
 No
 No opinion

Comments:

3. Do you have any additional comments or suggestions on the Committee's report?

SECTION D: RESPONDENT INFORMATION

- ★ 1. Which of the following sector categories BEST describes you?

- Urban municipality

- Rural municipality
- Oil and gas industry
- Other industry
- Agriculture (including irrigation districts)
- Environmental interest
- Provincial government
- Interested public

★ 2. Are you responding on behalf of an organization?

- Yes
- No

If yes, please name the organization:

Municipal District of Mackenzie No.23

★ 3. Please provide the first three letters of your postal code:

TOH

Click "OK" to submit your survey.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Mike Savard, Director of Operational Services
Title:	Rural Water Point Maintenance
Agenda Item No:	10. d)

BACKGROUND / PROPOSAL:

Administration was asked to review the status and maintenance of each of the rural water points. Following is a summary and attached is a maintenance spreadsheet.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The MD operates five rural water points. They are located in High Level, Rocky Lane, Wolfe Lake, Buffalo Head Prairie, and Tompkins.

All of the water points with the exception of Wolfe Lake have a similar filling station system. The four water points have a gravity feed system from the dugout, through a filter and into a storage tank. From the storage tank the water is pumped onto the trucks. The Wolfe Lake water point just has a straight feed from the dugout directly onto the trucks.

In general there is no treatment at the rural water points. Buffalo Head Prairie, Tompkins and Wolfe Lake are all aerated. Currently the Rocky Lane water point is the only one receiving chlorine treatment. Alberta Environment has no concerns or comments in regards to treatment at any of the rural water points because they are all "non-potable water" facilities. Currently the MD does no water testing at any of the rural water point sites.

The size and location of each of the rural water points seems to be adequate with the exception of the Buffalo Head water point. This water point fills to capacity every spring but the water level quickly depletes. During the last two winters it has been closed. The 2004 budget includes funding to pump water from a nearby creek into the Buffalo Head water point if necessary.

Administration will continue to monitor all of the water point facilities and provide recommendations if upgrading is required during the 2005 budgeting process.

COSTS / SOURCE OF FUNDING: N/A

RECOMMENDED ACTION (by originator):

That the rural water point maintenance report and checklist be accepted for information.

Author: B.Weibe

Review: M.Savard

Operational Services

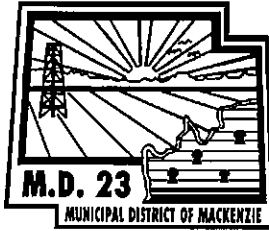
C.A.O.

Water Point Maintenance and Treatment - check List

	Rocky Lane	High Level	Buffalo Head	Tompkins	Wolfe Lake
Facility Treatment and Filling:					
Small pressure filtering system to filter solids	✓	✓	✓	✓	
Gravity feed from dugout to reservoir underneath building	✓	✓	✓	✓	
Pumped from reservoir through a filter into storage tank	✓	✓	✓	✓	
Pumped from storage tank to trucks	✓	✓	✓	✓	
Filtration and chlorine are the only means of treatment	✓	✓	✓	✓	
Straight feed from dugout to trucks					✓
Aeration			✓	✓	✓
Chlorine	✓				
Filters		✓	✓	✓	✓
Contractor Responsibilities:					
Back washed minimum twice per week	✓		✓	✓	
Building is checked for heat twice per week	✓	✓	✓	✓	✓
The straight feed from dugout through a separator and onto the truck is checked twice per week					✓
Check gravity flow	✓	✓	✓	✓	
Check pump operation	✓	✓	✓	✓	✓
Check separator of straight feed					✓
Check aerator compressor			✓	✓	✓
Chlorine amount is checked every second week. If required, the MD adds more.	✓				
Chlorine displacement pump is checked for prime every second week	✓				
MD Responsibilities:					
Pumps serviced every three (3) months, impellers, draw down, volts/amps and prime	✓	✓	✓	✓	✓
Holding tank is filled in late spring to accommodate high demand of spraying	✓				
Holding tank is emptied in late fall when there is no heat in the building	✓				
Filling hose is inspected and changed as required	✓	✓	✓	✓	✓
Building is bermed using snow throughout the winter months	✓	✓	✓	✓	✓
Winter snow removal and ice control as needed	✓	✓	✓	✓	✓
Water diversion to water points done in spring			✓	✓	
Maintenance of fences, buildings, etc.	✓	✓	✓	✓	✓
Clean chamber of solids and debris caught by the screen as required	✓	✓	✓	✓	✓
Valves are checked and exercised regularly	✓	✓	✓	✓	✓
Piping is periodically checked for corrosion; replaced if needed	✓	✓	✓	✓	✓
Treat dugout with bluestone in spring for vegetation control	✓	✓	✓	✓	✓

Signature _____

Date _____



M.D. of Mackenzie No. 23 Request for Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Michel Savard Director of Operational Services
Title:	2005 – 2007 Local Bridge Priorities
Agenda Item No:	10. e)

BACKGROUND / PROPOSAL:

Recently we received the annual request from Alberta Transportation to submit our three year bridge priority plan. In consultation with EXH Engineering Services, we have provided the following bridge priority list with the approximate expense for your review, please note that numbers 1 to 3 were previously 3 to 5 on the 2004 -2006 bridge plan (documentation from EXH is attached).

<u>Bridge File</u>	<u>Location</u>	<u>Cost</u>	<u>Year</u>
1. BF 75877	NW-12-109-17-5	\$ 61,000.	2005
2. BF 81336	SW-35-105-14-5	\$200,000.	2005
3. BF 76738	NW-21-105-14-5	\$ 25,000.	2005
4. BF 75204	NE-23-104-17-5	\$120,000.	2006

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

In order to receive financial assistance from Alberta Transportation the three year plan is required to be accepted and returned to Alberta Transportation by June 11, 2004.

FINANCIAL IMPLICATIONS:

Administration will include these estimated costs for each bridge file within the 2005 capital budget. The total estimated cost for 2005 is \$406,000.00. The Alberta Transportation portion is \$313,000.00 through the GAP funding, and the MD's portion is \$93,000.00.

The remaining capital project funding for the 2004 bridge repairs is \$258,420.27.

RECOMMENDED ACTION (by originator):

That the three year Local Bridge Priority listing be adopted as presented.

Author: J. Gabriel	Review:	Dept. Operations	C.A.O.
--------------------	---------	------------------	--------

MUNICIPALITY:

MD of Mackenzie

New Priority	Old Priority	Bridge File	Repair Rehab Replace	Stream Name	Legal Land Location	Year Proposed	Estimated Cost (\$1,000's)	
							TOTAL	A.T.
1	1	75877	Repair	Boyer River	INW 12-109-17-5	2005	\$ 61	\$ 51
2	2	81336	Repair	Teepee Creek	WSW 35-105-14-5	2005	\$ 200	\$ 170
3	3	76738	Repair	Watercourse	WNW 21-105-14-5	2005	\$ 25	\$ 20
4		75204	Replace	Watercourse	INE - 23 - 104 - 17 - 5	2006	\$ 120	\$ 72

Bridge File: 75877

Municipality: MD of Mackenzie

EXISTING STRUCTURE INFORMATION:						
Stream:	Boyer River	Highway:	Local Road	Legal Location:	INW 12-109-17-5	
Existing Structure:	4 Span (6.1 m – 6.1 m – 30.5 m – 8.5 m) PT TT				Year Built:	1946/1964

Allowable Loading:	21t - 37t - 53t	Loading Governed By:	Stringer
--------------------	-----------------	----------------------	----------

BIM Level 1 Date:	June 16, 2001	Inspector:	Aime Theroux
Item	Rating	Comments	
Approach Road:	6		
Superstructure or Culvert Ends:	5	Truss member connections rated 4	
Substructure or Culvert Barrel	4	South abutment cap rolling (rated 3), south pier cap starting to rot (rated 4)	
Channel:	6		
Structural Condition Rating:	50%	Sufficiency Rating:	57%
Est. Remaining Life:	10 years (in 2001)		

BIM Level 2 Date:	June 16, 2001	Type:	Timber Coring, girder	Inspector:	Dan Kwan, Aime Theroux
Results:	South abutment cap near center pile rotting (rated 3), south pier cap at west end starting to rot (rated 4).				

ALTERNATIVES CONSIDERED:					
	Description	Selected	Year	Cost Estimate	NPV (50 years, 4%)
1	Repairs in 2003, Replace in 2011	X	2003	\$30,000	N/A
2					
3					
4					
Assessment Date:	January 7, 2002	Assessed By:	EXH Engineering Services	Accepted by Department:	
Selected Alternative:	<input type="checkbox"/> Replace <input type="checkbox"/> Upgrade (raise/widen/partial replacement) <input type="checkbox"/> New (need transportation plan) <input checked="" type="checkbox"/> Repair/Rehabilitation				

SPECIAL CONSIDERATIONS:
 The south pier is approximately 150mm out of plumb and is leaning to the south; potential movement could become a critical concern here. The 2001 assessment states that the repairs consist of replacing two timber caps, lowering pier sheathing, replacing some torn wheel guards, painting one primed diagonal member, and touching up minor rust areas on the pony truss span. The assessment indicated that these repairs should have been completed in 2003.

SELECTION RATIONALE:
 Funding requested for: 1. Engineering - \$11,000 (\$11,000 GAP)
 2. Repairs - \$50,000 (\$40,000 GAP)
 Due to the poor condition of the substructure and the significant structure replacement cost (approx. \$1,100,000 total), it is requested that \$60,000 (\$50,000 GAP eligible) in funding be authorized for repairs in 2005 (Engineering in 2004). Note that this cost estimate has been increased from the 2002 assessment estimate to account for recent bridge repair tender results.

PRIORITIZATION INFORMATION:						
Urgency:	<input checked="" type="checkbox"/> High	<input type="checkbox"/> Medium	<input type="checkbox"/> Low	Explain:		
Necessity:	<input checked="" type="checkbox"/> Safety	<input checked="" type="checkbox"/> Preservation	<input type="checkbox"/> Bridge Improvement (loading, flow capacity, clearance)	<input type="checkbox"/> Road Improvement	<input type="checkbox"/> Other	
Explain:						
Can Structure be Eliminated?:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Explain:			
AADT:	E 200	Year Counted:	2002	No. of Residences Served as Main Access:		
Type of Traffic:	<input checked="" type="checkbox"/> Farm	<input checked="" type="checkbox"/> Industrial/Commercial	<input checked="" type="checkbox"/> School Bus	<input checked="" type="checkbox"/> Commuter	<input type="checkbox"/> Land Access Only	<input type="checkbox"/> Other
Describe:						
Alternative Route Distance:	16 kms	Bridge Spacing Upstream:	6 kms	Bridge Spacing Downstream:	10 kms	

Municipal Official's Signature

Date

Bridge File: 81336

Municipality: MD of Mackenzie

EXISTING STRUCTURE INFORMATION:

Stream:	Teepee Creek	Highway:	Local Road	Legal Location:	WSW 35-105-14-5
Existing Structure:	2 Span (8.5 m – 8.5 m) Type 'HC' Concrete Girder			Year Built:	1961/1988

Allowable Loading:	30t – 53t – 75t	Loading Governed By:	Girder – Girder – Girder
--------------------	-----------------	----------------------	--------------------------

BIM Level 1 Date:	February 26, 2002	Inspector:	Unknown
-------------------	-------------------	------------	---------

Item	Rating	Comments
Approach Road:	7	
Superstructure or Culvert Ends:	5	**Level 2 girder inspection (by EXH) in 2001 rated girders 3. (BIM not by EXH)
Substructure or Culvert Barrel	7	
Channel:	7	
Structural Condition Rating:	66%	Sufficiency Rating: 74%
		Est. Remaining Life: 25 years (in 2002)

BIM Level 2 Date:	June 15, 2001	Type:	Timber coring, girder	Inspector:	Dan Kwan
-------------------	---------------	-------	-----------------------	------------	----------

Results:	Estimated remaining life 5 years (in 2001)
----------	--

ALTERNATIVES CONSIDERED:

	Description	Selected	Year	Cost Estimate	NPV (50 years, 4%)
1	Perform repairs in 2003, replace superstructure in 2009, construct new substructure in 2037		2003	\$40,000	\$199,000
2	Replace superstructure with "SC" girders in 2003, replace substructure in 2037	X	2003	\$175,000	\$204,000
3	Replace with a "SC" type girder bridge in 2003		2003	\$350,000	\$321,000
4	Replace with 1-3990 mm SPCSP culvert in 2003		2003	\$220,000	\$209,000

Assessment Date:	October 1, 2001	Assessed By:	EXH Engineering Services	Accepted by Department:	
------------------	-----------------	--------------	--------------------------	-------------------------	--

Selected Alternative:	<input type="checkbox"/> Replace <input type="checkbox"/> Upgrade (raise/widen/partial replacement) <input type="checkbox"/> New (need transportation plan) <input checked="" type="checkbox"/> Repair/Rehabilitation
-----------------------	---

SPECIAL CONSIDERATIONS:

The existing bridge is in poor condition and annual BIM inspections are required. The assessment completed in 2001 rated the girders "3". The assessment also recommended superstructure replacement in 2003. To date, it has been difficult to find the required girders (8.5m HC girders 0° skew) and replacement of all girders with Type "SC" is now proposed. The assessment also considered replacement with a 3.99m SPCSP culvert.

SELECTION RATIONALE:

Funding requested for: 1. Engineering in 2004 - \$52,000 (\$52,000 GAP)
 2. Repairs in 2005 - \$200,000 (\$170,000 GAP)
 The net-present value analysis in the 2001 assessment showed these two alternatives to be almost equivalent economically. The advantage of replacing the structure would alleviate any bridge width and medium term deterioration concerns. For this project, we intend on completing the Bridge Planning phase before recommending the appropriate course of action. Cost estimates have been increased to reflect current market prices.

PRIORITIZATION INFORMATION:

Urgency:	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low	Explain:	Structure is in poor condition.
----------	---	----------	---------------------------------

Necessity:	<input checked="" type="checkbox"/> Safety <input checked="" type="checkbox"/> Preservation <input type="checkbox"/> Bridge Improvement (loading, flow capacity, clearance) <input type="checkbox"/> Road Improvement <input type="checkbox"/> Other
------------	--

Explain:	
----------	--

Can Structure be Eliminated?:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Explain:	
-------------------------------	---	----------	--

AADT:	E-28	Year Counted:	2001	No. of Residences Served as Main Access:	
-------	------	---------------	------	--	--

Type of Traffic:	<input checked="" type="checkbox"/> Farm <input checked="" type="checkbox"/> Industrial/Commercial <input checked="" type="checkbox"/> School Bus <input checked="" type="checkbox"/> Commuter <input type="checkbox"/> Land Access Only <input type="checkbox"/> Other
------------------	---

Describe:	
-----------	--

Alternative Route Distance:	2 km	Bridge Spacing Upstream:	2 kms	Bridge Spacing Downstream:	2 kms
-----------------------------	------	--------------------------	-------	----------------------------	-------

Municipal Official's Signature

Date

Bridge File: 76738

Municipality: MD of Mackenzie

EXISTING STRUCTURE INFORMATION:					
Stream:	Watercourse	Highway:	L	Legal Location:	(WNW 21 – 105 – 14 – 5)
Existing Structure:	Single span (8.5m) HC Girder			Year Built:	1968 / 1968

Allowable Loading:	30 - 53 - 75	Loading Governed By:	Girder - Girder - Girder
--------------------	--------------	----------------------	--------------------------

BIM Level 1 Date:	May 24, 2000		Inspector:	
Item	Rating	Comments		
Approach Road:	8			
Superstructure or Culvert Ends:	4	Girder longitudinal cracking and exposed rebar, popouts developing.		
Substructure or Culvert Barrel	7			
Channel:	6			
Structural Condition Rating:	61%	Sufficiency Rating:	69%	Est. Remaining Life: 20 years (in 2000)

BIM Level 2 Date:	August 7, 2001	Type:	Coring and Girder	Inspector:	Dan Kwan
Results:	Caps rated 6, Three girders rated 4, six girders rated 5				

ALTERNATIVES CONSIDERED:					
	Description	Selected	Year	Cost Estimate	NPV (50 years, 4%)
1	Repair bridge in 2002, replace in 2010	XXX	2002	\$10,000	N/A
2					
3					
4					
Assessment Date:	October 30, 2001	Assessed By:	EXH Engineering Services	Accepted by Department:	Yes
Selected Alternative:	<input type="checkbox"/> Replace <input type="checkbox"/> Upgrade (raise/widen/partial replacement) <input type="checkbox"/> New (need transportation plan) <input checked="" type="checkbox"/> Repair/Rehabilitation				

SPECIAL CONSIDERATIONS:
The 2001 assessment recommended that minor repairs (girder patching, extending backwall, replace wingwall planks and replace one strut) to the structure be completed. The total estimated cost of the repairs is \$20,000 including engineering. The estimated GAP funding is \$15,000.

SELECTION RATIONALE:
Funding requested for: 1. Engineering in 2004 - \$5,000 (\$5,000 GAP) 2. Repairs in 2005 - \$20,000 (\$15,000 GAP)

PRIORITIZATION INFORMATION:					
Urgency:	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low	Explain:			
Necessity:	<input checked="" type="checkbox"/> Safety <input checked="" type="checkbox"/> Preservation <input type="checkbox"/> Bridge Improvement (loading, flow capacity, clearance) <input type="checkbox"/> Road Improvement <input type="checkbox"/> Other				
Explain:					
Can Structure be Eliminated?:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Explain:			
AADT:	E-45	Year Counted:	2001	No. of Residences Served as Main Access:	
Type of Traffic:	<input checked="" type="checkbox"/> Farm <input type="checkbox"/> Industrial/Commercial <input type="checkbox"/> School Bus <input type="checkbox"/> Commuter <input type="checkbox"/> Land Access Only <input type="checkbox"/> Other				
Describe:					
Alternative Route Distance:	999 kms	Bridge Spacing Upstream:	2 kms	Bridge Spacing Downstream:	1 kms

Municipal Official's Signature

Date

Bridge File: 75204

Municipality: MD of Mackenzie

EXISTING STRUCTURE INFORMATION:

Stream:	Watercourse	Highway:	L	Legal Location:	INE 1-115-22-5	
Existing Structure:	Non-Bridge Sized Culvert – 0.9m and 0.8m Diameter CSP's				Year Built:	1961

Allowable Loading:		Loading Governed By:	
--------------------	--	----------------------	--

BIM Level 1 Date:	N/A	Inspector:	
-------------------	-----	------------	--

Item	Rating	Comments
Approach Road:		
Superstructure or Culvert Ends:		
Substructure or Culvert Barrel		
Channel:		
Structural Condition Rating:	%	Sufficiency Rating: %
		Est. Remaining Life: years

BIM Level 2 Date:		Type:		Inspector:	
-------------------	--	-------	--	------------	--

Results:	
----------	--

ALTERNATIVES CONSIDERED:

	Description	Selected	Year	Cost Estimate	NPV (50 years, 4%)
1					
2					
3					
4					

Assessment Date:		Assessed By:		Accepted by Department:	
------------------	--	--------------	--	-------------------------	--

Selected Alternative:	<input type="checkbox"/> Replace	<input type="checkbox"/> Upgrade (raise/widen/partial replacement)	<input type="checkbox"/> New (need transportation plan)	<input type="checkbox"/> Repair/Rehabilitation
-----------------------	----------------------------------	--	---	--

SPECIAL CONSIDERATIONS:

The original construction year of this non-bridge sized structure is 1947. It is anticipated that it's in need of replacement. An assessment is desired to determine if the existing culvert dimensions are adequate for the site hydrology.

SELECTION RATIONALE:

Funding requested for: Assessment in 2005 - \$4,000 (\$4,000 GAP)
Replacement in 2006 - \$120,000 (\$72,000 GAP)

PRIORITIZATION INFORMATION:

Urgency:	<input checked="" type="checkbox"/> High	<input type="checkbox"/> Medium	<input type="checkbox"/> Low	Explain:	
----------	--	---------------------------------	------------------------------	----------	--

Necessity:	<input checked="" type="checkbox"/> Safety	<input type="checkbox"/> Preservation	<input type="checkbox"/> Bridge Improvement (loading, flow capacity, clearance)	<input type="checkbox"/> Road Improvement	<input type="checkbox"/> Other
------------	--	---------------------------------------	---	---	--------------------------------

Explain:	
----------	--

Can Structure be Eliminated?:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Explain:	
-------------------------------	------------------------------	--	----------	--

AADT:	Unknown	Year Counted:		No. of Residences Served as Main Access:	
-------	---------	---------------	--	--	--

Type of Traffic:	<input type="checkbox"/> Farm	<input type="checkbox"/> Industrial/Commercial	<input type="checkbox"/> School Bus	<input type="checkbox"/> Commuter	<input type="checkbox"/> Land Access Only	<input type="checkbox"/> Other
------------------	-------------------------------	--	-------------------------------------	-----------------------------------	---	--------------------------------

Describe:	
-----------	--

Alternative Route Distance:		Bridge Spacing Upstream:		Bridge Spacing Downstream:	
-----------------------------	--	--------------------------	--	----------------------------	--

Municipal Official's Signature

Date



M.D. of Mackenzie No. 23 Request for Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8 th , 2004
Originated By:	Michel Savard Director of Operational Services
Title:	REDI Regional Airport Management Study – Phase Two
Agenda Item No:	10. F)

BACKGROUND / PROPOSAL:

Recently the REDI Regional Airport Management Study was reviewed and accepted as information from the Councils of High Level, Rainbow Lake, and our MD. We are now eligible for grants through Alberta Municipal Affairs for funding of the detailed study of implementation of the proposed Regional Airport Authority.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The proposed phase two study would be detailed analysis of the implementation, structure, operations and management of the Regional Airport Authority. This phase would be jointly sponsored by the Towns of High Level and Rainbow Lake, and our MD. The proposed cost of the study is approximately \$80,000.00 with sharing of the expenses as follows in the financial implications.

FINANCIAL IMPLICATIONS:

The Administration of the two Towns and the MD have agreed to the following cost sharing;

<u>Funding Source</u>	<u>Funding Amount</u>
Municipal Grant	\$40,000
Town of High Level	\$20,000
Town of Rainbow Lake	\$10,000
MD of Mackenzie	\$10,000
Total Expense	\$80,000

RECOMMENDED ACTION (by originator):

That the Municipal District of Mackenzie jointly participate in the REDI Regional Airport Management Study – Phase two, and contribute funding in the amount of \$10,000.

Author: J. Gabriel	Review:	Dept. Operations	C.A.O.
--------------------	---------	------------------	--------

**Report
Director Operational Services**

TO: Harvey Prockiw
FROM: Mike Savard Director, Operational Services
DATE: June 8, 2004

Following is a summary of the Operational Services department during the past month:

Staffing

- Mary Jane Krahn, formally with the La Crete Chamber of Commerce, has accepted the position of Administrative Assistant. She will be filling in for Brenda Wiebe during her maternity leave which is commencing July 02, 2004

Operational Projects and Activities

- Zama Water Treatment Plant
The Zama water treatment plant report has been sent to Alberta Environment to approval including recommended treatment options. Once approval is received the report will be forwarded to Alberta Transportation for funding considerations.
- Fort Vermilion Slide Area
Construction of the FV Slide Area commenced at the end of April and was completed at the beginning of May.
- Road Bans
Road bans continue to be in effect though out the MD. Bans are currently at 75% with road conditions being monitored regularly.

- Hamlet Clean-up
Hamlet clean-ups have all been completed. Schools and other community groups participated in the garbage cleanup of La Crete, La Crete access loop, Fort Vermilion and Machesis Lake campground.
- Dust Control
Operations staff attended a DC100 dust control workshop instructed by the owner of Petra Products Ltd. During the workshop we identified some deficiencies with application and will be working with a modified product and application for this year. This means that the product is still in the experimental stages and some roads will still have to be treated with calcium where the oil has not worked.
- Highway 88
A Highway 88 Task Force meeting was in La Crete with representatives from Alberta Transportation, Town of Slave Lake, EXH Engineering and MD Councilors and Administration.

We received an email for Bill Gish regarding the maintenance of Highway 88, he states that A.T. is aware of some concerns and is presently working to fix those problems. One issue is the rock out crops, which A.T. will work on taking care of.

We will be asking for the public's assistance in providing written feedback about maintenance issues and maintaining a log of any issues arising

- Regravelling
Regravelling tenders were received and contractors will commence the gravel haul by June 14th with a completion date of August 14th.

Michel Savard
Director of Operational Services

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	June 8, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Bylaw 440/04 – Off Site Levy for Water and Sewer For Residential and Industrial Subdivision In the East Part of La Crete
Agenda Item No:	11. 2)

BACKGROUND / PROPOSAL:

The MD will be installing water and sewer services to the Hamlet Country Residential subdivisions in La Crete as well as the Industrial area not yet serviced.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Bylaw 440/04 allows the MD to charge fees for the water and sewer installation back to the development within the benefiting areas.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

That first reading be given to Bylaw 440/04 for the imposition of an offsite levy affecting the Hamlet Country Residential Districts and the Industrial Districts of La Crete.

Review:		Dept.	C.A.O.	
---------	---	-------	--------	---

BYLAW NO. 440/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**A BYLAW OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23
FOR THE IMPOSITION OF AN OFFSITE LEVY**

WHEREAS, the Municipal Government Act, being Chapter M-26.1 of the Statutes of Alberta enables Council by Bylaw to provide for the imposition and payment of an off-site levy in respect of land to be developed or subdivided;

AND WHEREAS, an off-site levy may be used only to pay for all or part of the capital cost for a new or expanded facilities for the storage, transmission, treatment or supplying of water; and new or expanded facilities for the treatment, movement or disposal of sanitary sewage,

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. The Municipality, in its discretion may impose an off-site levy at the development stage.
2. The off site levy shall be imposed for the following project:

PROVISION OF WATER AND SEWER SERVICE

- a) Installation of water supply to the industrial and residential areas of Section 10-106-15-W5M in La Crete.
 - b) Installation of sewer lines to the residential areas of SE 10-106-15-W5M in La Crete.
3. Area benefiting with the imposition of this bylaw as outlined on Schedule "A" attached hereto.
 4. The Administration of the Municipal District of Mackenzie may enter into an agreement in respect to payment of the off-site levy for larger subdivisions.
 5. In the absence of an agreement for the payment of an off-site levy, where an owner of land proposes to construct a development, the payment of such levy shall be made prior to the issuance of a development permit.

6. The off-site levy charges for this project shall be:

Residential - \$1,495.82 per lot for water
- \$1,158.11 per lot for sewer

Industrial - \$\$1,421.40 per acre for water

7. The off-site levy was calculated as follows:

Residential Sewer - total cost of \$63,696.00 divided by 55 lots equals \$1,158.11 per lot to cover the costs of the sewer installation.

Residential Water - total cost of \$82,270.00 divided by 55 lots equals \$1,495.82 per lot to cover the costs of the water installation.

Industrial Water - total cost of water installation is \$416,471.88 divided by 293 acres equals \$1,421.40 per acres to cover the costs of the water installation.

First reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third reading given on the _____ day of _____, 2004.

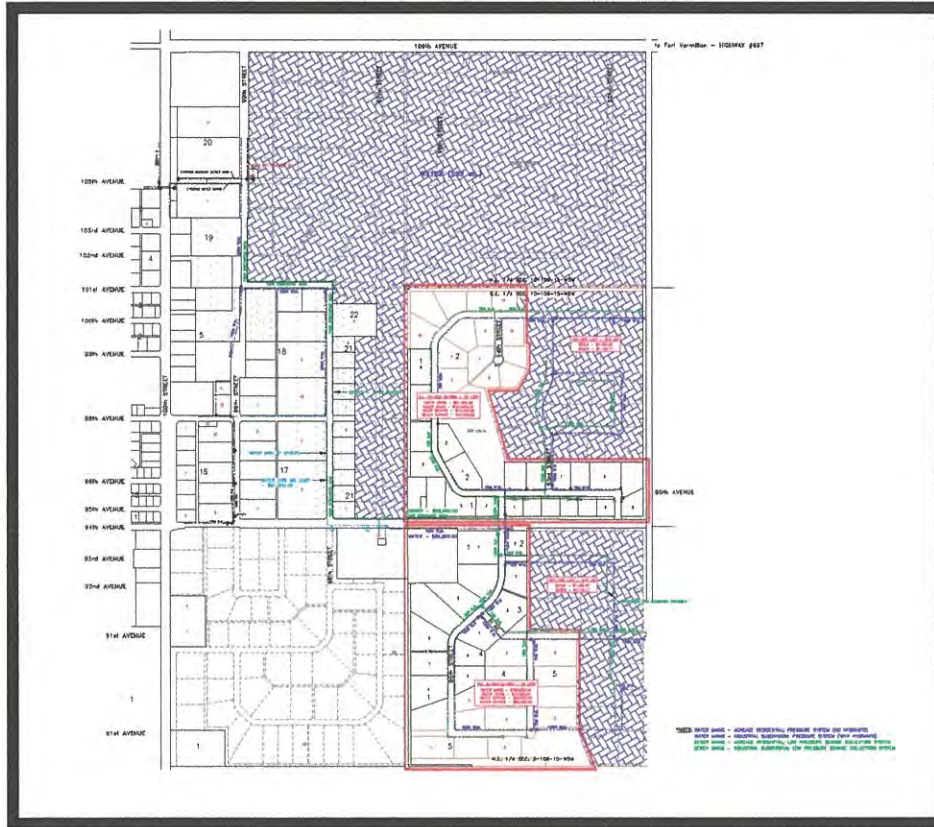
Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

BYLAW No. 440/04

SCHEDULE "A"

1. That the off site levy be imposed on the following industrial and residential areas:



Bill Neufeld, Reeve

Barb Spurgeon, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2004.

M.D. of Mackenzie No. 23 Council Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Paul Driedger Director of Planning, Emergency and Enforcement Services
Title:	Bylaw 447/04 Land Use Bylaw Amendment Plan 042 2001, Block 04, Lot 30, Zama Hamlet General "HG" to Direct Control District 2 "DC2"
Agenda Item No:	11 b)

BACKGROUND / PROPOSAL:

The applicant is requesting to re-zone Plan 042 2001, Block 04, Lot 30 from Hamlet General "HG" to Direct Control District 2 "DC2".



DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The applicant is developing a 100 man executive industrial camp. They would like to be able to serve their clients liquor beverages in the dining lounge. A liquor license is therefore required, with the Municipal District of Mackenzie's approval. The current zoning is to be amended from Hamlet General District "Hamlet General" to Direct Control District 2 "DC2" to accommodate this type of development.

The general purpose of Direct Control is to control and regulate the development of adult type businesses.

A. Discretionary Uses

- (1) Adult entertainment business
- (2) Liquor store
- (3) Pawn shop
- (4) Funeral Home (Morgue)
- (5) All uses that require approval from Alberta Gaming and Liquor Commission, with the exception of occasional licenses not exceeding 72 hours.

Review: 	Dept.	C.A.O. 
---	-------	--

C. SPECIAL PROVISIONS

- (1) When making a decision on a development permit application, Council shall take into account the compatibility of the proposed land use with surrounding land uses and the character of the community.
- (2) These types of businesses shall not be located within 152.4 metres (500 feet) of a church, education institution, park, public facility or other similar uses unless otherwise approved by Council. As well a church, education institution, park, day care facility or other similar use shall not be located within 152.4 metres (500 feet) of a direct control district.
- (3) Council shall be the development permit approving authority.
- (4) There is no appeal to the Subdivision and Development Appeal Board allowed in regards of a Council decision on a development permit application as stated in Section 641 of the Municipal Government Act, 1994.

The proposed location is not within the region of any of the said facilities in section C.2. Administration has no concerns with the compatibility of the proposed land use with the surrounding land uses or the character of the community.

COSTS / SOURCE OF FUNDING:

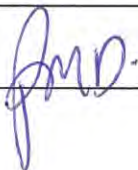
N/A

RECOMMENDED ACTION (by originator):

MOTION 1

That first reading be given to Bylaw 447/04 being a bylaw to re-zone Plan 042 2001, Block 04, Lot 30 in the Hamlet of Zama from Hamlet General "HG" to Direct Control District 2 "DC2".

Review:



Dept.

C.A.O.

BYLAW NO. 447/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

WHEREAS, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to accommodate an Licensed Industrial Camp on the subject property in the Municipal District of Mackenzie No. 23.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

- 1. That the land use designation of the subject parcel known as Plan 042 2001 Block 4, Lot 30, in the Municipal District of Mackenzie No. 23 be amended from Hamlet General "HG" to Direct Control District 2 "DC2", as shown in Schedule "A" hereto attached.**
- 2. That this bylaw shall come into effect upon the passing of the third and final reading of this resolution.**

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

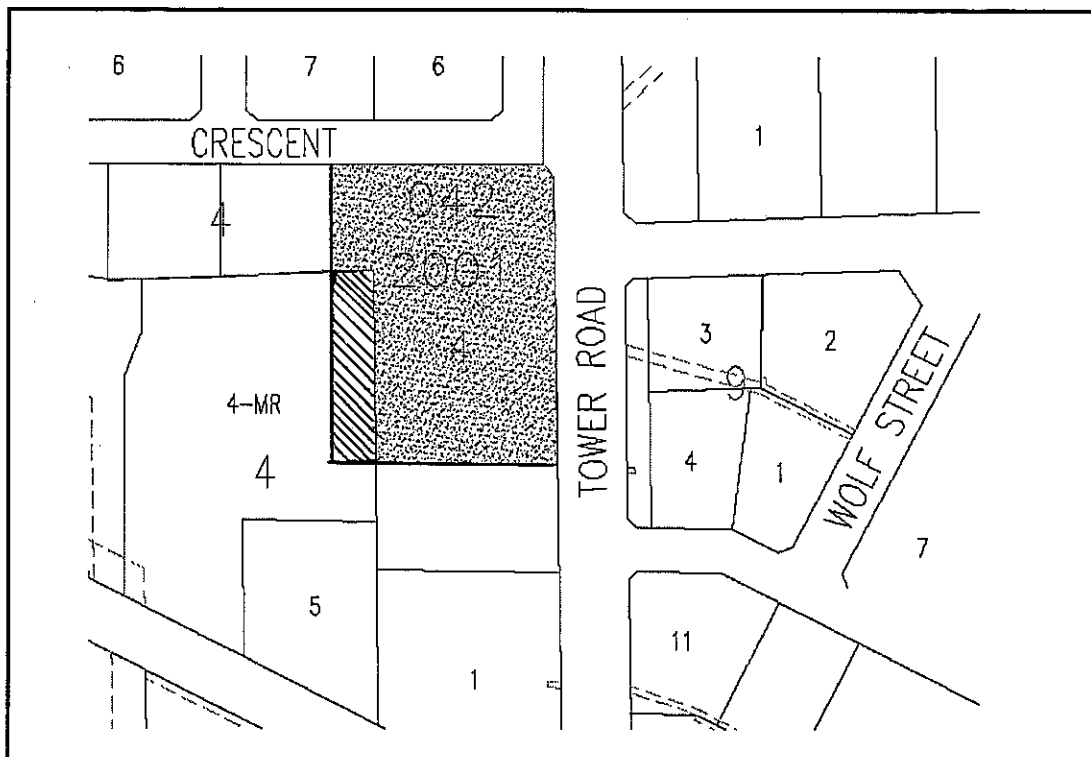
Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

SCHEDULE "A"
BYLAW No. 447/04

1. That the land use designation of the following property known as:

Plan 042 2001, Block 4, Lot 30 in the Hamlet of Zama be amended from Hamlet General "HG" to Direct Control District 2 "DC2".



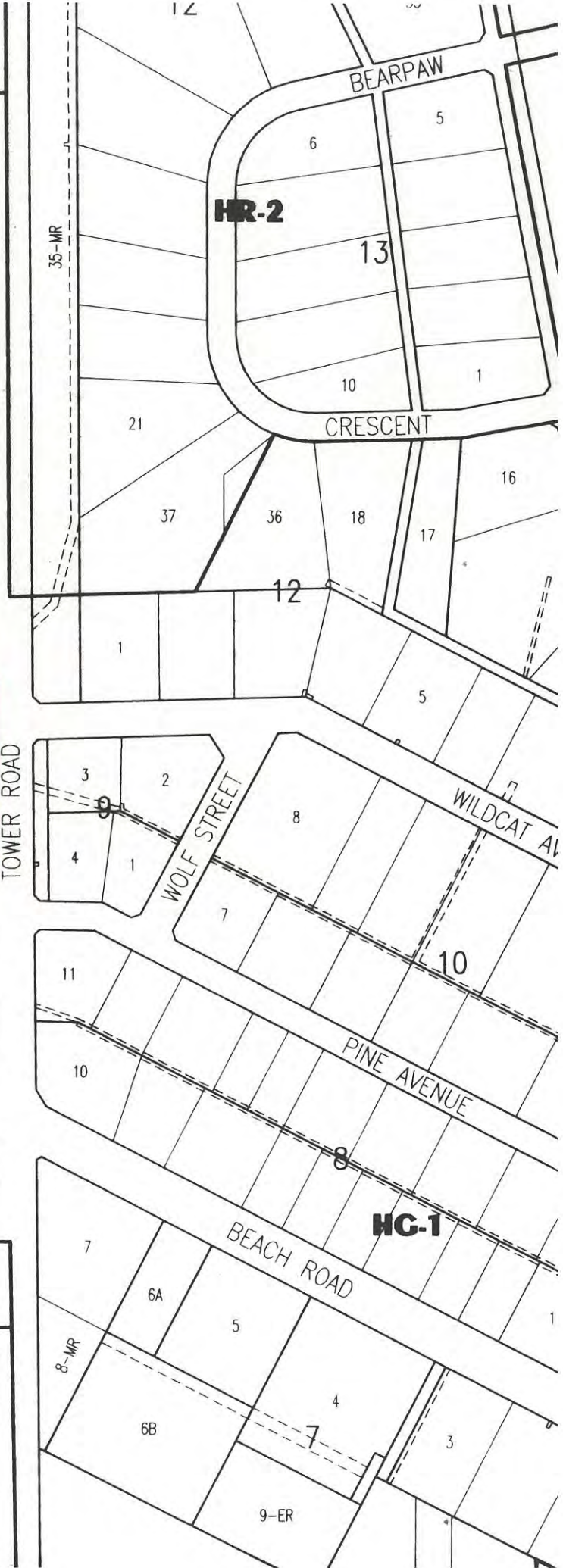
From: Hamlet General "HG"

To: Direct Control District 2 "DC2"

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

EFFECTIVE THIS DAY _____ OF _____, 2004.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	June 8, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Bylaw 451/04 – Hamlet of La Crete Rezoning
Agenda Item No:	11.c)

BACKGROUND / PROPOSAL:

We have had a lot of rezoning happening in La Crete over the last few years. Over the winter we have added a number of zonings to our Land Use Bylaw and now have rezoned the entire hamlet to accommodate the new zonings.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:



Bylaw 451/04 is a rezoning of the entire Hamlet of La Crete. Some portions have been zoned Hamlet Commercial Residential Transitional to allow for current residential areas to become commercial areas when the residence needs to be replaced. Having more specific zones is a better planning practice and will allow developers a better guideline as to where they want to develop.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

That first reading be given to Bylaw 451/04 being a Land Use Bylaw amendment to rezone the entire Hamlet of La Crete.

Review:		Dept.	PLANNING	C.A.O.	
---------	---	-------	----------	--------	---

BYLAW NO. 451/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

WHEREAS, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to rezone the Hamlet of La Crete.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

- 1. That the Hamlet of La Crete be rezoned as shown in Schedule "A" hereto attached.**

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

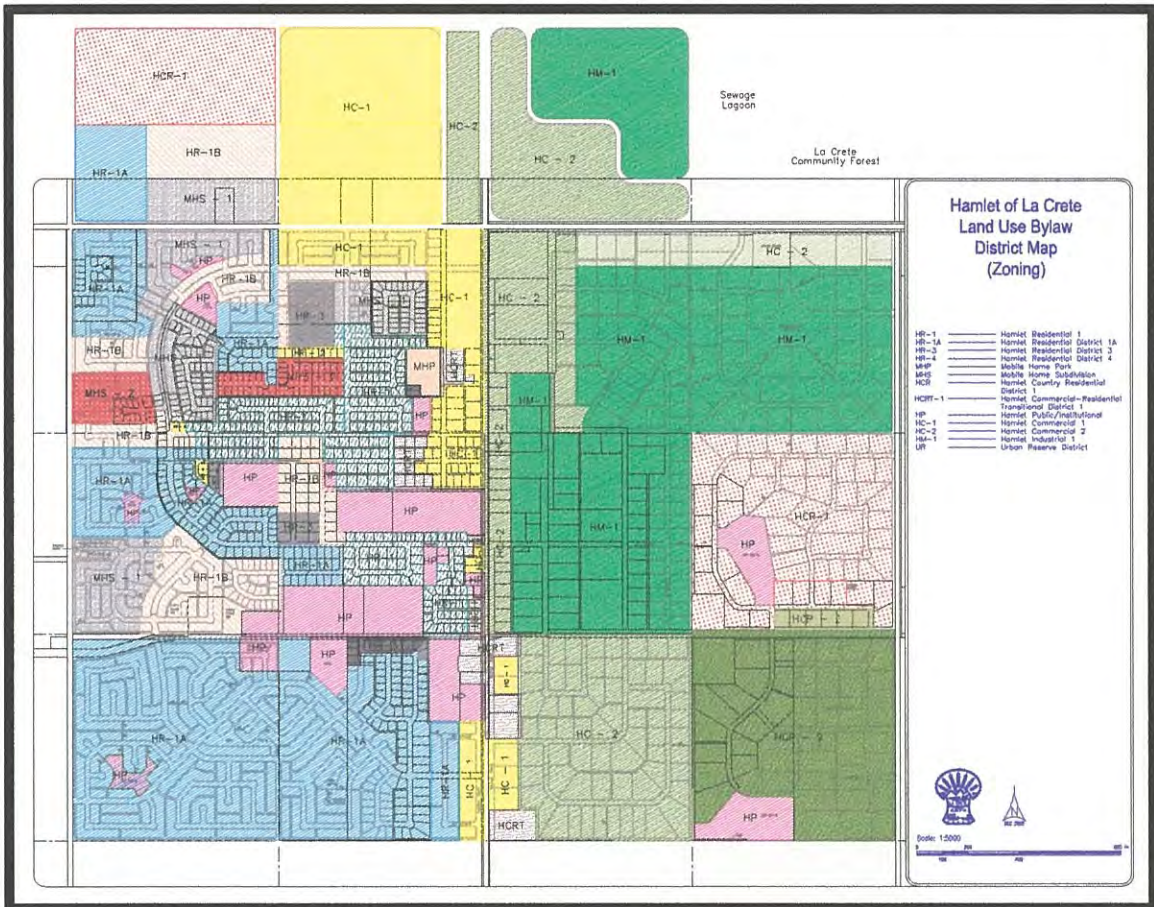
Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

BYLAW No. 451/04

SCHEDULE "A"

1. That the Hamlet of La Crete be rezoned as shown in the following diagram:



Bill Neufeld, Reeve

Barb Spurgeon, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2004.

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	June 8, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Bylaw 453/04 – Rezoning Certificates of Titles within Fort Vermilion Settlement, Range 4, River Lot 12 from Agricultural District 1 “A1” to Rural Country Residential District “RC1” and Highway Development District 1 “HD1”
Agenda Item No:	11.d)

BACKGROUND / PROPOSAL:

Fort Vermilion Settlement Range 4, River Lot 12 has six separate certificates of titles zoned as Agricultural District 1 “A1”. Five of these lots need to be changed to Rural Country Residential District “RC1” and one to Highway Development District HD 1 “HD1” to accommodate existing development.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Years ago Fort Vermilion and Fort Vermilion Settlement consisted of river lots. These were long narrow portions of land extending away from the Peace River. Over time these lots have been subdivided into what is now the Hamlet of Fort Vermilion and the Fort Vermilion Settlement. However in the Fort Vermilion Settlement river lots still exist and these river lots have had several separate pieces subdivided into Certificates of Titles. All these titles are currently still zoned as Agricultural District 1 “A1”. For the current development to comply with the Municipal District of Mackenzie Land Use Bylaw these lots are required to be rezoned.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

That first reading be given to Bylaw 453/04 being a Land Use Bylaw amendment to rezone River Lot 12, Range 4, Fort Vermilion Settlement from Agricultural District 1 “A1” to Rural Country Residential District “RC1” and Highway Development District 1 “HD1”.

Review:  -	Dept.	C.A.O. 
---	-------	--

BYLAW NO. 453/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie No. 23 Land Use Bylaw, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw, to rezone six certificates of titles in Fort Vermilion Settlement, Range 4, River Lot 12.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the six Certificates of Titles within Fort Vermilion Settlement, Range 4, River Lot 12 be rezoned as shown in Schedule "A" hereto attached.

First reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

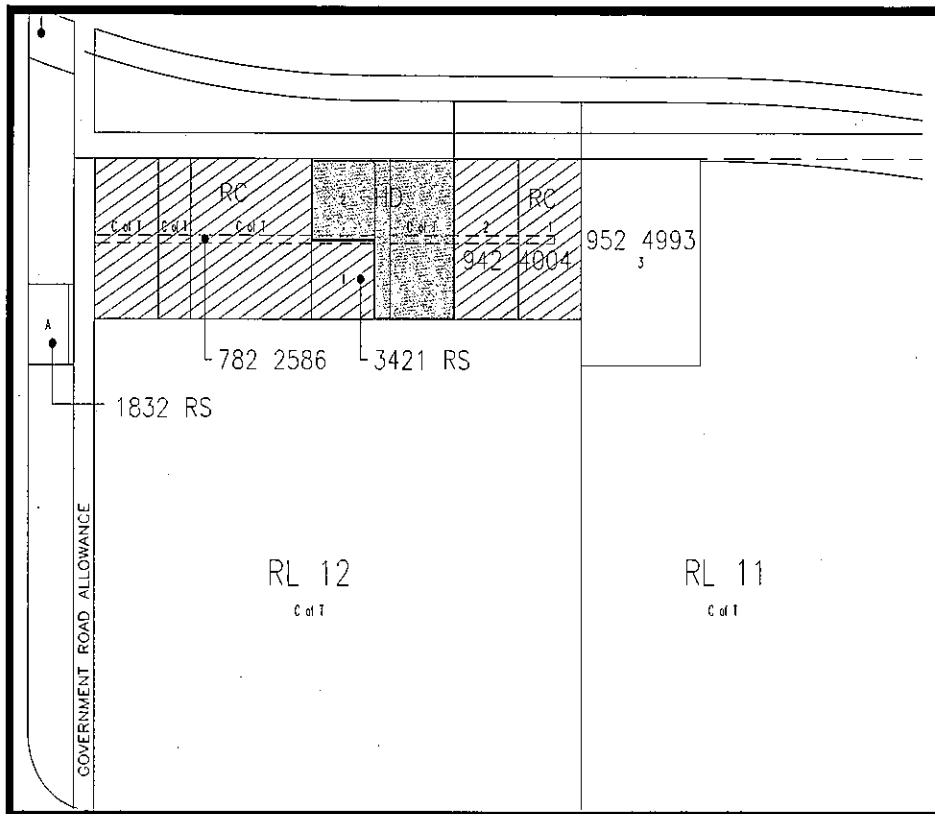
Barbara Spurgeon, Executive Assistant

SCHEDULE "A"

BYLAW No. 453/04

1. That the land use designation of the following property known as:

Fort Vermilion Settlement, Range 08, River lot 12 in the Municipal District of Mackenzie be amended from Agricultural District 1 "A1" to Rural Country Residential District 1 "RC1" and Highway Development District 1 "HD1".



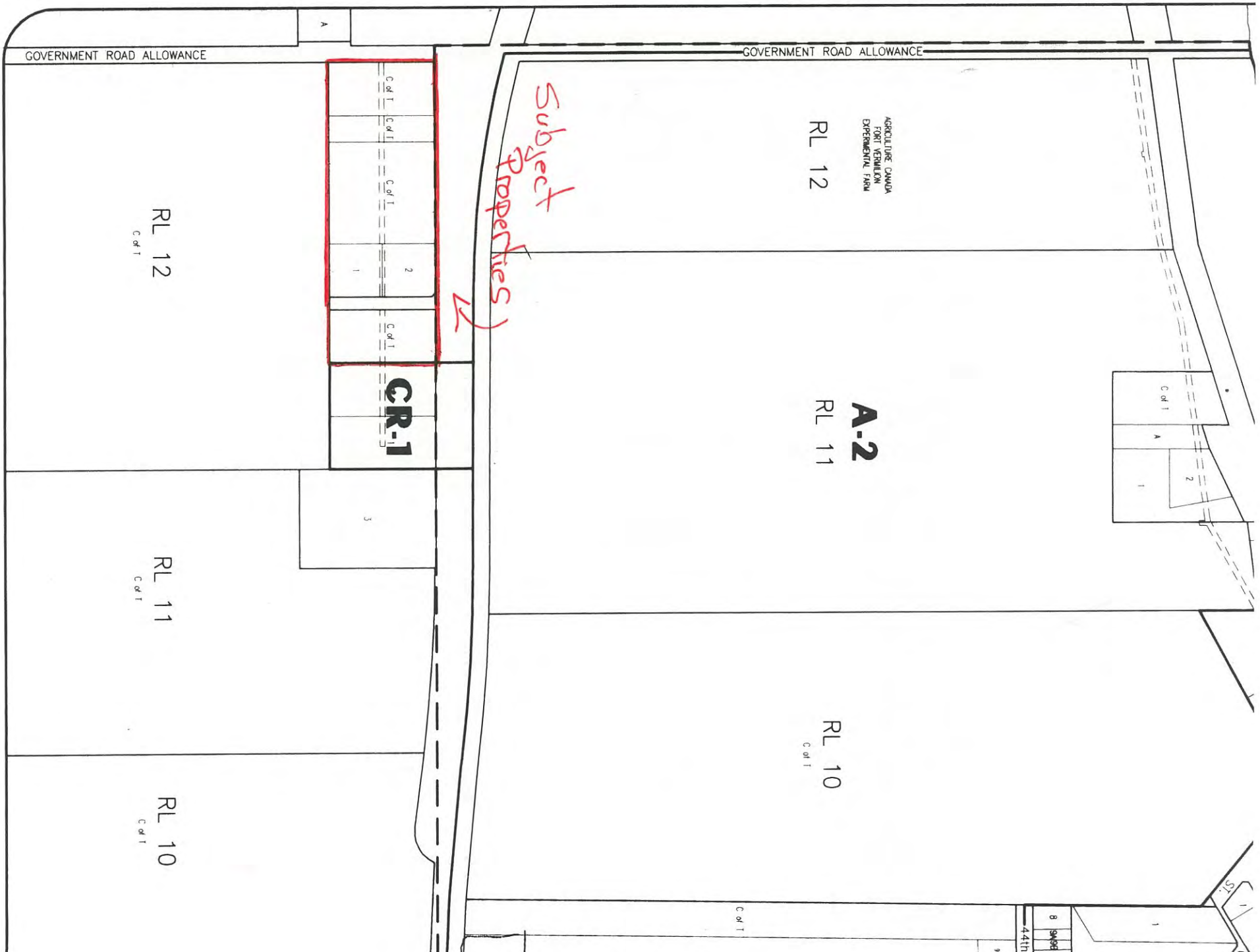
From: Agricultural District 1 "A1"

To: Rural Country Residential District 1 "RC1"

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

EFFECTIVE THIS DAY _____ OF _____, 2004.



Subject Properties

A-2

GOVERNMENT ROAD ALLOWANCE

GOVERNMENT ROAD ALLOWANCE

AGRICULTURE CANADA
FORT VERNILION
EXPERIMENTAL FARM

RL 12
C of T

RL 12

RL 11
C of T

RL 11
C of T

RL 10
C of T

RL 10
C of T

CR-1

C of T
C of T
C of T
C of T
C of T

1
2

3

C of T
A
1
2

8 3/16"
44ft

ST
1

M.D. of Mackenzie No. 23 Council Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Paul Driedger Director of Planning, Emergency and Enforcement Services
Title:	Bylaw 456/04 Land Use Bylaw Amendment Plan 8821687, Block 08, Lot 10, Zama Hamlet General District 1 "HG1" to Direct Control District 2 "DC2"
Agenda Item No:	11 e)

BACKGROUND / PROPOSAL:

The applicant is requesting to re-zone Plan 8821687, Block 8, Lot 10 from Hamlet General District 1 "HG1" to Direct Control District 2 "DC2".



DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The applicant would like to re-open a license restaurant in an existing restaurant building. This location is currently zoned as Hamlet General 1 "HG1" which does not allow the operation of a license establishment. Therefore it is a requirement to be rezoned to Direct Control District 2 "DC2" to accommodate this type of development.

The general purpose of Direct Control is to control and regulate the development of adult type businesses.

A. Discretionary Uses

- (1) Adult entertainment business
- (2) Liquor store
- (3) Pawn shop
- (4) Funeral Home (Morgue)
- (5) All uses that require approval from Alberta Gaming and Liquor Commission, with the exception of occasional licenses not exceeding 72 hours.

Review:		Dept.	C.A.O.	
---------	---	-------	--------	---

C. SPECIAL PROVISIONS

- (1) When making a decision on a development permit application, Council shall take into account the compatibility of the proposed land use with surrounding land uses and the character of the community.
- (2) These types of businesses shall not be located within 152.4 metres (500 feet) of a church, education institution, park, public facility or other similar uses unless otherwise approved by Council. As well a church, education institution, park, day care facility or other similar use shall not be located within 152.4 metres (500 feet) of a direct control district.
- (3) Council shall be the development permit approving authority.
- (4) There is no appeal to the Subdivision and Development Appeal Board allowed in regards of a Council decision on a development permit application as stated in Section 641 of the Municipal Government Act, 1994.

The proposed location is not within the region of any of the said facilities in section C.2. Administration has no concerns with the compatibility of the proposed land use with the surrounding land uses or the character of the community. The current restaurant in the current location has operated consecutively for several years with no apparent issues arising.

COSTS / SOURCE OF FUNDING:

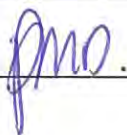
N/A

RECOMMENDED ACTION (by originator):

MOTION 1

That first reading be given to Bylaw 456/04 being a bylaw to re-zone Plan 8821687, Block 08, Lot 10 in the Hamlet of Zama from Hamlet General District 1 "HG1" to Direct Control District 2 "DC2".

Review:



Dept.

C.A.O.

BYLAW NO. 456/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted a Municipal Development Plan, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to accommodate a License establishment on the subject property within the Municipal District of Mackenzie No. 23.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

- 1. That the land use designation of the subject parcel known as Plan 8821687, Block 08, Lot 10, in the Hamlet of Zama, in the Municipal District of Mackenzie No. 23 be amended from Hamlet General District 1 "HG1" to Direct Control District 2 "DC2", as shown in Schedule "A" hereto attached.**

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

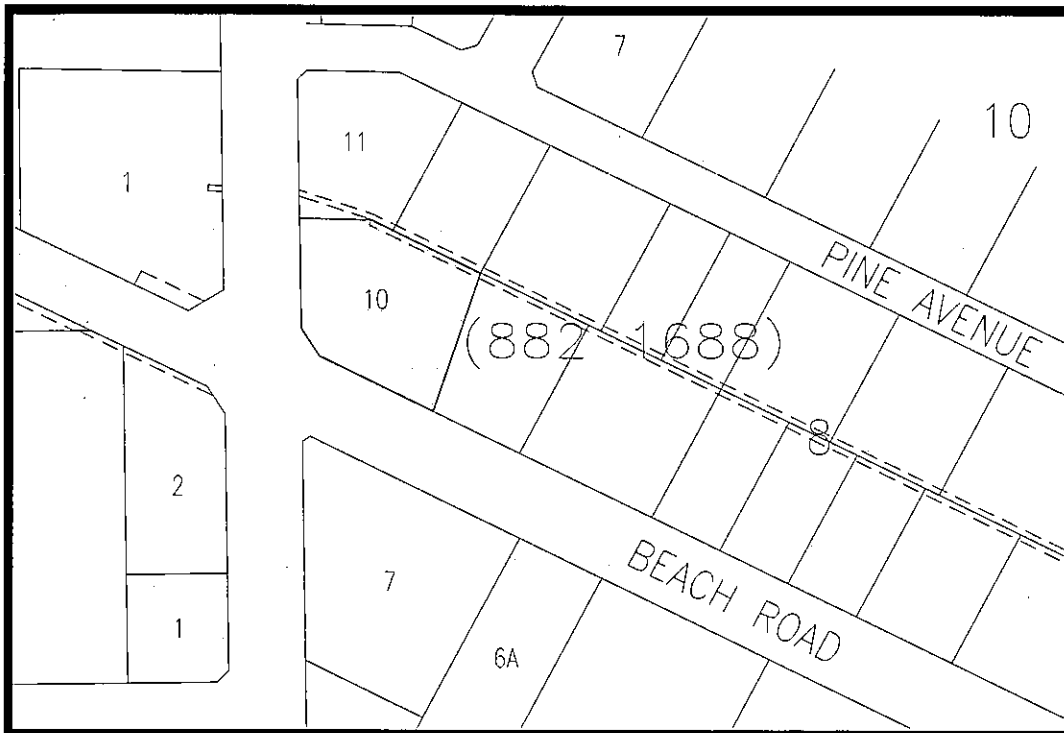
Barbara Spurgeon, Executive Assistant

SCHEDULE "A"

BYLAW No. 456/04

1. That the land use designation of the following property known as:

Plan 8821687, Block 08, Lot 10 in the Hamlet of Zama be amended from Hamlet General District 1 "HG1" to Direct Control District 2 "DC2".



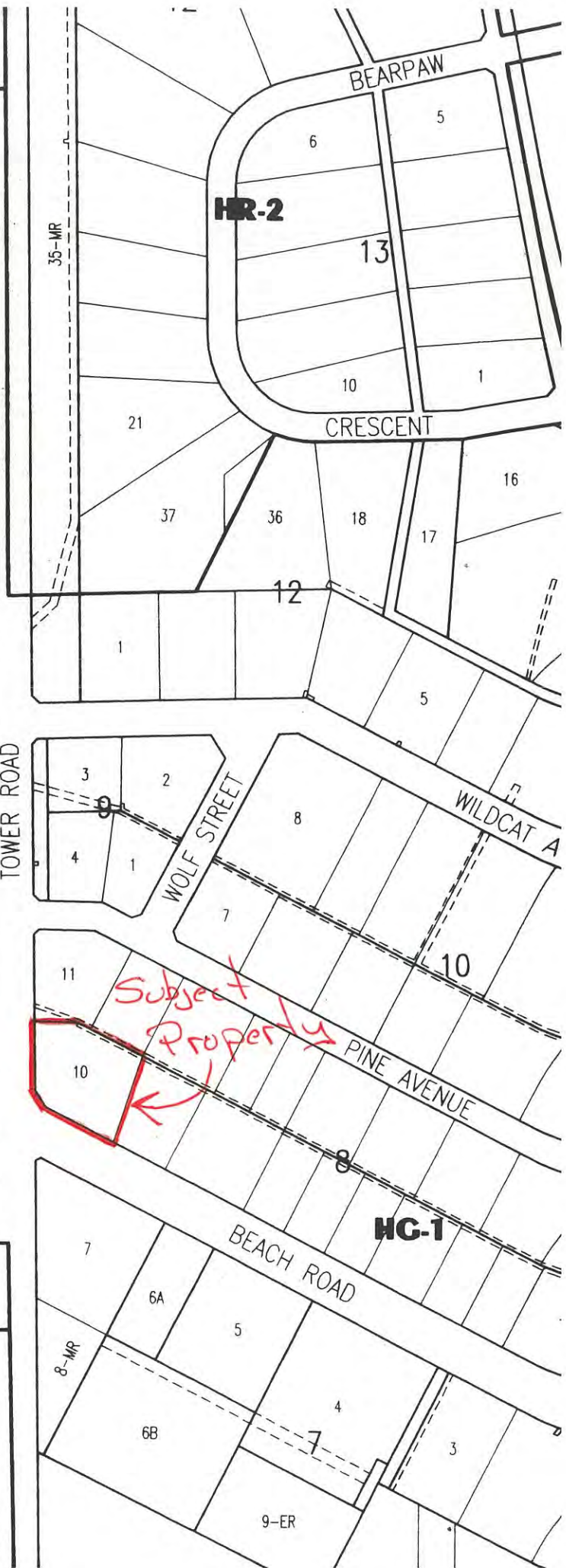
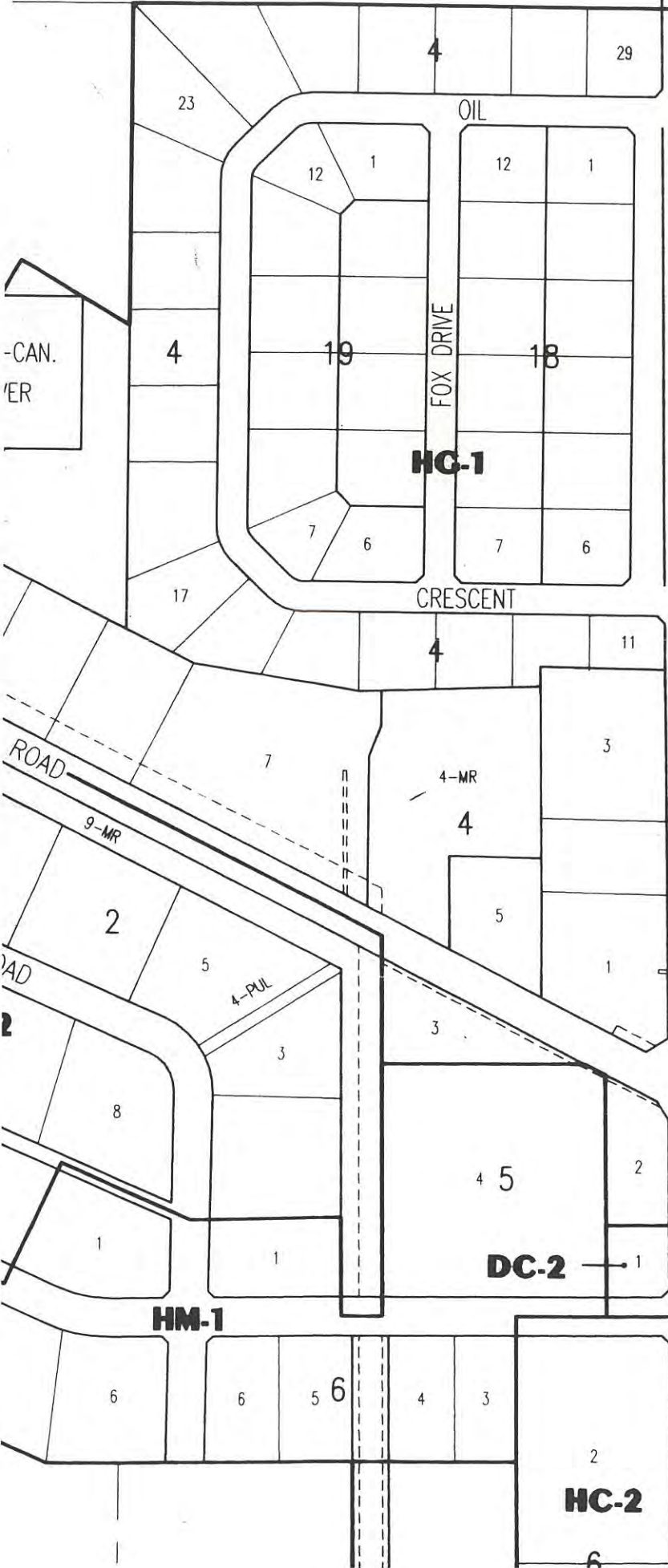
From: Hamlet General District 1 "HG1"

To: Direct Control District 2 "DC2"

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

EFFECTIVE THIS DAY _____ OF _____, 2004.



M.D. of Mackenzie No. 23 Council

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Municipal Water Service within the Inter-Municipal Development Plan area
Agenda Item No:	11.f)

BACKGROUND / PROPOSAL:

During the Inter-Municipal Development Plan "IDP" review with the Town of High level one of the topics discussed was the provision of municipal water to the residents within the IDP area. The current agreement between the Town of High Level and Municipal District of Mackenzie does not allow for additional residents to connect to the water line. With the upgrade of the High Level water treatment plant the Town has indicated that it has the capacity to accommodate additional residents within the IDP area.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Does Council want to negotiate with the Town of High Level for the provision of municipal water service to the residents within the IDP area?

Option 1

That the previous IDP Committee meet with the Town of High Level to negotiate an agreement for the provision of municipal water service within the IDP area.

Option 2


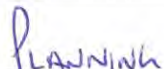

That Councillors _____ and _____ be authorized to meet with the Town of High Level to negotiate an agreement for the provision of municipal water service within the IDP area.

Option 3

That the negotiations with the Town of High Level for the provision of municipal water service within the IDP area be postponed until after the fall 2004 municipal elections.

Option 4

That this be received as information.

Review:		Dept.		C.A.O.	
---------	---	-------	---	--------	---

COSTS / SOURCE OF FUNDING:


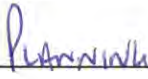
1. Councillor honoraria and expenses when attending meetings.
2. Whatever is negotiated???

RECOMMENDED ACTION (by originator):

Motion

Option 1

That the previous IDP Committee meet with the Town of High Level to negotiate an agreement for the provision of municipal water service within the IDP area.

Review: 	Dept. 	C.A.O.
---	---	--------

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	June 8, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Fire Service Response Invoicing
Agenda Item No:	11 g)

BACKGROUND / PROPOSAL:

A concern was brought forward by Councillor Peters that he had received a number of complaints from ratepayers regarding our fire invoicing. The complaints were why we were invoicing for units that arrived but are not being used on the scene of the incident and why is the ambulance brought when they were not called by the ratepayer and they receive an invoice for the ambulance response as well.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:


When a call comes in regarding an incident the Fire Chief or Commanding Officer has to determine which units are required to respond to the incident based on the information received from the ratepayer regarding the emergency.

For example, if the call comes in that it is a structure fire the fire service usually responds with one pumper unit, tanker unit rescue/command unit, ambulance service is contacted in case of injuries to residents or firefighters fighting the structure fire and the RCMP. When the fire service arrives on scene or receives additional information enroute that indicates that the incident may be of a larger magnitude than originally assessed an additional pumper may be deployed, water haulers called in and possibly mutual aid.

It is the Fire Chief or Commanding Officer's responsibility and authority to determine what the requirements are on each individual incident.

When the incident is over the fire service completes an incident report in detail of the response, units responding, manpower, consumables, contract services used and provides an investigation report if there was a dollar loss. This is used to determine the invoicing of the incident with the rates in accordance with the fire services bylaw. The invoice is sent to the ratepayers insurance company if they have insurance who in turns pays whatever their coverage allows for (minimum \$1000 dollars) and if the invoice is in excess of that amount the ratepayer can request the balance be waived. If the ratepayer does not have insurance they would have to pay the minimum which is \$1000 dollars and again they can request the balance be waived.

Review:



Dept. Emergency Services

C.A.O.

The ambulance service provided is invoiced by the ambulance service provider separate from our invoicing.

Option 1

That this be received as information.

Option 2

That the Fire Services Bylaw be brought to Council to review the fee schedule.

COSTS / SOURCE OF FUNDING:



N/A

RECOMMENDED ACTION (by originator):

Motion:

Option 1

That this be received as information.

Review: 	Dept. Emergency Services	C.A.O. 
---	--------------------------	--

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	June 8, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	High Level RCMP Statistical Report January – March 2004
Agenda Item No:	11. h)

BACKGROUND / PROPOSAL:

The High Level RCMP has provided statistics report on collisions, break & enters and other criminal offenses for their jurisdiction.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The statistical report on criminal offenses is broken down to Highway 35, Highway 58 and Municipal District of Mackenzie.

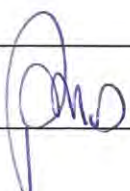

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

Motion:

That the Statistical Comparison report be accepted as information.

Review:		Dept. Emergency Services	C.A.O.	
---------	---	--------------------------	--------	---



MEMORANDUM NOTE DE SERVICE

TO
À Sgt. Jan Lipscombe
Fort Vermilion Detachment

FROM
DE S/Sgt. Lewis Kuntz
High Level Detachment

SUBJECT
OBJET **Re: ULQA - M.D. of MacKenzie**

SECURITY - CLASSIFICATION - DE SÉCURITÉ
Confidential
OUR FILE - NOTRE RÉFÉRENCE
YOUR FILE - VOTRE RÉFÉRENCE
DATE
2004-04-21

Attached are the 1st quarter crime statistics for High Level Rural Detachment. These statistics include Highway 35, Highway 58 and the M.D. of MacKenzie. Please take a moment to drop them off at the M.D. Office and ask if they have any concerns regarding policing in the High Level Detachment area.

When I last heard from Paul Driedger, the M.D. was hoping to get together with us (Assumption, Fort Vermilion and High Level) to discuss their traffic plan. I am available any time but I have not heard back on a date yet. I was also waiting for a copy of their Emergency Plan which I have not received. You may wish to check with them on these two items.

Once you have talked to them, please send me an e-mail advising the results of your visit.

Thanks.

Lewis.



HIGH LEVEL DETACHMENT

Statistical Comparisons

Municipal District of Mackenzie

January 1st, 2004 to March 31st, 2004

Item	No. of Complaints 2003	No. of Complaints 2004	No. of Complaints involving Youths 2004	Total High Level Work Load 2004
Persons Crime (murder, robbery, physical & sexual assaults)	1	2	0	66
Break & Enters	1	1	0	27
Motor Vehicle Thefts	6	3	0	19
Thefts (over and under \$5000)	3	2	0	46
Possession of Stolen Property	0	0	0	8
Frauds	0	0	0	10
Weapons Offences	0	0	0	6
Other Criminal Code (property damage, disturbances, threats, fail to appear in court, breach of probation)	5	3	0	352
Non-chargeable Criminal Code (breach of peace/peace bonds)	2	1		30
Drugs	2	0	0	12
Provincial Statutes (excluding traffic and liquor)	3	1	0	41
Liquor Offences	0	0		229
Provincial Traffic Offences	0	0		341
Municipal Bylaws	0	0		16
Collisions - Fatalities	1	1		2
Collisions - Injury	1	0		1
Collisions - Property Damage	9	14		110
Criminal Code Traffic Offences (impaired driving, dangerous driving)	0	0	0	13
Prisoners	565	666		666
Victims Service Referrals	8	15		
Number of Youth Victimized	2	4		



HIGH LEVEL DETACHMENT

Statistical Comparisons

Highway 35

January 1st, 2004 to March 31st, 2004

Item	No. of Complaints 2003	No. of Complaints 2004	No. of Complaints involving Youths 2004	Total High Level Work Load 2004
Persons Crime (murder, robbery, physical & sexual assaults)	1	0	0	66
Break & Enters	0	0	0	27
Motor Vehicle Thefts	0	0	0	19
Thefts (over and under \$5000)	0	1	0	46
Possession of Stolen Property	1	1	0	8
Frauds	0	0	0	10
Weapons Offences	1	0	0	6
Other Criminal Code (property damage, disturbances, threats, fail to appear in court, breach of probation)	2	0	0	352
Non-chargeable Criminal Code (breach of peace/peace bonds)	0	0		30
Drugs	0	0	0	12
Provincial Statutes (excluding traffic and liquor)	0	1	0	41
Liquor Offences	7	2		229
Provincial Traffic Offences	72	92		341
Municipal Bylaws	0	0		16
Collisions - Fatalities	0	0		2
Collisions - Injury	5	8		1
Collisions - Property Damage	18	27		110
Criminal Code Traffic Offences (impaired driving, dangerous driving)	5	6	0	13
Prisoners	565	666		666
Victims Service Referrals	8	15		
Number of Youth Victimized	2	4		



HIGH LEVEL DETACHMENT

Statistical Comparisons

Highway 58

January 1st, 2004 to March 31st, 2004

Item	No. of Complaints 2003	No. of Complaints 2004	No. of Complaints involving Youths 2004	Total High Level Work Load 2004
Persons Crime (murder, robbery, physical & sexual assaults)	0	1	0	66
Break & Enters	0	0	0	27
Motor Vehicle Thefts	1	1	0	19
Thefts (over and under \$5000)	0	0	0	46
Possession of Stolen Property	0	0	0	8
Frauds	0	0	0	10
Weapons Offences	0	1	0	6
Other Criminal Code (property damage, disturbances, threats, fail to appear in court, breach of probation)	4	6	0	352
Non-chargeable Criminal Code (breach of peace/peace bonds)	0	0		30
Drugs	0	0	0	12
Provincial Statutes (excluding traffic and liquor)	2	1	0	41
Liquor Offences	7	7		229
Provincial Traffic Offences	17	50		341
Municipal Bylaws	0	0		16
Collisions - Fatalities	0	1		2
Collisions - Injury	6	4		1
Collisions - Property Damage	6	18		110
Criminal Code Traffic Offences (impaired driving, dangerous driving)	13	19	0	13
Prisoners	565	666		666
Victims Service Referrals	8	15		
Number of Youth Victimized	2	4		

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	June 8, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Fort Vermilion RCMP Statistical Report January – March 2003 & 2004
Agenda Item No:	11.1)

BACKGROUND / PROPOSAL:

The Fort Vermilion RCMP has provided statistics report on collisions, break & enters and other criminal offenses for their jurisdiction.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The statistical report on criminal offenses is broken down to Highway 35, Highway 58 and Municipal District of Mackenzie.


COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

Motion:

That the Statistical Comparison report be accepted as information.

Review:		Dept. Emergency Services	C.A.O.	
---------	---	--------------------------	--------	---

**RCMP FORT VERMILION DETACHMENT
SELECTED REPORTED STATISTICS
COMPARISON FOR 2002 & 2003**

	Detachment 2002	Detachment 2003	Fort Vermilion 2002	Fort Vermilion 2003	All Rural Area N of Ft. Vermilion Hamlet 2002	All Rural Area N of Ft. Vermilion Hamlet 2003	All Area S of Ft. Vermilion Hamlet 2002	All Area S of Ft. Vermilion Hamlet 2003	All Rural Area S of Ft. Vermilion Hamlet and W and N of Hwy 697 2002	All Rural Area S of Ft. Vermilion Hamlet and W and N of Hwy 697 2003	Tompkins Landing/Ferry Crossing 2002	Tompkins Landing/Ferry Crossing 2003	Blumenort 2002	Blumenort 2003	Rocky Lane 2002	Rocky Lane 2003	Buffalo Head Prairie 2002	Buffalo Head Prairie 2003	Highway 88 2002	Highway 88 2003	Highway 58 2002	Highway 58 2003	Secondary Hwy 697 2002	Secondary Hwy 697 2003	La Crete 2002	La Crete 2003	Water Bodies 2002	Water Bodies 2003	Fox Lake Rd South 2002	Fox Lake Rd South 2003	
Persons Crime	209	255	25	40	2	2		2	1	9				1	1	2		2								5	9				
Break & Enter	54	84	4	8	1	4	3	2	3	1				4	1	1	1									9	9				
Motor Vehicle Thefts	40	50	2	4		3	1		1	1				1						1						2	4				
Thefts Over/Under \$5,000	73	78	21	23	3	2	1	1	3	4				1	2	1	1		1	2						5	13				
Possession of Stolen Property	3	8	2	1																1						1	1				
Frauds	13	11	5	2																						4	9				
Total Property	183	231	34	38																						21	36				
Offensive Weapons	22	27	4	1	2	2		1		1								1								5	4				1
Other Criminal Code	379	578	144	158	7	10	2	3	4	10			2	3	20	2	3	5	2			1	1	3	31	40					1
Total Criminal Code	771	1064	203	236	13	21	7	8	12	25			9	7	24	4	5	6	6			1	1	3	57	85					1
Drugs	11	6	5	2											2				1	1											
Federal Statutes	62	37	14	17	1				1	4								1	1						9	4	16	3			
Provincial Statutes	165	184	45	44	1	8	1	1	4	9		2		2	3	1			2		2	1	1	1	19	24			1		
Liquor	175	39	98	22	1		1		2						1			5	1	1	1	2	3	9	3	2					
Provincial Traffic	577	442	78	50	1	4	6	4	10	19			4	6	2	3	1	90	47	67	29	153	109	100	81						
Municipal By-laws	44	7	30	2										1					1						9	3					
Collisions Fatal	2	3																					1	1							
Collisions Injury	24	48		1		1	3	3	1	1				1	2	1	1	7	7		5	2	5	2	5						
Collisions Report Prop Damage	123	165	8	13	5	3	7	9	11	17	1		1		2		2	9	19	21	25	21	25	28	29				1	1	
Criminal Code Traffic	72	100	16	24	1	1			2	2	1			1			1	1	3	5	2	1	3	5	5						
Total Collisions & CC Traffic	297	382	52	52	7	5	13	12	14	23	3	1	1	2	4	1	4	19	35	32	33	38	53	44	42				1	1	
Persons Killed	2	4																				1	1								
Persons Injured	45	74		2		3	4	3	2	1				1	2	2	1	13	10		8	9	11	2	8						

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	June 8, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Waterfront Cottage Development within the Municipal District of Mackenzie
Agenda Item No:	11j)

BACKGROUND / PROPOSAL:

At the Tri-Council meeting on March 10, 2004 in High Level one of the topics on the agenda was waterfront cottage development in the Municipal District No. 23. Tom Baldwin, Executive Director for Northern Alberta Development Council facilitated the meeting where the Council discussed locations where we could accommodate cottage development along waterfronts. Following the meeting Tom Baldwin sent the recommendation on behalf of the Tri-Council to the Minister of Alberta Sustainable Resource Development requesting approval to proceed with cottage development at specific Lakes and Rivers in Municipal District No. 23.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

We received a response from the Minister of Alberta Sustainable Resource Development requesting we meet with the area Manager for Alberta Sustainable Resource Development to discuss the next steps with the proposed development, copy attached. We also received a letter from Tom Baldwin, Executive Director for Northern Alberta Development Council requesting Council's appointment to the Task Force. The Town of High Level has appointed Mayor Mike Mihaly to sit as a member of the Task Force, copy attached.

COSTS / SOURCE OF FUNDING:

Councillor honoraria and expenses when attending meetings.

RECOMMENDED ACTION (by originator):

Motion:

That Councillors _____ and _____ be appointed as members of the Waterfront Cottage Development Task Force.

Review:	Dept. Emergency Services	C.A.O.
---------	--------------------------	--------

Northern Development Branch
206, Provincial Building
9621 - 96 Avenue
Postal Bag 900-14
Peace River, Alberta
Canada T8S 1T4

Telephone 780/624-6274
Fax 780/624-6184

Lac La Biche Office
PO Box 1650
Lac La Biche, Alberta
Canada T0A 2C0

Telephone 780/623-6982
Fax 780/623-6984
nadc.council@gov.ab.ca

www.gov.ab.ca/nadc/

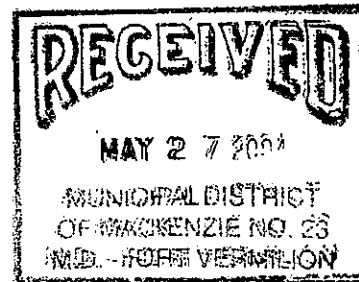
May 21, 2004

✓ Bill Neufeld,
Reeve,
Municipal District of Mackenzie,
P.O. Box 640,
FORT VERMILION, Alberta,
T0H 1N0

John Watt,
Mayor,
Town of Rainbow Lake,
P.O. Box 149,
RAINBOW LAKE, Alberta,
T0H 2Y0

Mike Mihaly,
Mayor,
Town of High Level,
9813 - 102 Street,
HIGH LEVEL, Alberta,
T0H 1Z0

RE: Waterfront Cottage Development Task Force



For your information, please find enclosed a copy of a letter from the Honourable Mike Cardinal, Minister of Sustainable Resource Development, regarding waterfront cottage development. Minister Cardinal's letter was sent in response to a letter that the Northern Alberta Development Council had sent to him after the our last meeting.

Mayor Mike Mihaly, Town of High Level, has been appointed by Town Council to sit as a member of a Task Force that would coordinate efforts to advance waterfront cottage development in the area. The Northern Alberta Development Council sees merit with this approach, as it will provide a forum for discussion on this subject, as well as a method to coordinate efforts on a joint basis. With this in mind, please inform the Northern Alberta Development Council of your municipality's appointment to the Task Force.

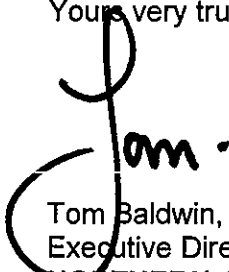
As suggested by Minister Cardinal, one of the first actions of the Task Force will be to meet with Gail Tucker, Area Manager - Upper Hay, Alberta Sustainable Resource Development. This meeting will provide us with the chance to look at opportunities related to waterfront cottage development, while identifying any related challenges or issues.

..... /2

Reeve Bill Neufeld, Municipal District of Mackenzie,
Mayor Mike Mihaly, Town of High Level,
Mayor John Watt, Town of Rainbow Lake,
Page Two,
May 21, 2004

Thank you for your consideration of this request. The Northern Alberta Development Council looks forward to continuing to advance this initiative with you. If you have any questions or if you require any additional information regarding these matters, please do not hesitate to contact me.

Yours very truly,

A handwritten signature in black ink, appearing to read "Tom Baldwin". The signature is written in a cursive style with a large initial "T" and "B".

Tom Baldwin,
Executive Director,
NORTHERN ALBERTA DEVELOPMENT COUNCIL

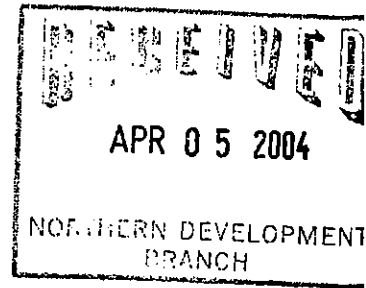
cc. Gary Friedel,
Chair, Northern Alberta Development Council,
MLA for Peace River

TB/
enclosure:



ALBERTA SUSTAINABLE RESOURCE DEVELOPMENT

Office of the Minister



KC-4974

March 31, 2004

Mr. Tom Baldwin, Executive Director
Northern Alberta Development Council
206, Provincial Building
9621 - 96 Avenue
Postal Bag 900-14
Peace River, Alberta T8S 1T4

Dear Mr. Baldwin:

Thank you for your March 15, 2004 letter regarding waterfront cottage development within the Municipal District of Mackenzie (MD). I appreciate the opportunity to provide the following information.

There are a variety of potential benefits as well as impacts that may occur if development proceeds adjacent to the lakes and rivers identified in your letter. To keep future options open for the sensitive, highly valued waterfront and riparian lands that the MD is considering for site-specific development, consideration of broader landscape planning objectives would be beneficial. In addition, public lands that may be made available for waterfront cottage development are limited to areas identified for expansion in statutory municipal plans (area structure plans or municipal development plans) to enable orderly development.

You may contact Ms. Gail Tucker, Area Manager, Upper Hay in High Level, Public Lands and Forests Division of Sustainable Resource Development, at (780) 926-5400 (toll free by first dialing 310-0000) to discuss this matter further and establish a common understanding of issues surrounding cottage development.

.../2



Thank you for the opportunity to comment on the potential planning process for waterfront cottage development.

Sincerely,

Mike Cardinal
Minister
MLA for Athabasca/Wabasca Constituency

cc: Gary Friedel
MLA, Peace River

Gail Tucker
Sustainable Resource Development

Planning, Emergency and Enforcement Services

Director's Report

June 8, 2004

ADMINISTRATION

- Attended Local Government Managers Association conference.
- Attended ratepayers meetings in each community.
- Had consultants in the La Crete office to design our filing and train the staff for the new filing format.

PLANNING

- *Subdivision Activity*
 - We are working on number of large urban and rural subdivisions in conjunction with single parcel subdivisions.
- *Development Activity*
 - Residential building development is getting quite busy.
- *Community Planning*
 - Reviewing the design and districting of the La Crete Area Structure Plan to better accommodate development.

EMERGENCY SERVICES

- *Fire Services*
 - Met with Insurance Companies to discuss fire invoicing.
 - *Fire Services Task Force*
 - Will be meeting with Zama Fire & Rescue to discuss membership and training.
 - La Crete Fire & Rescue is scheduling training to a "Level 4" for the Bluehills Community members who joined the La Crete Fire & Rescue as well as other community members interested in being involved in the emergency response for Bluehills.
 - *Ambulance Services*
 - Met with La Crete Ambulance Society Board to discuss Alberta Health and Wellness report at the Alberta Ambulance Operators Association conference regarding ambulance service transition from municipal to health authority.
-

- Harvey and I met with Rainbow Lake, Northern Lights Health Region and Industry to discuss Ambulance Service in and around Rainbow Lake.
 - Industry is proud of the service EMS provided by the Rainbow Lake Volunteer Ambulance Service
- Met with Northern Lights Health Region 'NLHR' on the ambulance transition from municipal to health authority.
 - NLHR is hiring a coordinator to coordinate the transition.
 - NLHR is applying for transition grant funding from Alberta Health and Wellness which includes funding for MD23 to assist in the transition.
- *Communications*
 - Met with Aeromedical Emergency Services to review the requirements of establishing a MIKE system dispatch phone in the E911 Call Answer Centre for dispatching our emergency services.
 - All emergency services have been setup and trained with the MIKE system.

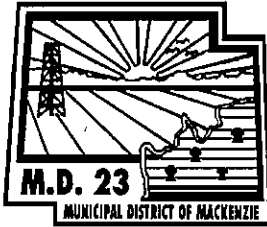
ENFORCEMENT SERVICES

- *Policing Task Force*
 - Finalizing the enhanced policing agreement for additional police for the summer months until the Policing Task Force and Council has resolved the policing concerns with the province.

Respectfully submitted,

Paul Driedger





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	Bylaw 427/04 - Local Improvement Plan – 49 Ave Fort Vermilion
Agenda Item No:	12. a)

BACKGROUND / PROPOSAL:

The 2004 budget includes curb, gutter and sidewalk along 49th Avenue in Fort Vermilion. The budget includes \$345,000 for the pavement, curb, gutter and sidewalk. The budget portion for the curb, gutter and sidewalk is \$109,000 (\$100%), funded from the Roads Reserve with \$32,700 (30%) to be recovered through a frontage charge over 10 years.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council approved the local improvement plan and gave first reading to this Bylaw on April 20, 2004.

Administration has advertised this bylaw and provided notice to all the affected parties by the project. Administration has not received a valid petition against the bylaw.

COSTS / SOURCE OF FUNDING:

2004 Budget



RECOMMENDED ACTION (by originator):

Motion 1: Requires 2/3

That second reading be given to Bylaw 427/04 being a bylaw to approve a local improvement charge for curb, gutter and sidewalks on specific properties within the municipality.

Motion 2: Requires 2/3

That third reading be given to Bylaw 427/04 being a bylaw to approve a local improvement charge for curb, gutter and sidewalks on specific properties within the municipality.

Review:		Dept.	C.A.O.	
---------	---	-------	--------	---

BYLAW NO. 427/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23,
IN THE PROVINCE OF ALBERTA,**

**TO APPROVE A LOCAL IMPROVEMENT CHARGE
FOR CURB, GUTTER AND SIDEWALKS
ON SPECIFIC PROPERTIES WITHIN THE MUNICIPALITY**

WHEREAS, under the authority and pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, the municipality has authority to issue local improvement charges; and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta has deemed it advisable to charge a local improvement charge to specific locations,

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta, duly assembled, enacts as follows:

1. That the estimated sum of One Hundred Nine Thousand Dollars (\$109,000.00) is required to construct curb, gutter and sidewalk along 49 Avenue from 53 Street to 51 Street and along 51 Street from 49 Avenue to 48 Avenue in the Hamlet of Fort Vermilion. The portion of the project subject to the local improvement charge is approximately Thirty Two Thousand Seven Hundred Dollars (\$32,700.00) or 30% of the estimated sum. This 30% portion will be collected by way of special assessment as herein provided in Schedule A, attached.
2. That Council of the Municipality has given proper notice of intention to undertake and complete the construction of curb, gutter and sidewalk along 49 Avenue from 53 Street to 51 Street and on 51 Street from 49 Avenue to 48 Avenue in the Hamlet of Fort Vermilion, and costs thereof to be assessed against abutting owners in accordance with the attached Schedule A. Council has not received any sufficiently signed or valid petition against the said proposal.
3. That funding to be provided under this by-law shall not exceed the sum of One Hundred Nine Thousand Dollars (\$109,000.00), and may be in any denomination not exceeding the amount authorized by this by-law and shall be dated having regard to the date of the borrowing.
4. The funding shall bear interest, at a rate not exceeding ten per centum (10%), or the interest rate fixed from time to time by the Alberta Capital Finance Authority, per annum, payable annually.
5. The funding shall be issued in such manner that the principal and interest will be combined and made payable in, as nearly as possible, equal annual installments over a period of ten (10) years, in a accordance with Schedule A, attached.

6. During the currency of the debenture there shall be raised annually for the payment of the owners' portion of the cost and interest thereon, by special assessment, the respective sums show as yearly payments on Schedule "A" hereto attached, and there is hereby imposed on lands fronting or abutting on that portion of the streets or places whereon the improvements are to be laid, a special assessment to cover the owners' portion of the cost of the said work and the interest thereon payable at the unit rate or rates set forth in said Schedule A. The said special assessment shall be in addition to all other rates and taxes.
7. All required approvals for the project have been obtained and the project is in compliance with all acts and regulations of the Province of Alberta.
8. That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

BYLAW No. 427/04

Schedule A

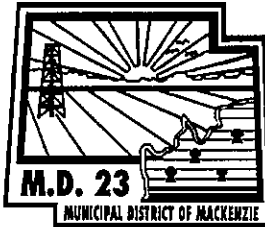
Curb, gutter and sidewalk along 49 Avenue from 53 Street to 51 Street and along 51 Street from 49 Avenue to 48 Avenue in the Hamlet of Fort Vermilion.

1. Properties to be assessed:

Plan Block Lot Assessable Frontage

2938RS	7	3	63.8 ft
2938RS	7	4	100 ft
2938RS	7	5	100 ft
2938RS	7	6	100 ft
2938RS	7	7	100 ft
2938RS	7	8	100 ft
2938RS	7	9	100 ft
2938RS	7	10	100 ft
2938RS	7	11	78.63 ft
2938RS	6	1	90.04 ft
2938RS	6	2	93.88 ft
2938RS	6	23	60 ft
2938RS	6	24	78.63 ft
2938RS	6	25	78.63 ft
2938RS	6	26	78.63 ft
2938RS	6	27	78.63 ft
2938RS	6	28	58.47 ft
2938RS	6	29	159.78 ft
2938RS	6	30	100 ft
2938RS	6	31	100 ft
2938RS	6	32	100 ft
2938RS	6	33	100 ft
2938RS	6	34	100 ft
2938RS	6	35	95 ft

- | | | |
|----|---|---------------|
| 2. | Total Assessable Frontage | 2,134.29 feet |
| 3. | Total Assessment Per Front Foot Frontage | \$15.32 |
| 4. | Annual Unit Rate Per Front Foot of Frontage to be payable for a period of 10 years calculated at 4.02%. | \$1.89 |
| 5. | Total Yearly Assessment Against All Above Properties | \$4035.63 |



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	Bylaw 430/04 - Local Improvement Plan – 101 Street La Crete
Agenda Item No:	12 b)

BACKGROUND / PROPOSAL:

The 2004 budget includes sidewalk along 101 Street in La Crete. The required budget portion for the sidewalk is \$12,000 (\$100%), funded from the Roads Reserve with \$3,600 (30%) to be recovered through frontage over 10 years.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council approved the local improvement plan and gave first reading to this Bylaw on April 20, 2004.

Administration has advertised this bylaw and provided notice to all the affected parties by the project. Administration has not received a valid petition against the bylaw.

COSTS / SOURCE OF FUNDING:

2004 Budget

RECOMMENDED ACTION (by originator):

Motion 1: Requires 2/3

That second reading be given to Bylaw 430/04 being a bylaw to approve a local improvement charge for sidewalks on specific properties within the municipality.

Motion 2: Requires 2/3

That third reading be given to Bylaw 430/04 being a bylaw to approve a local improvement charge for sidewalks on specific properties within the municipality.

Review:

Dept.

C.A.O.

BYLAW NO. 430/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23,
IN THE PROVINCE OF ALBERTA,**

**TO APPROVE A LOCAL IMPROVEMENT CHARGE
FOR SIDEWALKS
ON SPECIFIC PROPERTIES WITHIN THE MUNICIPALITY**

WHEREAS, under the authority and pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, the municipality has authority to issue local improvement charges; and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta has deemed it advisable to charge a local improvement charge to specific locations,

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta, duly assembled, enacts as follows:

1. That the estimated sum of Twelve Thousand Dollars (\$12,000.00) is required to construct sidewalk along 108 Street in front of Lots 1 and 2, Block 25, Plan 992 5746 and across from Block 9, Plan 862 2277 in the Hamlet of La Crete. The portion of the project subject to the local improvement charge is approximately Three Thousand Six Hundred (\$3,600.00) or 30% of the estimated sum. This 30% portion will be collected by way of special assessment as herein provided in Schedule A, attached.
2. That Council of the Municipality has given proper notice of intention to undertake and complete the construction of sidewalk along 108 Street in front of Lots 1 and 2, Block 25, Plan 992 5746 and across from Block 9, Plan 8622277 in the Hamlet of La Crete, and costs thereof to be assessed against abutting owners in accordance with the attached Schedule A. Council has not received any sufficiently signed or valid petition against the said proposal.
3. That funding to be provided under this by-law shall not exceed the sum of Twelve Thousand Dollars (\$12,000.00), and may be in any denomination not exceeding the amount authorized by this by-law and shall be dated having regard to the date of the borrowing.
4. The funding shall bear interest, at a rate not exceeding ten per centum (10%), or the interest rate fixed from time to time by the Alberta Capital Finance Authority, per annum, payable annually.
5. The funding shall be issued in such manner that the principal and interest will be combined and made payable in, as nearly as possible, equal annual installments over a period of ten (10) years, in accordance with Schedule A, attached.

6. During the currency of the debenture there shall be raised annually for the payment of the owners' portion of the cost and interest thereon, by special assessment, the respective sums show as yearly payments on Schedule "A" hereto attached, and there is hereby imposed on lands fronting or abutting on that portion of the streets or places whereon the improvements are to be laid, a special assessment to cover the owners' portion of the cost of the said work and the interest thereon payable at the unit rate or rates set forth in said Schedule A. The said special assessment shall be in addition to all other rates and taxes.
7. All required approvals for the project have been obtained and the project is in compliance with all acts and regulations of the Province of Alberta.
8. That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

First Reading given on the 20 day of April, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

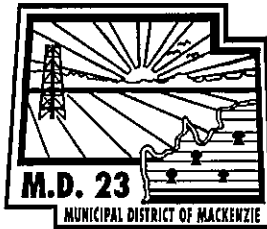
Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	By-Law 437/04 Debenture Borrowing for the La Crete Water Treatment Facility
Agenda Item No:	12.c)

BACKGROUND / PROPOSAL:

Council has approved in the 2004 capital budget the La Crete water treatment facility at a cost estimated at approximately \$10,500,000. Part of the financing is an Alberta Transportation grant of \$6,400,000 that is anticipated to be received in 2005 and a debenture to finance the remaining costs of \$4,100,000.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council gave first reading to this borrowing bylaw on May 4, 2004. Administration has advertised this bylaw pursuant to section 251 of the MGA. Administration has not received any valid petition against this bylaw.

SOURCE OF FUNDING:

2004 Capital Budget - Alberta Capital Finance Authority

RECOMMENDED ACTION (by originator):

Motion 1:

That second reading be given to Bylaw 437/04, which authorizes the capital borrowing from the Alberta Capital Finance Authority to fund the La Crete Water Treatment Facility.

Motion 2:

That third reading be given to Bylaw 437/04, which authorizes the capital borrowing from the Alberta Capital Finance Authority to fund the La Crete Water Treatment

Review:

Dept.

C.A.O.

BY-LAW NO. 437/04

**BEING A BY-LAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE No. 23
IN THE PROVINCE OF ALBERTA**

**TO AUTHORIZE CAPITAL PROPERTY BORROWING
FOR THE CONSTRUCTION OF THE LA CRETE WATER TREATMENT PLANT**

WHEREAS, the Council of the Municipal District of Mackenzie No. 23 deems it necessary to borrow to a maximum of Four Million and 100 Hundred Thousand Dollars (\$4,100,000) for a period of ten (10) years in order to finance capital expenditures; and

WHEREAS, plans, specifications and estimates for such work have been made by DCL Seimens, whereby the total cost of the said project is Ten Million and Five Hundred Thousand Dollars (\$10,500,000); and

WHEREAS, in order to construct and complete the said projects, it will be necessary to borrow the sum of Four Million and One Hundred Thousand Dollars (\$4,100,000) on the credit of the Municipal District of Mackenzie No. 23 as herein provided; and

WHEREAS, a grant is anticipated to be provided from Alberta Transportation in the amount of Six Million and Four Hundred Thousand Dollars (\$6,400,000); and

WHEREAS, the said indebtedness is to be repaid over a period of ten (10) years in annual installments, with interest not exceeding ten per centum (10 %), or the interest rate fixed from time to time by the Alberta Capital Finance Authority, per annum, payable annually; and

WHEREAS, the amount of the equalized assessment in the municipality, as last determined and fixed by the Assessment Equalization Board is \$1,433,763,616 calculated at 100% fair actual value; and

WHEREAS, the amount of the existing debenture debt of the Municipal District of Mackenzie No. 23 at December 31, 2003, is \$4,492,594 no part of which is in arrears; and

WHEREAS, the estimated lifetime of the project is 25 years;

NOW THEREFORE, COUNCIL OF THE Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled, enacts as follows:

1. That the Council of the Municipal District of Mackenzie No. 23 is hereby empowered and authorized to enter into contracts for the purpose of the construction of the La Crete Water Treatment facility.
2. That for the purpose aforesaid, the sum of Four Million and One Hundred Thousand Dollars (\$4,100,000) be borrowed by way of debenture on the credit and security of the Municipal District of Mackenzie No. 23.

3. The debentures to be issued under this bylaw shall not exceed the sum of Four Million and One Thousand Dollars (\$4,100,000), and may be in any denomination not exceeding the amount authorized by this bylaw and shall be dated having regard to the date of the borrowing.
4. The debentures shall be issued in such manner that the principal and interest will be combined and be made payable in, as nearly as possible, equal annual installments over a period of ten (10) years.
5. The debentures shall be payable in lawful money of Canada at the ATB Financial in the Hamlet of Fort Vermilion or at such other bank or financial institution as the Council may authorize as its banking agency during the currency of the debentures.
6. The Chief Administrative Officer or his designate, and Reeve of the Municipal District of Mackenzie No. 23 shall authorize such bank or financial institution to make payments to the holder of the debentures, on such date and in such amounts as specified in the repayment schedule forming part of each debenture.
7. The said debentures shall be signed by the Chief Administrative Officer or his designate, and Reeve of the Municipal District of Mackenzie No. 23 and the Executive Assistant shall affix thereto the corporate seal of the Municipal District of Mackenzie No. 23.
8. There shall be levied and raised in each year of the currency of the debentures hereby authorized, by a rate or rates sufficient therefore, on the assessed value of all lands and improvements shown on the assessment roll, and annual tax sufficient to pay the principal and interest falling due in such year on such debentures. The said rates and taxes are collectible at the same time and in the same manner as other rates and taxes.
9. The net amount realized by the issue and sale of debentures issued under this bylaw shall be applied only for the purposes for which the indebtedness was created.
10. All required approvals for the project have been obtained and the project is in compliance with all acts and regulations of the Province of Alberta.

First Reading given on the _____ day of _____, 2004

Bill Neufeld, Reeve

Barb Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____ 2004

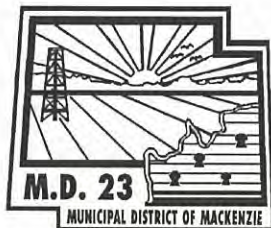
Bill Neufeld, Reeve

Barb Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004

Bill Neufeld, Reeve

Barb Spurgeon, Executive Assistant



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	Bylaw 439/04 - Local Improvement for water 94 Avenue
Agenda Item No:	12 d)

BACKGROUND / PROPOSAL:

The 2004 budget includes water servicing in the industrial and residential subdivisions off of 94 Avenue. The attached local improvement plan and bylaw is for the industrial lots north of 94 Avenue along 97 Street and a portion of 101 Avenue and 99 Street.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Installation of the waterline should be completed by the end of September provided no petition is received.

COSTS / SOURCE OF FUNDING:

The 2004 budget includes \$141,528.24 to construct water servicing to these areas which will be funded by debenture with \$141,528.24 (100%) to be recovered through a frontage charge over 10 years.

RECOMMENDED ACTION (by originator):

Motion 1

That the Local Improvement Plan for industrial lots north of 94 Avenue along 97 Street and a portion of 101 Avenue and 99 Street be approved as presented.

Motion 2: Requires 2/3

That first reading be given to Bylaw 439/04 being a bylaw to approve a local improvement charge for construction of water servicing for the Industrial portion from 94 Avenue along 97th Street to 101 Avenue; from 97 Street along 101 Avenue to 99 Street; and from Lot 16, Block 5, Plan 8921327 along 99 Street to the north end of Plan 9421213, Block 19, Lot 3 in the Hamlet of La Crete.

Review: 

Dept.

C.A.O. 

BYLAW NO. 439/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23,
IN THE PROVINCE OF ALBERTA,**

**TO APPROVE A LOCAL IMPROVEMENT CHARGE FOR WATER
FROM 94TH AVENUE ALONG 97TH STREET TO 101 AVENUE; FROM 97 STREET
ALONG 101 AVENUE TO 99 STREET; AND FROM LOT 16, BLOCK 5, PLAN
8921327 ALONG 99 STREET TO THE NORTH END OF PLAN 9421213 BLOCK 19
LOT 3 IN THE HAMLET OF LA CRETE**

WHEREAS, under the authority and pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, the municipality has authority to issue local improvement charges; and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta has deemed it advisable to charge a local improvement charge to specific locations,

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta, duly assembled, enacts as follows:

1. That the estimated sum of One Hundred Fourty One Thousand Five Hundred Twenty Eight Dollars and Twenty Four Cents (\$141,528.24) is required to construct water servicing along the Industrial portion from 94th Avenue along 97th Street to 101 Avenue; from 97 Street along 101 Avenue to 99 Street; and from Lot 16, Block 5, Plan 8921327 along 99 Street to the north end of Plan 9421213 Block 19 Lot 3 in the Hamlet of La Crete. This amount will be collected by way of special assessment as herein provided in Schedule A and B, attached.
2. That Council of the Municipality has given proper notice of intention to undertake and complete the construction of, and costs thereof to be assessed against abutting owners in accordance with the attached Schedule A and B. Council has not received any sufficiently signed or valid petition against the said proposal.
3. That funding to be provided under this by-law shall be subject to the sum of One Hundred Fourty One Thousand Five Hundred Twenty Eight Dollars and Twenty Four Cents (\$141,528.24) or the actual project cost, whichever is greater, and may be in any denomination not exceeding the amount authorized by this by-law and shall be dated having regard to the date of the borrowing.
4. The funding shall bear interest, at a rate not exceeding ten per centum (10%), or the interest rate fixed from time to time by the Alberta Capital Finance Authority, per annum, payable annually.
5. The funding shall be issued in such manner that the principal and interest will be combined and made payable in, as nearly as possible, equal annual installments

over a period of ten (10) years, in accordance with Schedule A and Schedule B, attached.

6. During the currency of the debenture there shall be raised annually for the payment of the owners' portion of the cost and interest thereon, by special assessment, the respective sums show as yearly payments on Schedule "A" and "B" hereto attached, and there is hereby imposed on lands fronting or abutting on that portion of the streets or places whereon the improvements are to be laid, a special assessment to cover the owners' portion of the cost of the said work and the interest thereon payable at the unit rate or rates set forth in said Schedule A and Schedule B. The said special assessment shall be in addition to all other rates and taxes.
7. All required approvals for the project have been obtained and the project is in compliance with all acts and regulations of the Province of Alberta.
8. That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

BYLAW No. 439/04

Schedule A

Water Servicing along 94th Avenue for Industrial Lots .

1. Properties to be assessed:

Plan	Block	Lot	Unit Rate per Lot
942 1312	19	3	5,897.01
3707NY		C	5,897.01
5936RS	RW	106	5,897.01
892 1327	5	16	5,897.01
942 0729	19	5	5,897.01
962 1721	18	6	5,897.01
962 1721	18	7	5,897.01
962 1726	18	10	5,897.01
942 0728	17	9	5,897.01
932 3376	17	6	5,897.01
022 7658	22	1	5,897.01
022 7658	22	2	5,897.01
022 7658	22	3	5,897.01
022 7658	22	4	5,897.01
022 7658	22	5	5,897.01
022 7658	21	1	5,897.01
022 7658	21	2	5,897.01
022 7658	21	3	5,897.01
022 7658	21	4	5,897.01
022 7658	21	5	5,897.01
022 7658	21	6	5,897.01

2. Total Cost Per Industrial Lot \$5,897.01
3. Annual Unit Rate Per Lot to be payable for a period of 10 years calculated at 5.276%. \$ 773.96
4. Total Yearly Cost Against All Above Properties \$16,253.16

Schedule B

Water Servicing along 94th Avenue for Industrial Lots. The Municipal District of Mackenzie will pay difference per lot between below costs and total cost for water servicing.

1. Properties to be assessed:

Plan	Block	Lot	Unit Rate Per Lot
022 7658	22	6	455.01
962 1721	18	8	455.01
962 1721	18	9	455.01

2. Total Cost Per Industrial Lot \$ 455.01
3. Annual Unit Rate Per Lot to be payable for a period of 10 years calculated at 5.276%. \$ 59.72
4. Total Yearly Cost Against All Above Properties \$ 179.16
5. The Municipal District of Mackenzie No. 23 portion for the above lots will be as follows:
 Cost per lot \$ 4,986.99

NOTICE

INTENTION TO CONSTRUCT A LOCAL IMPROVEMENT IN THE HAMLET OF LA CRETE IN THE MUNICIPAL DISTRICT OF MACKENZIE

PURSUANT to Section 393(1) of the Municipal Government Act, R.S.A., 2000, Notice is hereby given that the Council of the Municipal District of Mackenzie No. 23 intends to undertake the construction of water lines from 94th Avenue along 97th Street top 101 Avenue; from 97th Street along 101 Avenue to 99th Street; and from Lot 16, Block 5, Plan 8921327 along 99th Street to the North end of Plan 9421213, Block 19, Lot 3 in the Hamlet of La Crete as a local improvement. The total cost of the aforementioned project is estimated to be \$141,528.24, of which 100% will be collected using frontage charges. Funding for this project is in the 2004 budget. The sum of \$141,528.24 will be repayable over a period of ten (10) years at a rate of interest not exceeding ten per cent (10%), or the interest rate as fixed from time to time by the Alberta Capital Finance Authority, whichever is lower, and the lands abutting that portion of the street or place where the local improvement is made will be charged an estimated annual rate of \$5,897.01 per lot, for each year of the said ten (10) year period and \$455.01 per lot for those lots that already have water service. The calculations used herein are based on the current Alberta Capital Finance Authority rate of 5.276%.

The aforementioned rate may be subject to amendment to take into consideration the actual cost of the project or change in interest rate, prior to immediately following the first levy for this project.

All costs in excess of the aforesaid special assessment may be borne by the Municipal District of Mackenzie at large.

Because specific lots are already serviced with water they will only be required to pay for the cost of fire protection, estimated at \$455.01. The M.D. of Mackenzie will cover the remaining costs relating to these lots. The lots affected by this are as follows:

- Lot 6, Block 22, Plan 022 7658
- Lot 8, Block 18, Plan 962 1721
- Lot 9, Block 18, Plan 962 1721

The location of the proposed local improvement in La Crete is as follows:

ON	FROM	TO	LOTS
97 th Street	From 94 th Avenue	101 st Avenue	17
101 Avenue	97 th Street	99 th Street	3
99 th Street	Lot 16, Block 5, Plan 892 1327	Plan 942 1213, Block 19, Lot 3	4
			24

Total Assessable Lots

24

Total Assessment Against all Properties	\$141,528.24
Total Assessment Per Lot	\$5897.01
Annual Unit Rate per Lot to be Payable for a period of 10 years calculated at 5.276%	\$773.96

Your property, described as **Lot «LOT»**, **Block «BLOCK»**, **Plan «PLAN»** will be **charged _____ per lot**. The annual assessment against your property is approximately \$_____ for a period of 10 years calculated at 5.276%. Notice is hereby given that unless 2/3 of the Owners who would be liable to pay this local improvement tax and these Owners represent at least one-half of the value of the assessments for the parcels of land on which the tax will be imposed, file a petition with the Chief Administrative Officer against the proposed improvement within thirty (30) days from the date of sending this Notice, the local improvement may be undertaken and the cost of it assessed by the system of assessment referred to in this Notice.

If no petition sufficiently signed has, within 30 days of sending the Notices, been presented to the Chief Administrative Officer against the local improvement, the Council may undertake the proposed local improvement at any time within three (3) years following the sending of the Notices.

The Owners of any land so specially assessed may at any time compute the amount or balance remaining unpaid in respect of it by paying the amount of the original assessment charged against the land together with interest and penalties chargeable in respect of it less any amount previously paid on account of it.

Dated at the Hamlet of Fort Vermilion this ___ day of _____, 2004.

MUNICIPAL DISTRICT OF MACKENZIE
Frontage Rate Calculations

PROJECT: Water Servicing from 94th Avenue along 97th Street to 101 Avenue; From 97th Street along 101st Avenue to 99th Street; and from Lot 16, Block 5, Plan 8921327 along 99 Street to the North end of Plan 8421213, Block 19, Lot 3 in the Hamlet of La Crete

AMOUNT OF FINANCE: 123,837.21 FOR 10 YEARS
 INTEREST RATE: 5.276% INTEREST FACTOR: 0.1312459
 PER LOT 21.00 lots

1] YEARLY PAYMENT
 Interest Factor x Amount of Finance = Yearly Payment
 0.1312459000 x \$123,837 = \$16,253.13

2] PER LOT RATE
Yearly payment \$16,253.13 = \$773.96
 Number of Lots 21.00

3] TOTAL ASSESSMENT PER LOT
Frontage Rate \$773.96 = \$5,897.01
 Interest Factor 0.1312459000

4] ANNUAL UNIT RATE PER LOT PAYABLE OVER 10 YEARS
Yearly payment \$16,253.13 = \$773.96
 Number of Lots 21.00

5] TOTAL YEARLY ASSESSMENT AGAINST ALL PROPERTIES
 Number of Lots x Frontage Rate = Total Yearly Assessment
 21.00 x \$773.96 = \$16,253.13

6] TOTAL ASSESSMENT AGAINST ALL PROPERTIES
Total Yearly Assessment Against all Properties
 Interest Factor
\$16,253.13 = \$123,837.21
 0.1312459000

7] BALANCE TO BE PICKED UP BY THE M.D. OF MACKENZIE
 Amount to Finance (-) Total Assessment Against all Properties
 \$123,837.21 - \$123,837.21 = \$0.00

Note: The Municipality Cannot Show a profit on Item 7

MUNICIPAL DISTRICT OF MACKENZIE
Frontage Rate Calculations

Water Servicing from 94th Avenue along 97th Street to 101 Avenue; From 97th Street along
 101st Avenue to 99th Street; and from Lot 16, Block 5, Plan 8921327 along 99 Street to the
 North end of Plan 8421213, Block 19, Lot 3 in the Hamlet of La Crete

PROJECT:

AMOUNT OF FINANCE: 1,365.03 FOR 10 YEARS
 INTEREST RATE: 5.276% INTEREST FACTOR: 0.1312459
 PER LOT 3.00 lots

1] YEARLY PAYMENT
 Interest Factor x Amount of Finance = Yearly Payment
 0.1312459000 x \$1,365 = \$179.15

2] PER LOT RATE
Yearly payment \$179.15 = \$59.72
 Number of Lots 3.00

3] TOTAL ASSESSMENT PER LOT
Frontage Rate \$59.72 = \$455.01
 Interest Factor 0.13124590000

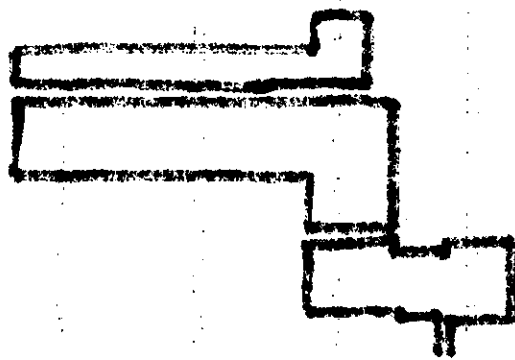
4] ANNUAL UNIT RATE PER LOT PAYABLE OVER 10 YEARS
Yearly payment \$179.15 = \$59.72
 Number of Lots 3.00

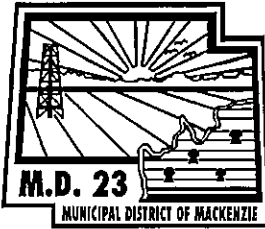
5] TOTAL YEARLY ASSESSMENT AGAINST ALL PROPERTIES
 Number of Lots x Frontage Rate = Total Yearly Assessment
 3.00 x \$59.72 = \$179.15

6] TOTAL ASSESSMENT AGAINST ALL PROPERTIES
Total Yearly Assessment Against all Properties
 Interest Factor
 \$179.15 = \$1,365.03
 0.1312459000

7] BALANCE TO BE PICKED UP BY THE M.D. OF MACKENZIE
 Amount to Finance (-) Total Assessment Against all Properties
 \$1,365.03 - \$1,365.03 = \$0.00

Note: The Municipality Cannot Show a profit on Item 7





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	Bylaw 448/04 – Honorariums and Expenses
Agenda Item No:	12. e)

BACKGROUND / PROPOSAL:

Administration is recommending that Council revise the current bylaw (372/03) with a new bylaw 448/04 which provides (among other things) for an increase in the reimbursement rate for the use of personal vehicles on MD business.

The current bylaw provides for 35 cents a kilometer re-imbusement.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

As Council is aware, the price of crude oil has risen to an all time high with current pricing around \$41.00 U.S. barrel. This of course has shown up at the gas pumps. Currently, prices for unleaded in our area range from the low 80's and to high 80's cents per liter; with rumors that gasoline may hit \$1.00 a liter by summer. Administration is recommending that a schedule be part of the bylaw, which will allow for a more efficient re-imbusement procedure rather than having introducing a new bylaw each time a change is warranted. The schedule of re-imbusement contained in the bylaw is as follows:

- | | |
|---|----------|
| 1. Price per litre less than 80 cents | 38 cents |
| 2. Price per litre greater than 80 cents and less than 90 cents | 42 cents |
| 3. Price per litre greater than 90 cents and less than \$1.00 | 47 cents |
| 4. Price per litre greater than \$1.00 | 50 cents |

The current provincial rate is 38 cents/km, which has been in effect since April 2003. In discussion with Treasury they have indicated they will be looking at their policy.

The Federal government current rate for Alberta is 41.5 cents/km, which also has been in effect since April 3, 2003. No indication of when they will revisit these rates.

COSTS / SOURCE OF FUNDING:

2004 budget

Review:		Dept.	C.A.O.	
---------	---	-------	--------	---

RECOMMENDED ACTION (by originator):

Motion 1: Requires 2/3

That Council gives first reading to Bylaw 448/04 – Honorariums and expenses.

Motion 2: Requires 2/3

That Council gives second reading to Bylaw 448/04 – Honorariums and expenses.

Motion 3: Requires Unanimous

That consideration be given to allow to go to third reading for Bylaw 448/04 – Honorariums and expenses.

Motion 4: Requires 2/3

That third reading be given to Bylaw 448/04 – Honorariums and expenses.

Review:	Dept.	C.A.O.
---------	-------	--------

BYLAW NO. ~~448/04-372/03~~

**BEING A BY-LAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO PROVIDE FOR HONORARIUMS AND RELATED EXPENSE
REIMBURSEMENT FOR COUNCILLORS
AND
APPROVED COMMITTEE MEMBERS**

WHEREAS, the Municipal Government Act, being Chapter M-26.1 of the Revised Statutes of Alberta, 1994, hereinafter referred to as the "M.G.A." provides for decisions of council to be made by resolution or bylaw, and

WHEREAS, the council is desirous of establishing compensation of Councillors and approved committee members for their meeting time and their out of pocket expenses while on official municipal business,

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23, duly assembled, enacts as follows:

Honorariums

1. Monthly honorariums shall be paid to each Councillor for their time spent conducting the business of the municipality as follows:

Reeve - \$500.00 per month
Councillor - \$250.00 per month
2. Councillors in attendance at council meetings, approved council committee meetings, seminars and conventions shall be paid \$175.00 per day plus mileage and meal allowance, where applicable.
3. Councillors may be paid \$175.00 a day for a maximum of three floater days annually. This is to provide for additional time Councillors use in preparation for Committees, Task Forces and Council meetings.
4. Members-at-large appointed to approved council committees shall be paid \$125.00 per day when in attendance at approved council committee meetings, seminars and conventions, plus mileage and meal allowance, where applicable.

5. Travel time to and from any council meeting, approved council committee meeting, seminar and/or convention shall be paid mileage and meal allowance, where applicable. Councillors driving to a seminar/convention shall be paid \$175.00 for one travel day there and one travel day back. Only one per diem per day shall be allowed.

Mileage

6. Mileage shall be paid per Schedule A at ~~\$0.35~~ for each kilometer travelled by each Councillor and member-at-large who is travelling with their personal vehicle on business of the municipality or its committees. Such mileage shall be calculated from the place of residence of the Councillor or member-at-large to the place of the meeting and return. In addition, such mileage allowance shall apply to any approved convention or seminar.

Reimbursement for Accommodations and Meals

7. Where a Councillor or committee member is required to travel on municipal business and overnight accommodation away from his/her regular place of residence is necessary, he/she may claim in respect of the time spent on travel status
 - (a) either
 - (i) reimbursement of the cost of accommodation in a hotel, motel, guest-house, inn or other similar establishment, on a receipt submitted with the municipal expense account form, or
 - (ii) an allowance of \$14.00 per night
 - (b) in respect of each breakfast, lunch, or dinner, either
 - (i) reimbursement of the cost of the meal, excluding alcoholic beverages, and of an amount equal to the amount of the gratuity paid on the meal to a maximum of 15% of the cost of the meal as shown on the receipt, or
 - (ii) the appropriate meal allowance, without receipt, as follows:

breakfast - \$9.50 including GST
(if time of departure is prior to 7:30 a.m.)

lunch - \$11.50 including GST
(if time of return is after 1:00 p.m.)

dinner - \$20.00 including GST
(if time of return is after 6:30 p.m.)

8. Meal claims will be calculated based on reasonable travel times to get to and return from meeting commencement and conclusion times.
9. A Councillor and committee member may claim
 - (a) an allowance of \$5.00 for personal expenses for each full 24 hour period on travel status.
 - (b) reasonable telephone expenses on Municipal District business.
10. No expenses other than those listed in this bylaw may be claimed.
11. This bylaw repeals and replaces Bylaw ~~334/02~~ 372/03 and all amendments made thereto.

First Reading given on the 12th day of June, 20034.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"B. Spurgeon" (Signed)
Barb Spurgeon
Executive Assistant

Second Reading given on the 12th day of June, 20034.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"B. Spurgeon" (Signed)
Barb Spurgeon
Executive Assistant

Third Reading and Assent given on the 12th day of June, 20034.

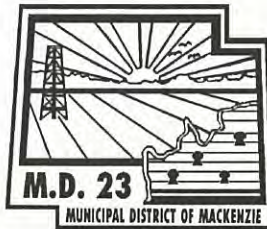
"B. Neufeld" (Signed)
Bill Neufeld, Reeve
Executive Assistant

"B. Spurgeon" (Signed)
Barb Spurgeon

Schedule A – Mileage Reimbursement Rates

1. Price per litre less than 80 cents	38 cents
2. Price per litre greater than 80 cents and less than 90 cents	42 cents
3. Price per litre greater than 90 cents and less than \$1.00	47 cents
4. Price per litre greater than \$1.00	50 cents

Administration may request that an individual supply documentation confirming the price paid for gasoline.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	Bylaw 449/04 - Local Improvement for water 94 Avenue
Agenda Item No:	12 (f)

BACKGROUND / PROPOSAL:

The 2004 budget includes water servicing in the industrial and residential subdivisions off of 94 Avenue. The attached local improvement plan and bylaw is for the residential subdivision north of 94 Avenue (Frank Goertzen's).

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Installation of the waterline should be completed by the end of September provided no petition is received.

COSTS / SOURCE OF FUNDING:

The 2004 budget includes \$201,354.00 to construct water servicing to this subdivision which will be funded by debenture with \$201,354.00 (100%) to be recovered through a frontage charge over 10 years.

RECOMMENDED ACTION (by originator):

Motion 1

That the Local Improvement Plan for existing residential lots on SE 10-106-15-5 north of 94 Avenue be approved as presented.

Motion 2: Requires 2/3

That Council give first reading to Bylaw 449/04 being a bylaw to approve a local improvement charge for construction of water servicing for the Residential portion from 94th Avenue along 92nd Street to 95th Avenue; from 92nd Street along 95th Avenue, 95th Street and 100th Avenue to the East side of Plan 04____, Block 2, Lot 13; and along 94th Street south of 100th Avenue in the Hamlet of La Crete.

Review:

Dept.

C.A.O.

BYLAW NO. 449/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23,
IN THE PROVINCE OF ALBERTA,**

**TO APPROVE A LOCAL IMPROVEMENT CHARGE FOR WATER SERVICING
FROM 94TH AVENUE ALONG 92ND STREET TO 95TH AVENUE; FROM 92ND STREET
ALONG 95TH AVENUE, 95TH STREET and 100TH AVENUE TO THE EAST SIDE OF
PLAN 04_ _ _ _ _ , Block 2, Lot 13; ALONG 94TH STREET SOUTH OF 100TH
AVENUE IN THE HAMLET OF LA CRETE**

WHEREAS, under the authority and pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, the municipality has authority to issue local improvement charges; and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta has deemed it advisable to charge a local improvement charge to specific locations,

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta, duly assembled, enacts as follows:

1. That the estimated sum of Two Hundred One Thousand Three Hundred Fifty Four Dollars (\$201,354.00) is required to construct water servicing along the Residential portion from 94th Avenue along 92nd Street to 95th Avenue; from 92nd Street along 95th Avenue, 95th Street and 100th Avenue to the East Side of Plan 04_ _ _ _ _ , Block 2, Lot 13; and along 94th Street south of 100th Avenue in the Hamlet of La Crete. This amount will be collected by way of special assessment as herein provided in Schedule A, attached.
2. That Council of the Municipality has given proper notice of intention to undertake and complete the construction of, and costs thereof to be assessed against abutting owners in accordance with the attached Schedule A. Council has not received any sufficiently signed or valid petition against the said proposal.
3. That funding to be provided under this by-law shall be subject to the sum of Two Hundred One Thousand Three Hundred Fifty Four Dollars (\$201,354.00), or the actual project cost, whichever is greater, and may be in any denomination not exceeding the amount authorized by this by-law and shall be dated having regard to the date of the borrowing.
4. The funding shall bear interest, at a rate not exceeding ten per centum (10%), or the interest rate fixed from time to time by the Alberta Capital Finance Authority, per annum, payable annually.
5. The funding shall be issued in such manner that the principal and interest will be combined and made payable in, as nearly as possible, equal annual installments over a period of ten (10) years, in accordance with Schedule A, attached.

6. During the currency of the debenture there shall be raised annually for the payment of the owners' portion of the cost and interest thereon, by special assessment, the respective sums show as yearly payments on Schedule "A" hereto attached, and there is hereby imposed on lands fronting or abutting on that portion of the streets or places whereon the improvements are to be laid, a special assessment to cover the owners' portion of the cost of the said work and the interest thereon payable at the unit rate or rates set forth in said Schedule A. The said special assessment shall be in addition to all other rates and taxes.
7. All required approvals for the project have been obtained and the project is in compliance with all acts and regulations of the Province of Alberta.
8. That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

BYLAW No. 449/04

Schedule A

Water Servicing along 94th Avenue for Residential Lots .

1. Properties to be assessed:

Plan	Block	Lot	UNIT PER LOT
032 5931	03	01	5,442.00
032 5931	03	02	5,442.00
032 5931	03	03	5,442.00
032 5931	03	04	5,442.00
032 5931	03	05	5,442.00
032 5931	03	06	5,442.00
032 5931	04	01	5,442.00
032 5931	04	02	5,442.00
032 5931	04	03	5,442.00
032 5931	04	04	5,442.00
032 5931	04	05	5,442.00
032 5319	01	02	5,442.00
032 5319	01	03	5,442.00
032 5939	01	04	5,442.00
032 5939	01	05	5,442.00
032 5931	02	05	5,442.00
032 5931	02	06	5,442.00
022 5319	02	01	5,442.00
022 5319	02	02	5,442.00
022 5319	01	06	5,442.00
022 5319	01	07	5,442.00
022 5319	01	08	5,442.00
022 5319	01	09	5,442.00
022 5319	02	03	5,442.00
022 5319	02	04	5,442.00
04 _____	01	10	5,442.00
04 _____	01	11	5,442.00
04 _____	01	12	5,442.00
04 _____	01	13	5,442.00
04 _____	01	14	5,442.00
04 _____	02	05	5,442.00
04 _____	02	06	5,442.00
04 _____	02	07	5,442.00
04 _____	02	09	5,442.00
04 _____	02	10	5,442.00
04 _____	02	12	5,442.00
04 _____	02	13	5,442.00

2.	Total Assessment Per Residential Lot	\$5,442.00
3.	Annual Unit Rate Per Lot to be payable for a period of 10 years calculated at 5.276%.	\$ 714.24
4.	Total Yearly Assessment Against All Above Properties	\$ 26,426.88

NOTICE

INTENTION TO CONSTRUCT A LOCAL IMPROVEMENT IN THE HAMLET OF LA CRETE IN THE MUNICIPAL DISTRICT OF MACKENZIE

PURSUANT to Section 393(1) of the Municipal Government Act, R.S.A., 2000, Notice is hereby given that the Council of the Municipal District of Mackenzie No. 23 intends to undertake the construction of water lines from 94th Avenue along 92nd Street to 95th Avenue; from 92nd Street along 95th Avenue, 95th Street and 100th Avenue to the East Side of Plan 04____, Block 2, Lot 13; along 94th Street south of 100th Avenue in the Hamlet of La Crete as a local improvement. The total cost of the aforementioned project is estimated to be \$201,354.00, of which 100% will be collected using frontage charges. Funding for this project is in the 2004 budget. The sum of \$201,354.00 will be repayable over a period of ten (10) years at a rate of interest not exceeding ten per cent (10%), or the interest rate as fixed from time to time by the Alberta Capital Finance Authority, whichever is lower, and the lands abutting that portion of the street or place where the local improvement is made will be charged an estimated annual rate of \$714.24 per lot, for each year of the said ten (10) year period. The prepaid rate paid once is estimated to be \$5,442.00 per lot. The calculations used herein are based on the current Alberta Capital Finance Authority rate of 5.276%.

The aforementioned rate may be subject to amendment to take into consideration the actual cost of the project or change in interest rate, prior to immediately following the first levy for this project.

All costs in excess of the aforesaid special assessment may be borne by the Municipal District of Mackenzie at large.

The location of the proposed local improvement in Fort Vermilion is as follows:

ON	FROM	TO	LOTS
92 nd Street	From 94 th Avenue	95 th Avenue	2
95 th Avenue, 95 th Street and 100 Avenue	92 nd Street	East side of Plan 04____, Block 2, Lot 13	31
94 th Street	South of 100 th Avenue		4
			37

Total Assessable Lots	37
Total Assessment Against all Properties	\$201,354.00
Total Assessment Per Lot	\$5,442.00

Annual Unit Rate per Lot to be

\$714.24

Payable for a period of 10 years Calculated at 5.276%

Your property, described as **Lot «LOT», Block «BLOCK», Plan «PLAN» will be charged approximately \$5442.00**. The annual assessment against your property is approximately \$714.24 for a period of 10 years calculated at 5.276%. Notice is hereby given that unless 2/3 of the Owners who would be liable to pay this local improvement tax and these Owners represent at least one-half of the value of the assessments for the parcels of land on which the tax will be imposed, file a petition with the Chief Administrative Officer against the proposed improvement within thirty (30) days from the date of sending this Notice, the local improvement may be undertaken and the cost of it assessed by the system of assessment referred to in this Notice.

If no petition sufficiently signed has, within 30 days of sending the Notices, been presented to the Chief Administrative Officer against the local improvement, the Council may undertake the proposed local improvement at any time within three (3) years following the sending of the Notices.

The Owners of any land so specially assessed may at any time compute the amount or balance remaining unpaid in respect of it by paying the amount of the original assessment charged against the land together with interest and penalties chargeable in respect of it less any amount previously paid on account of it.

Dated at the Hamlet of Fort Vermilion this ____ day of _____, 2004.

**MUNICIPAL DISTRICT OF MACKENZIE
Frontage Rate Calculations**

Water Servicing along the Residential portion from 94th Avenue along 92nd Street to 95th Avenue; from 92nd Street along 95th Avenue, 95th Street and 100 Avenue to the East side of Plan 04 _____, Block 2, Lot 13; and along 94th Street south of 100th Avenue in the Hamlet of La Crete

PROJECT:

AMOUNT OF FINANCE: \$201,354 FOR 10 YEARS
 INTEREST RATE: 5.276% INTEREST FACTOR: 0.1312459
 PER LOT 37.00 lots

1] YEARLY PAYMENT
 Interest Factor x Amount of Finance = Yearly Payment
 0.1312458655 x \$201,354 = \$26,426.88

2] RATE PER LOT
Yearly payment \$26,426.88 = \$714.24
 Assessable Frontage 37.00

3] TOTAL ASSESSMENT PER FRONT FOOT
Frontage Rate \$714.24 = \$5,442.00
 Interest Factor 0.13124586549

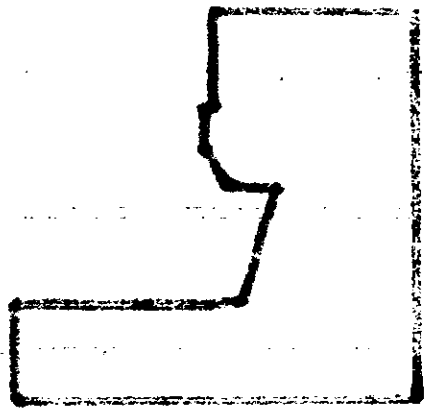
4] ANNUAL UNIT RATE PER FRONT FOOT OF FRONTAGE PAYABLE OVER 10 YEARS
Yearly payment \$26,426.88 = \$714.24
 Assessable Frontage 37.00

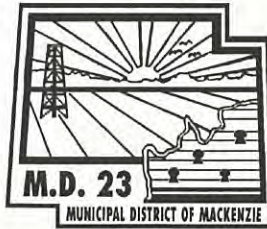
5] TOTAL YEARLY ASSESSMENT AGAINST ALL PROPERTIES
 Assessable Frontage x Frontage Rate = Total Yearly Assessment
 37.00 x \$714.24 = \$26,426.88

6] TOTAL ASSESSMENT AGAINST ALL PROPERTIES
Total Yearly Assessment Against all Properties
 Interest Factor
\$26,426.88 = \$201,354.00
 0.1312458655

7] BALANCE TO BE PICKED UP BY THE M.D. OF MACKENZIE
 Amount to Finance (-) Total Assessment Against all Properties
 \$201,354.00 - \$201,354.00 = \$0.00

Note: The Municipality Cannot Show a profit on Item 7





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	Bylaw 450/04 - Local Improvement for water 94 Avenue
Agenda Item No:	129)

BACKGROUND / PROPOSAL:

The 2004 budget includes water servicing in the industrial and residential subdivisions off of 94 Avenue. The attached local improvement plan and bylaw is for the residential subdivision south of 94 Avenue (Isaac Dyck's).

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Installation of the waterline should be completed by the end of September provided no petition is received.

COSTS / SOURCE OF FUNDING:

The 2004 budget includes \$152,376.00 to construct water servicing to this subdivision which will be funded by debenture with \$152,376.00 (100%) to be recovered through a frontage charge over 10 years.

RECOMMENDED ACTION (by originator):

Motion 1

That the Local Improvement Plan for existing residential lots on NE 3-106-15-5 south of 94 Avenue be approved as presented.

Motion 2: Requires 2/3

That first reading be given to Bylaw 450/04 being a bylaw to approve a local improvement charge for construction of water servicing for the Residential portion from 94th Avenue along 94th and 95th Street to 87th Avenue; from the West Side of Plan 04_ ____, Block 5, Lot 1 along 87th Avenue to 93rd Street; from 87th Avenue along 93rd Street to 92nd Avenue; from 94th Street along 91st and 92nd Avenue to the East side of Plan 04_ ____, Block 5, Lot 8 in the Hamlet of La Crete.

Review: 

Dept.

C.A.O. 

BYLAW NO. 450/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23,
IN THE PROVINCE OF ALBERTA,**

TO APPROVE A LOCAL IMPROVEMENT CHARGE FOR WATER SERVICING FROM 94TH AVENUE ALONG 94TH AND 95TH STREET TO 87TH AVENUE; FROM THE WEST SIDE OF PLAN 04______, BLOCK 5, LOT 1 ALONG 87TH AVENUE TO 93RD STREET; FROM 87TH AVENUE ALONG 93RD STREET TO 92ND AVENUE; FROM 94TH STREET ALONG 91ST AND 92ND AVENUE TO THE EAST SIDE OF Plan 04______, BLOCK 05, LOT 08 IN THE HAMLET OF LA CRETE

WHEREAS, under the authority and pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, the municipality has authority to issue local improvement charges; and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta has deemed it advisable to charge a local improvement charge to specific locations,

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta, duly assembled, enacts as follows:

1. That the estimated sum of One Hundred Fifty Two Thousand Three Hundred Seventy Six Dollars (\$152,376.00) is required to construct water servicing along the Residential portion from 94th Avenue along 94th and 95th Street to 87th Avenue; from the west side Of Plan 04______, Block 5, Lot 1 along 87th Avenue to 93rd Street; from 87th Avenue along 93rd Street to 92nd Avenue; from 94th Street along 91st and 92nd Avenue to the East Side of Plan 04______, Block 05, Lot 08 in the Hamlet of La Crete. This amount will be collected by way of special assessment as herein provided in Schedule A, attached.
2. That Council of the Municipality has given proper notice of intention to undertake and complete the construction of, and costs thereof to be assessed against abutting owners in accordance with the attached Schedule A. Council has not received any sufficiently signed or valid petition against the said proposal.
3. That funding to be provided under this by-law shall be subject to the sum of One Hundred Fifty Two Thousand Three Hundred Seventy Six Dollars (\$152,376.00) or the actual project cost, whichever is greater, and may be in any denomination not exceeding the amount authorized by this by-law and shall be dated having regard to the date of the borrowing.
4. The funding shall bear interest, at a rate not exceeding ten per centum (10%), or the interest rate fixed from time to time by the Alberta Capital Finance Authority, per annum, payable annually.

5. The funding shall be issued in such manner that the principal and interest will be combined and made payable in, as nearly as possible, equal annual installments over a period of ten (10) years, in accordance with Schedule A, attached.
6. During the currency of the debenture there shall be raised annually for the payment of the owners' portion of the cost and interest thereon, by special assessment, the respective sums show as yearly payments on Schedule "A" hereto attached, and there is hereby imposed on lands fronting or abutting on that portion of the streets or places whereon the improvements are to be laid, a special assessment to cover the owners' portion of the cost of the said work and the interest thereon payable at the unit rate or rates set forth in said Schedule A. The said special assessment shall be in addition to all other rates and taxes.
7. All required approvals for the project have been obtained and the project is in compliance with all acts and regulations of the Province of Alberta.
8. That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

BYLAW No. 450/04

Schedule A

Water Servicing along 94th Avenue for Residential Lots .

1. Properties to be assessed:

Plan	Block	Lot	Unit Rate Per Lot
992 0893	01	01	5,442.00
992 0893	01	02	5,442.00
992 0893	01	03	5,442.00
992 0893	01	04	5,442.00
992 0893	01	05	5,442.00
992 0893	01	07	5,442.00
992 0893	01	08	5,442.00
022 6056	02	02	5,442.00
022 6056	03	01	5,442.00
022 6056	03	03	5,442.00
022 6056	04	01	5,442.00
022 6056	04	02	5,442.00
022 6056	04	03	5,442.00
04	04	04	5,442.00
04	04	05	5,442.00
04	04	06	5,442.00
04	04	07	5,442.00
04	04	08	5,442.00
04	04	09	5,442.00
04	01	09	5,442.00
04	05	01	5,442.00
04	05	02	5,442.00
04	05	03	5,442.00
04	05	04	5,442.00
04	05	05	5,442.00
04	05	06	5,442.00
04	05	07	5,442.00
04	05	08	5,442.00

2. Total Assessment Per Residential Lot \$5,442.00
- 3 Annual Unit Rate Per Lot to be payable for a period of 10 years calculated at 5.276%. \$ 714.24
- 4 Total Yearly Assessment Against All Above Properties \$ 19,998.72

NOTICE

INTENTION TO CONSTRUCT A LOCAL IMPROVEMENT IN THE HAMLET OF LA CRETE IN THE MUNICIPAL DISTRICT OF MACKENZIE

PURSUANT to Section 393(1) of the Municipal Government Act, R.S.A., 2000, Notice is hereby given that the Council of the Municipal District of Mackenzie No. 23 intends to undertake the construction of water lines from 94th Avenue along 94th and 95th Street to 87th Avenue; from the West side of Plan 04____, Block 5, Lot 1 along 87th Avenue to 93rd Street; from 87th Avenue along 93rd Street to 92nd Avenue; from 94th Street along 91st and 92nd Avenue to the east side of Plan 04____, Block 5, Lot 8 in the Hamlet of La Crete as a local improvement. The total cost of the aforementioned project is estimated to be \$152,376.00, of which 100% will be collected using frontage charges. Funding for this project is in the 2004 budget. The sum of \$152,376.00 will be repayable over a period of ten (10) years at a rate of interest not exceeding ten per cent (10%), or the interest rate as fixed from time to time by the Alberta Capital Finance Authority, whichever is lower, and the lands abutting that portion of the street or place where the local improvement is made will be charged an estimated annual rate of \$714.24 per lot, for each year of the said ten (10) year period. The prepaid rate paid once is estimated to be \$5,442.00 per lot. The calculations used herein are based on the current Alberta Capital Finance Authority rate of 5.276%.

The aforementioned rate may be subject to amendment to take into consideration the actual cost of the project or change in interest rate, prior to immediately following the first levy for this project.

All costs in excess of the aforesaid special assessment may be borne by the Municipal District of Mackenzie at large.

The location of the proposed local improvement in Fort Vermilion is as follows:

ON	FROM	TO	LOTS
94 th and 95 th Street	94 th Avenue	87 th Avenue	16
87 th Avenue	West side of Plan 04____, Block 5, Lot 1	93 rd Street	4
93 rd Street	87 th Avenue	92 nd Avenue	6
91 st and 92 nd Avenue	94 th Street	East side of Plan 04____, Block 5, Lot 8	2
			28

Total Assessable Lots	28
Total Assessment Against all Properties	\$152,376.00
Total Assessment Per Lot	\$5,442.00

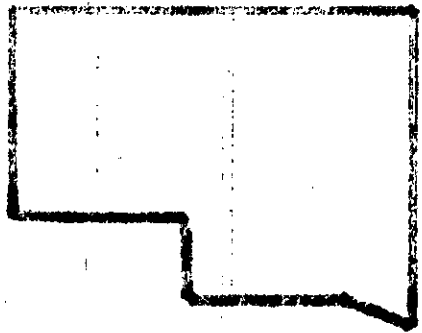
Annual Unit Rate per Lot to be \$714.24
Payable for a period of 10 years Calculated at 5.276%

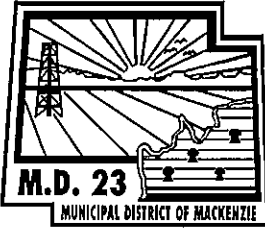
Your property, described as **Lot «LOT», Block «BLOCK», Plan «PLAN» will be charged approximately \$5442.00.** The annual assessment against your property is approximately **\$714.24** for a period of 10 years calculated at 5.276%. Notice is hereby given that unless 2/3 of the Owners who would be liable to pay this local improvement tax and these Owners represent at least one-half of the value of the assessments for the parcels of land on which the tax will be imposed, file a petition with the Chief Administrative Officer against the proposed improvement within thirty (30) days from the date of sending this Notice, the local improvement may be undertaken and the cost of it assessed by the system of assessment referred to in this Notice.

If no petition sufficiently signed has, within 30 days of sending the Notices, been presented to the Chief Administrative Officer against the local improvement, the Council may undertake the proposed local improvement at any time within three (3) years following the sending of the Notices.

The Owners of any land so specially assessed may at any time compute the amount or balance remaining unpaid in respect of it by paying the amount of the original assessment charged against the land together with interest and penalties chargeable in respect of it less any amount previously paid on account of it.

Dated at the Hamlet of Fort Vermilion this ____ day of _____, 2004.





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	Bylaw 454/04 – To Amend Bylaw 310/02 To Vary Local Improvement Tax Bylaw Pursuant to Section 402 of the Municipal Government Act
Agenda Item No:	12.h)

BACKGROUND / PROPOSAL:

The original improvements were levied against tax roll 075356 (NW 10,106,15,W5M) under Bylaw 310/02. This property has since been subdivided with the improvements being located in the new subdivision under tax roll 081905 (Plan 042 1258; Block 20; Lot 03).

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Municipal Government Act states that:

Section 402(1) If, after a local improvement tax has been imposed, there is

- (a) a subdivision affecting a parcel of land, or
- (b) a consolidation of 2 or more parcels of land,

In respect of which a local improvement tax is payable, the council, with respect to future years, must revise the local improvement tax bylaw so that each of the new parcels of land bears an appropriate share of the local improvements tax.

(2) If, after a local improvement tax has been imposed,

- (a) there is a change in a plan of subdivision affecting an area that had not previously been subject to a local improvement tax, and
- (b) the council is of the opinion that as a result of the change the new parcels of land receive a benefit from the local improvement,

Council, with respect to future years, must revise the local improvement tax bylaw so that each benefiting parcel of land bears an appropriate share of the local improvement tax.

As the local improvements are located entirely on the new subdivision, new subdivision should bear the total cost if the improvements.

Review:

Dept.

C.A.O.

COSTS / SOURCE OF FUNDING:

Not applicable

RECOMMENDED ACTION (by originator):

Motion 1

That first reading be given to Bylaw 454/04, being a bylaw to amend Bylaw 310/02;
(a) Deleting the property description "Northwest of section 10, Township 106, Range 15, West of 5th Meridian north or plan 012 0063 and south of the southern boundary of Township Road 106-2; and
(b) Replacing with property description of "Lot 3, Block 20, Plan 042 1258".

Motion 2

That second reading be given to Bylaw 454/04, being a bylaw to amend Bylaw 310/02;
(a) Deleting the property description "Northwest of section 10, Township 106, Range 15, West of 5th Meridian north or plan 012 0063 and south of the southern boundary of Township Road 106-2; and
(b) Replacing with property description of "Lot 3, Block 20, Plan 042 1258".

Motion 3 (requires unanimous)

That consideration be given to go to third reading of Bylaw 454/04, being a bylaw to amend Bylaw 310/02;

Motion 4

That third reading be given to Bylaw 454/04, being a bylaw to amend Bylaw 310/02;
(a) Deleting the property description "Northwest of section 10, Township 106, Range 15, West of 5th Meridian north or plan 012 0063 and south of the southern boundary of Township Road 106-2; and
(b) Replacing with property description of "Lot 3, Block 20, Plan 042 1258".

Review: 	Dept.	C.A.O.
---	-------	--------

BYLAW NO. 454/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND BYLAW 310/02 TO VARY LOCAL IMPROVEMENT TAX BYLAW
PURSUANT TO SECTION 402 OF THE MUNICIPAL GOVERNMENT ACT**

WHEREAS, after the imposition of the local improvement tax, there has been a subdivision affecting a parcel of land in respect of which the local improvement tax is payable warranting a change to Schedule 'A' of Bylaw 310/02;

AND WHEREAS, a single parcel created in the subdivision is the parcel benefiting from the local improvements;

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. Bylaw No. 310/02 Schedule 'A', Section 7 be amended by:

(a) Deleting the property description of "Northwest of Section 10, Township 106, Range 15, West of 5th Meridian north or plan 012 0063 and south of the southern boundary of township Road 106-2", and

(b) Replacing with the property description of "Lot 3, Block 20, Plan 042 1258".

2. That this bylaw shall come into effect upon the passing of the third and final reading of this resolution.

First Reading given on the _____ day of June, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of June, 2004.

Bill Neufeld, Reeve

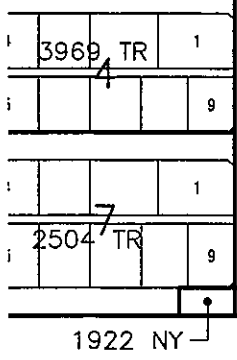
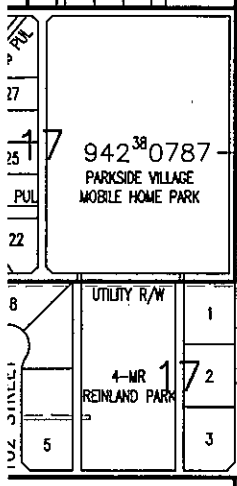
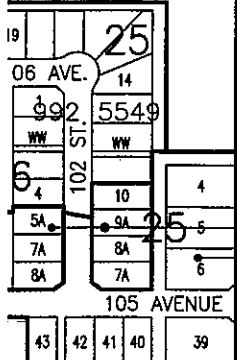
Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of June, 2004.

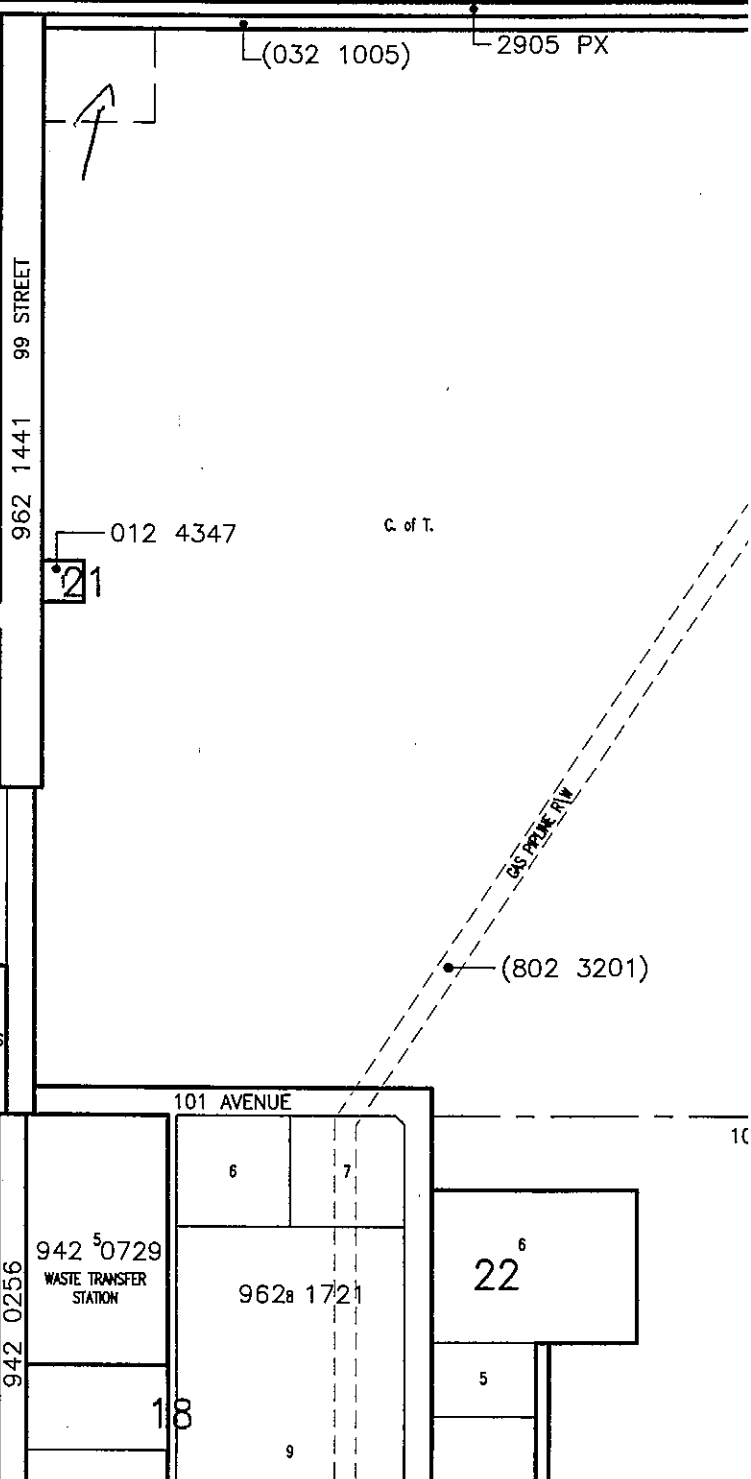
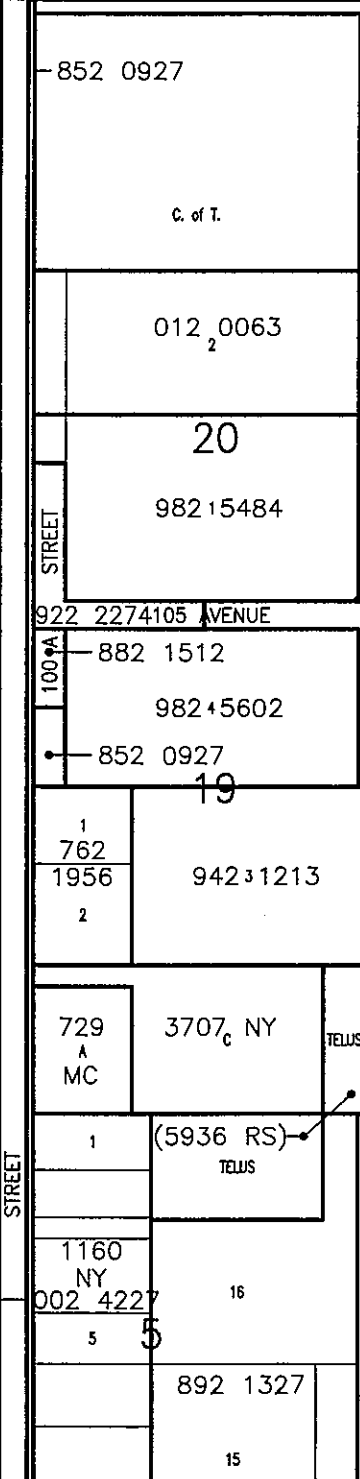
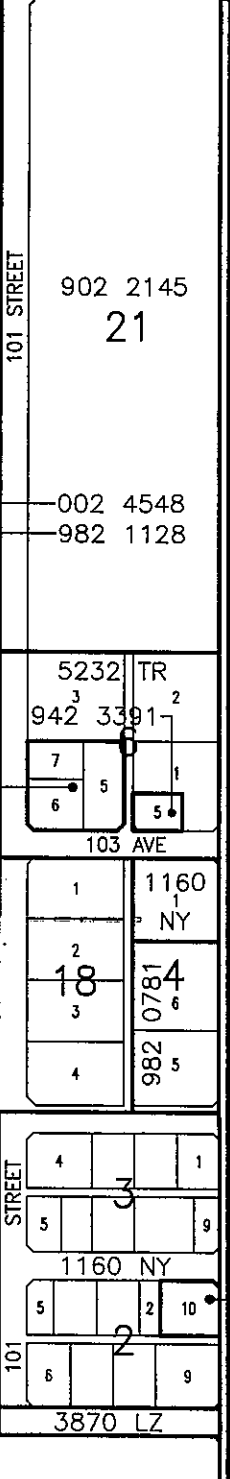
Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

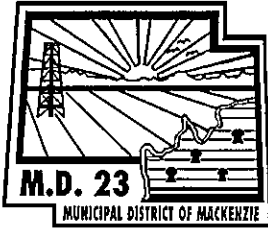
12 0009
24
16



34
PUBLIC
SCHOOL
962 4008



10



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	Fort Vermilion Administration/Public Works Building
Agenda Item No:	12. i)

BACKGROUND / PROPOSAL:

Mr. Wayne Strach has notified us that he will not be purchasing the old administration/public works facility.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Administration is recommending that we re-advertise this property for sale and hopefully we will receive some valid offers to purchase.

COSTS / SOURCE OF FUNDING:

2004 Budget - Subdivision

RECOMMENDED ACTION (by originator):

Motion:

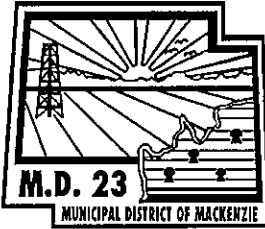
That the property known as the old administration and public works building be advertised for public sale and all offers be brought to Council for consideration.

Review:

Dept.

C.A.O.





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	Recruitment and Retention of Physicians
Agenda Item No:	12j)

BACKGROUND / PROPOSAL:

Council wrote to the Minister of Health and Wellness requesting the government look at different ways to recruit and retain physicians to the north and in particular remote isolated areas.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Minister has responded and stated he was forwarding his concern to Mr. David Kay, Program Manager for RPAP (Rural Physician Action Plan). Mr. Kay has contacted the office and spoke with me on strategies for this area. He would like to come up to this region and speak to a public forum on these issues, what is being done in other areas of the province, what options are available and the partnerships arising between communities, the RHA, physicians and general public.

Mr. Kay has indicated that no physicians would be present at the public meeting, so the public is free to discuss all aspects of the issues. Mr. Kay also requested that Council take the lead role to host the regional public meeting.

He suggests this meeting take place prior to any meeting between the physicians and the different stakeholders. High Level Medical Clinic is in agreement with Mr. Kay's recommendations.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That a public forum be hosted on recruitment and retention of physicians.

Review:	Dept.	C.A.O. 
---------	-------	--

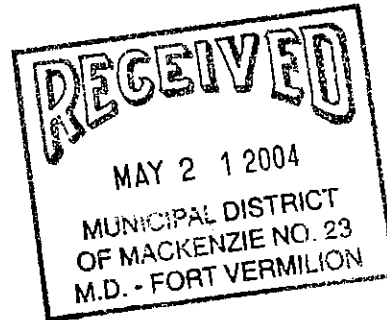


ALBERTA
HEALTH AND WELLNESS

Office of the Minister

May 14, 2004

Mr. Bill Neufeld, Reeve
Municipal District of Mackenzie
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0



Dear Mr. Neufeld:

Thank you for your March 28, 2004 letter regarding the recruitment and retention of physicians for rural Alberta practice. I recognize the unique challenges facing rural practice.

Government has undertaken a number of initiatives to help resolve this challenge. One of the most effective initiatives is the Rural Emergency On Call (ROC) Program that compensates physicians financially for the provision of on-call services to emergency departments. This program has been well received and will continue under the recently approved Master Agreement with the Alberta Medical Association (AMA), Alberta Health and Wellness and the health regions. This compensation recognizes the lifestyle hardship facing rural physicians who must provide on-call services in addition to their regular office practice. The ROC has been well received by rural physicians and an evaluation of the ROC's first three years of operation is available on-line at www.rpap.ab.ca/pdf/On-CallEvaluation.

Another key Alberta initiative related to rural physician practice is the Alberta Rural Physician Action Plan (RPAP). RPAP has physician consultants who work directly with Alberta communities to develop physician recruitment and retention plans and has one-time funding available to communities to support the development of plans. I have attached RPAP's recent Rural Alberta Resource Guide for Physician Recruitment and Retention for your reference. As well, I have provided a copy of this letter to Mr. David Kay, RPAP Program Manager, with a request that he contact you to discuss how RPAP may assist your Municipal District.

The Rural Locum Program administered by the AMA on behalf of the department is another initiative that helps address the challenges facing rural practice. The locum program helps find temporary replacements to allow physicians to take time off for relief, education or vacation.

... / 2



Mr. Bill Neufeld
Page 2

I hope this information is helpful and appreciate your writing.

Sincerely,

Gary G. Mar

Gary G. Mar, Q.C.
Minister of Health and Wellness
M.L.A. Calgary Nose Creek

Attachment

cc: Mr. David Kay
Alberta Rural Physician Action Plan

Gary Friedel
M.L.A. Peace River

physicians, which ones can the physicians themselves resolve? Which ones need community involvement or investment? Which ones need the RHA's intervention?

- **Allied providers:** How do other health and social professionals in the area feel about physician resources and health care in general? Are there other issues (nursing shortages, hospital closure/conversion, lack of continuing care beds, lack of public health or preventive services, etc.) that are exacerbating the physician resource issue?
- **Environmental scan:** What is happening physician-wise in neighboring communities? Are they dealing with similar issues – or have theirs been successfully addressed? How? What opportunities might exist to collaborate with other communities to solve physician resource issues? What strategies and/or incentives have neighboring communities used to entice physicians to their areas? What is the climate with the regional health authority? How aware is the RHA of local physician issues? Could they be more aware/involved? Are local citizens invited to participate in local health decisions? If so, in what capacity?
- **Physician resource needs:** What is the current level and mix of physician resources? Of allied/supporting health services? How does this compare to the ideal or desired level and mix? What barriers might prevent the community from reaching the desired level of physician resources? How can these barriers be overcome? Itemize a complete list of the physicians (including specialists) you want to add to your community, accompanied by desired timelines and sources. Also describe the skills, attributes and values of the "ideal" physician for this community.
- **Community capacity and resources:** What capacity does the community have to pursue its Physician Recruitment and Retention Strategy? What strengths, talents and resources (human, financial or capital resources) are available within the community? Is there community consensus and support for recruitment/retention? What obstacles can the community expect to face? Who are the main players or stakeholders that should be involved in the process?
- **Action plan:** What are the goals and objectives of the community's recruitment/retention strategy? What is the approximate order of priority (as determined by urgency, feasibility and complexity)? What are the desired outcomes? Outline a comprehensive list of actions and target deadlines, indicating who has lead role on each item and who should be involved.

For more information about recruiting and retaining physicians, refer to *Physician Recruitment and Retention: A Rural Alberta Resource Guide*, available through the Alberta Rural Physician Action Plan.

tel 780-423-9911 fax 780-423-9917 1000 Manulife Place, 10180-101 Street NW, Edmonton, Alberta, Canada T5J 3S4

www.rpap.ab.ca www.arfmrn.ab.ca



Developing the Recruitment and Retention Strategy

If your community seems to be short on physicians, it may be time to consider recruiting new medical professionals to the area. The best way to succeed in the long-term is to create and follow a formal Physician Recruitment and Retention Strategy for your community.

The process should begin with a formal review of your community's assets and needs: what the community has to offer; whether existing physicians are happy; how many practitioners the community needs; and how the RHA plans to manage health service delivery in the future.

This background information can then be translated into a written Physician Recruitment and Retention Strategy for your community. More than just an academic exercise, the strategy should clearly review the history of physician resources in your area, identify key strengths and weaknesses within your community, and formally map out an action plan. The written strategy also ensures your community stays cognizant of the "big picture" and works methodically toward both short-term and long-term solutions.

Consider incorporating these elements into your Recruitment and Retention Strategy.

- **Brief community profile:** What are the major attributes of the community in terms of location, size, isolation, climate, demographic composition, social and economic influences, business opportunities, leisure/lifestyle amenities, etc? What opportunities and challenges are facing the community in the immediate and long-range future? Which of these elements can be managed by the community (e.g., access to recreation facilities) and which ones can't (e.g., climate).
- **History of physician resources:** How stable have physician resources been over the years? What type of relationships have historically existed among physicians, and between physicians and the community? What has contributed most to the stability – or instability – of physician services over the years? What strategies have been used over the years to both overcome challenges and build toward future successes?
- **Physician perspectives:** In the opinion of current and past physicians, what has most attracted them to the area? What has been the most rewarding or desirable aspect of their professional careers? Of the physicians who have left the community or are considering leaving, what has caused them to leave? What has been done to improve the situation for physicians or their families – and what has been the result? Of the concerns raised by

- **Is physician autonomy too entrenched?** Physicians are independent practitioners, and established physicians may have spent their entire career working autonomously. Are local physicians amenable to new ways of collaborating or doing their work differently? Sometimes very small changes can reap huge rewards in terms of workload and stress.
- **Are more doctors the only solution?** Does the community really need more physicians? Or would the addition of other health professionals ease the burden enough to allow the current physicians to manage alright? Are physicians either knowingly or unknowingly performing tasks that could be handled as well by other professionals?
- **Is income stability an issue?** Sometimes a community can support an additional physician but established physicians are concerned it will reduce their patient numbers and therefore their professional income. Would physicians consider creative solutions such as part-time physicians, sharing new physicians/specialists with other communities, or finding new and creative payment plans for physicians such as contract fees or partial salary?
- **Role of regional health authority:** How is the relationship between local physicians and the regional health authority? Do they seem to be working together on issues? Or do physicians feel alienated and disenfranchised? Is the RHA keen to help resolve local physician resource issues? Or are they leaving the community to its own devices?

Economic reality check

Sometimes the biggest challenge with respect to physician resources is being open-minded regarding the level of medical services needed in the community. The reality is that the economic composition of many Alberta communities changes over time – with some areas going from boom to bust and back to boom again – and it's important that the physician resources for the area keep up-to-date with changes to the local economy.

- **Boom/bust cycles can wreak havoc with health services.** If your area has a highly fluctuating economy, it may cycle between having not enough physicians and having too few patients to keep the current physicians satisfied. It takes a long time and a significant investment to establish stable medical services – which is why changes to medical services tend to lag so far behind the local economy.
- **Health services should support the local economy, not drive it.** Your local hospital or health facility is there to support the population in the area – and most citizens are there because of work opportunities. But if the local economy changes and population drops enough to significantly lower patient volumes at area facilities, don't count on the health facilities to keep the local economy alive.
- **Be cautious about wanting to maintain services that can't be justified economically.** It's difficult for communities to give up health services, particularly ones they've become accustomed to accessing. But if the economic activity in your area has changed considerably, it's likely there will have to be accompanying changes to the health services. That doesn't mean your area should go without services altogether – but that they might have to be provided in some different ways.
- **Changing demographics can affect the need for physician resources.** An increase in the proportion of young males in your area may reduce the need for routine medical care but increase the volume of emergency services. An aging population will consume a higher volume of medical services and will require various support services such as transportation, home care and therapeutic services. And an influx of young families can substantially increase the need for maternity and pediatric care.

For more information about recruiting and retaining physicians, refer to *Physician Recruitment and Retention: A rural Alberta Resource Guide*, available through the Alberta Rural Physician Action Plan.

tel 780-423-9911 fax 780-423-9917 1000 Manulife Place, 10180-101 Street NW, Edmonton, Alberta, Canada T5J 3S4

www.rpsp.ab.ca www.arfmrn.ab.ca



Conducting a Physician Resource Needs Assessment

If your community seems to be short on physicians, it may be time to consider recruiting new medical professionals to the area. But it's important to ascertain whether your community truly needs more or different physicians, or whether the shortage of medical resources can be resolved by adding support services, equipment or facilities – or even by juggling responsibilities and priorities.

Start by conducting a formal assessment of the physician resources in your community: a review of what medical services the community currently has, compared to the ideal or desired level of services. Your regional health authority may have written tools or programs that can be used to measure your current and future physician resource needs.

Another excellent source of information is existing physicians, who can speak to their workload, caseloads, hospital or clinic amenities, etc. Consider asking physicians these questions:

- **Overall level of medical services.** Do physicians feel "stretched" in any areas – such as their on-call schedule or their ability to get to emergencies? Are there particular medical services that are missing from the community?
- **Clinical skills and capacity:** In which areas do local physicians feel they are very well established and performing well? For example, is pediatric care in great shape? How about obstetrical care? In which areas do physicians feel they lack skills or capacity? For example, are they lacking someone to do anaesthesia? Minor surgery? Could an existing physician acquire these new skills – or do they have to come with a new incoming physician? And is there enough practice volume to sustain a newcomer with these skills?
- **Practice barriers:** Are there any practice barriers for local physicians? For example, are they lacking necessary space, equipment, support staff or other resources? Is the local hospital or health centre too limited in capacity or scope?
- **Mood of current physicians:** Are physicians concerned about workload, lifestyle or professional issues? Are they committed to staying and working through the issues? How urgently do their issues need to be addressed?
- **Allied/support services:** Are physicians limited in their ability to provide or follow through with care due to shortages of staff or support services? For example, would a mental health worker allow physicians to do a better job providing psychological care and counseling?
- **Professional issues:** Are there professional issues between local physicians that may be contributing to a strain on resources? For example, are there too many independent clinics with too little collaboration and/or sharing of on-call time between them? Are there trust issues that are preventing physicians from covering for each other during absences? Are there cultural or philosophical issues that prevent physicians from working more closely together?

- **Reduced exposure to family medicine.** Most medical schools in Canada provide their students with steady exposure to medical specialties such as obstetrics, pediatrics, oncology and psychiatry, but unfortunately they provide little or no exposure to family medicine. Since medical students tend to choose specialties they've been exposed to, those who haven't been exposed to family medicine tend not to make it their career choice, resulting in fewer residents entering family practice.
- **Little exposure to rural medicine.** Even when residents choose family medicine, most residency programs across Canada offer little or no exposure to *rural* medicine, which is a unique discipline as physicians must be trained to deal with complex clinical situations on their own. As a result many family physicians, although highly trained in urban settings, feel uncomfortable practising in rural settings. This leads to a higher proportion of family physicians choosing urban practice upon graduation.
- **Shortages throughout the province.** Rural communities aren't the only areas affected: larger centres throughout Alberta are also reporting shortages of family physicians. This trend could lead to a migration into urban settings, exacerbating the shortage of physicians in rural areas. In fact, across the entire country, Canada only produced 300 new family physicians in 2003 – and all 300 could fill the vacancies in a large city the size of Calgary!
- **Offices closing to new patients.** According to national survey of family physicians (2001)³, only one-third of family physicians report that their practice is "completely open" to accepting new patients; the remaining physicians have either completely or conditionally closed their practices to new patients due to high workloads and patient volumes. In some parts of Alberta it is virtually impossible to find a family physician who will accept new patients.
- **Aging physicians.** Based on the age distribution of current rural physicians, about 30 physicians will retire every year in Alberta for the next 20 years. This will put continued pressure on communities to recruit new physicians.
- **Increasing competition.** As supply dwindles, the competition for physicians increases. Alberta communities have begun to market themselves to physician prospects – using everything from professional recruiters and marketing pitches to financial incentives. These aggressive campaigns mean less-organized communities may not even get noticed by new physicians.
- **Self-employed businesses.** Health regions typically don't hire physicians; most physicians are private-practice business people who are free to work wherever they choose. The task of enticing physicians to rural areas often falls to their communities, who must convince potential physicians of the economic and social environment they offer. If physicians don't get to your community during their training, it's unlikely they'll consider your community as a practice location – unless there is a dedicated community effort to market the area.

Interested in learning more about how your community can get involved in physician recruitment and retention?

Contact the Alberta Rural Physician Action Plan (RPAP) for an in-service presentation and resource guide called *Physician Recruitment and Retention: A Rural Alberta Resource Guide*.

tel 780-423-9911 fax 780-423-9917 1000 Macmillan Place, 10180-101 Street NW, Edmonton, Alberta, Canada T5J 3S4

www.rpap.ab.ca www.afrmn.ab.ca

¹ Ministerial Advisory Council on Rural Health (2001). *Rural Health in Rural Hands: Strategic Directions for Rural, Remote, Northern and Aboriginal Communities*.

² Stada, S & Busing, N (2002). Weekly work hours and clinical activities of Canadian family physicians: results of the 1997/98 National Family Physician Survey of the College of Family Physicians of Canada. *CMAJ*, 166(11): 1407-1411

³ College of Family Physicians of Canada (2001). *National Family Physicians Workforce Survey (NFPWS)*.



Why physician recruitment and retention are critical for communities

Living and working in rural Alberta brings innumerable joy to physicians and their families: practising medicine in a truly hands-on fashion; enjoying the quieter pace of rural living; and experiencing the beauty of this province's lakes, rivers, mountains and other natural attractions. Above all is the privilege of contributing to the very fabric of rural Alberta in the most rewarding capacity possible.

But rural medicine is also a tough business. Physicians who choose to practise in rural or remote areas are often faced with several professional and lifestyle-related challenges:

- **Too few physicians in rural areas:** In Alberta, about 35% of our population resides in rural or regional centres¹ but they are served by less than one-quarter of our physician population. While family physicians across Canada work more than 70 hours per week on average, rural physicians work an average of 81 to 86 hours per week² and have less time off work on a daily, weekly and yearly basis.
- **A heavy "on call" schedule,** where physicians are expected to be available for emergencies and after-hours care as frequently as every second or third night -- plus every second or third weekend. These on-call demands are in addition to their regular clinic hours, and can be extremely disruptive to family life and personal time.
- **Limited access to specialists** such as anaesthetists, obstetricians and surgeons, which means the rural family physician must manage very complex cases right in the community instead of referring them to other specialists. (For many rural physicians this breadth of practice is one of the most positive attributes of rural practice!) Still, many rural physicians feel they need months or even years of additional training in these specialties to enhance their skills for rural medicine -- but have difficulty getting away from their busy practices long enough to get the training.
- **Limited access to hospital facilities** such as operating rooms, emergency rooms, etc. Physicians who have additional skills in surgery, obstetrics or anaesthesiology sometimes find they can no longer use their skills or they must travel to larger centres to apply these skills.
- **Limited professional, lifestyle and educational opportunities.** While rural living often provides an abundance of outdoor recreation activities, there can be limited opportunities for higher education (particularly for older children), cultural and entertainment events, shopping, travel and other quality-of-life pursuits found in larger centres.

Physician shortages Canada-wide

In addition to the challenges of rural medicine, there are many other reasons why communities must place a priority on physician recruitment and retention. Most compelling is the current and future shortage of family physicians: every province in Canada expects to have a significant shortage of family physicians in both the immediate and long-term future. Consider these prospects:

- **Medical school enrolment cuts.** In the early 1990s medical schools across the country reduced enrolment by 10%. Given that it's a seven- to twelve-year lag between enrolling in medical schools and emerging at the other end with full practice privileges, it wasn't until the late 1990s that communities began to feel the effects of the 10% enrolment cut, and the impact will be felt at least until 2010.

*

- To create a community-wide sense of interest and support for physician recruitment and retention
- * To identify key individuals who can initiate and support community participation in the planning efforts.
- * To forge a commitment toward a strategic partnership (RHA, community & physicians) for physician recruitment and retention.

We also recommend having a separate meeting between RPAP and local physicians to to identify any physician concerns (professional, CME, call schedules, etc.) that may provide important context and background information for RPAP. This meeting can occur at a separate time but during the same RPAP visit to High Level.

For your information I am also attaching a few information sheets.

Note that I will be leaving RPAP at the end of May, so you can follow up directly with me until May 31, after which time you should be in contact with David Kay at david.kay@rpap.ab.ca. Please also feel free to visit the rpap website at www.rpap.ab.ca

Best regards,

Leah Lechelt, Rural Physician Consultant North

Alberta Rural Physician Action Plan

Office 780-432-2829 Fax 780-436-2781

935 Hampton Court, Edmonton, Alberta Canada T6R 2S2

leah.lechelt@rpap.ab.ca <<mailto:leah.lechelt@rpap.ab.ca>> www.rpap.ab.ca <<http://www.rpap.ab.ca/>> www.arfmn.ab.ca
<<http://www.arfmn.ab.ca/>>

Rural Medicine... A breath of fresh air

© 2003 Alberta Rural Physician Action Plan. All Rights Reserved.

Alberta Rural Physician Action Plan, RPAP, ARFMN, RPSN and the RPAP, ARFMN and RPSN logos are trademarks of the Rural Physician Action Plan.

927-4266 FAX

Halamire Holdings Ltd.

From: "leah lechelt" <leah.lechelt@rpap.ab.ca>
To: "Irene Tosczak" <hlclinic@telus.net>
Cc: "david kay" <david.kay@rpap.ab.ca>
Sent: Tuesday, May 04, 2004 2:58 PM
Attach: Physician resource needs assessment - handout.pdf; Recruitment and retention strategy - handout.pdf; Why physician recruitment and retention are critical - han....pdf
Subject: FW: RPAP community meeting

Please note corrected email address.

L.

-----Original Message-----

From: leah lechelt
Sent: Tue 04/05/2004 2:56 PM
To: Irene Tosczak
Cc: david kay
Subject: RPAP community meeting

Hi Irene. It was great speaking with you today.

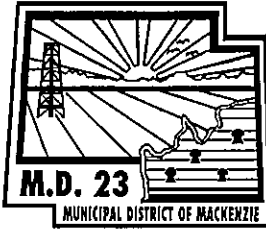
I understand you have had some recent turnover of physicians in High Level and are wanting to initiate a community meeting to discuss the issue and to identify opportunities and challenges re: recruitment.

As mentioned, RPAP is beginning to meet with rural and remote communities throughout Alberta to discuss physician recruitment and retention. We would be pleased to meet with community representatives to introduce our new resource guide: Physician Recruitment and Retention: A Rural Alberta Resource Guide. This new document covers topics such as:

- * Why are there physician shortages across the country, and what is being done about it?
- * Why is it so hard to keep physicians in rural areas?
- * Why does Northern Alberta have more difficulty recruiting than Southern Alberta?
- * Whose responsibility is to recruit and retain physicians?
- * Why should communities get involved, and in what capacity?
- * Why can clinic ownership be a barrier to recruitment?
- * What recruitment strategies have worked well in other Alberta communities?
- * Why is it so important to have a three-way partnership between physicians, RHA and the community?
- * Are financial incentives or professional recruiters needed?
- * Why are the challenges involved in recruiting immigrant physicians?
- * Why do physicians leave in spite of our efforts?

Normally we like to schedule a one-hour presentation to community leaders (town council, RHA member(s), hospital administrators, community leaders, economic development partners, business representatives, etc.) followed by a one-hour discussion. If you can provide us with possible dates, then we can prepare an invitation flyer for you to circulate to community leaders.

Our goals by meeting's end would be:



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	Volunteer Recognition Award
Agenda Item No:	12.K)

BACKGROUND / PROPOSAL:

Different branches of the provincial government has sponsored the recreation Volunteer Recognition Award since 1977. Municipalities and different groups are asked to sponsor someone they feel has made outstanding contributions in the area of recreation in their communities. In 2000 Alfa Twidale from Fort Vermilion received this provincial recognition.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Deadline for nominations is July 2, 2004. Administration suggests that Helen Braun may be a possibility for her contribution to the community of La Crete.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

Option 1

That Helen Braun be nominated for the 2004 Recreation Volunteer Recognition Award.

Option 2

That correspondence on the Recreation Volunteer Recognition Award be received for information.

Review:

Dept.

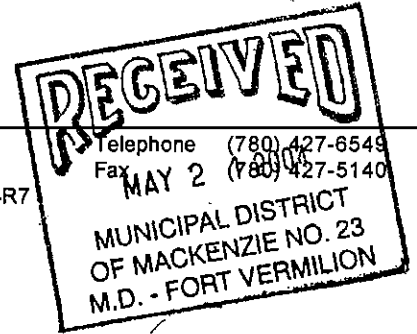
C.A.O.



COMMUNITY DEVELOPMENT

Community & Citizenship Services
Sport and Recreation Branch
Recreation Services Section

905 Standard Life Centre
10405 Jasper Avenue
Edmonton, Alberta Canada T5J 4R7



May 17, 2004

Reeve William Neufeld and Councillors
M.D. of Mackenzie No. 23
PO Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Neufeld and Councillors:

Alberta Community Development, the Alberta Sport, Recreation, Parks and Wildlife Foundation and the Alberta Recreation and Parks Association (ARPA), are once again jointly sponsoring the **Energize Workshop** in conjunction with ARPA's Annual Conference, to be held **October 28-30, 2004** at the Jasper Park Lodge in Jasper, Alberta. This annual workshop provides a forum for learning and networking for council members, recreation board members, administrators and other interested Albertans. Watch for the program brochure to come by mail in June or July!

The *Recreation Volunteer Recognition Awards* have been a part of Energize since 1977 and, to date, 165 outstanding Albertans have been recognized (see attached list of previous winners). You have the opportunity to nominate an individual (or individuals) from your community who has made significant contributions to recreation development. Please read the attached nomination form, award criteria, and completion tips carefully to ensure that your nominee is given full credit for the volunteer work he/she has contributed. This information is also available on our web site at www.cd.gov.ab.ca/asrpwf (within the 'Sport and Recreation' area). Please mail or fax your completed nomination forms (with signature) to:

Chris Szabo
Recreation Consultant
Alberta Community Development
905 Standard Life Centre
10405 Jasper Avenue
Edmonton, Alberta T5J 4R7 Fax: (780) 427-5140

The deadline for submissions is **July 2, 2004**.

If you require additional information regarding the 2004 *Energize Workshop* or the *Recreation Volunteer Recognition Awards*, please contact Chris in Edmonton at (780) 415-0276 (toll-free at 310-0000).

Yours sincerely,

Bernie Mac Donald, Acting Manager
Recreation Services Section

Brian Wright, Chair
Energize Advisory Committee

Attachments



Recreation Volunteer Recognition Award



Nomination Form

- Please read the attached award criteria **before** completing the nomination form.
- All information **must** be included on these forms (you may photocopy them as required).

Person being nominated:
please circle Mr. Mrs. Ms. Miss _____
Mailing Address: _____ **Phone (bus.):** _____
City/Town: _____ **P.C.** _____ **(res.):** _____
Occupation: _____ **# years nominee has lived in community:** _____

Contact Person (if further information is required): _____ **Ph:** _____
Nomination Submitted by: _____ **Ph. (bus.):** _____
Address: _____ **(res.):** _____
 _____ **P.C.:** _____
Municipal Endorsement – Municipality: _____
Name: _____ **Position/Title:** _____
 _____ **Ph. (bus.):** _____
Signature: _____

A. Recreation Organization or Board Involvement (do not include *non-recreation* involvement):

Name of Recreation Organization or Board	Description/Purpose <i>(maximum 1 sentence)</i>	Executive or Board Position Held	# of Years	Time Period <i>(specific yrs.)</i>
1.				

B. Recreation Events, Programs, Services, Facilities and/or Policies:

Events (<u>recreation</u> only)	Volunteer Role	New Event? X for Yes	If yes, was nominee involved in establishing the event?Y/N	Specific Contributions
1.				

C. If the recreation involvement does not appear to fit anywhere on this form, please include it here.

D. Using only the space provided, describe the nominee's most significant **volunteer** contribution to **recreation** development and why you think he/she is particularly qualified to receive an award.

**** please read before completing the Nomination Form ****

2004 RECREATION VOLUNTEER RECOGNITION AWARD CRITERIA

At Energize 2004, the Ministry of Community Development will recognize four volunteers who have, through their commitment and dedication at a volunteer level, advanced the development of recreation in Alberta. Please give serious consideration to nominating an individual from your area.

AWARD CRITERIA

The following criteria will be used to review the nominations:

1. The nominee must be an Albertan who has made an outstanding contribution to **recreation** development at the community level in the Province of Alberta through:
 - a personal *volunteer* commitment to *recreation* development,
 - a consistent record of service to the public,
 - community leadership in *recreation*, and
 - active participation in a variety of *volunteer recreation* activities.
 - Please do **not** include non-recreation contributions.
 - *Coaching* will be considered at a lower scoring rate than other recreation development due to the coaching awards available through the Alberta Sport, Recreation, Parks and Wildlife Foundation award programs.
 - *Officiating* may be included only if it is *volunteer*. Many officials are paid. (Please ensure this is clearly indicated on the nomination form).
 - Please do **not** include involvement while the nominee was in a paid position (i.e. recreation professional or elected official).
2. *Volunteer* contributions made by the nominee to the organization, administration, planning or promotion of events/programs/services/facilities/policies beyond the local level will be considered and should, therefore, be included.
3. Nominees are no longer required to have served on a Recreation Board to be eligible for the award (this change recognizes that many communities no longer have recreation boards, but do have volunteers who make outstanding contributions in recreation at the community level).
4. Posthumous nominations will be accepted.
5. Previous Recreation Volunteer Recognition Award recipients are not eligible.
6. **Late nominations will not be accepted.** Please ensure nominations are faxed, emailed or postmarked by **July 2, 2004**.

TIPS FOR COMPLETING THE NOMINATION FORM

1. Once again, keep in mind that this is a **recreation** recognition award for **volunteers** (do not include non-recreational or non-volunteer involvement). Please ensure the form is completed correctly and in its entirety. It would be advantageous to research your data with family members to ensure important details are not omitted.
2. Please type (or PRINT in black ink) all information on the nomination form provided (or on photocopies if additional space is required).
Do not type or print outside the boxes on the form.
Do not attach letters of support, photographs, newspaper articles, etc.
3. **Section A** – Remember that the selection committee is likely unfamiliar with your community and its organizations. Therefore, please provide accurate but concise details.
 - a) Name of Recreation Organization or Board – include only the organizations that the nominee was involved in at the executive or board level. **Do not** include any information if the nominee simply paid a membership fee and was considered an ‘active member’ of that organization without being involved in the operations or decision-making processes.
 - b) Description/Purpose – describe the organization and/or its purpose. Be concise.
 - c) Executive or Board Position Held – include the title of the position the nominee held while on the executive or board.
 - d) # of Years – include the number of years that the nominee was on the executive or board. **Do not** include the years that the nominee was involved with the organization to a lesser degree.
 - e) Time Period – include the actual years of service on the executive or board (i.e. 1984-1991).
4. **Section B** – Provide details of the nominee’s role and contributions to the development of **recreation** events, programs, services, facilities, policies, etc.
 - a) Event – (“event” includes events, programs, services, facilities, policies, etc.) Include each event on a separate line and, once again, include only **recreation** events. Previously established, as well as ‘new’ events, should all be included.
 - b) Volunteer Role – key word is **volunteer**. Include a one or two word title for the nominee’s role in this event.
 - c) New Event? – if the event is a ‘new’ event, simply mark with an X. If the event was established previous to the nominee becoming involved, leave the ¹ blank.
 - d) If yes, involved in establishing event? –
 - If you X’ed the previous column and the nominee was involved in *establishing* the event, enter Yes in this column.
If he/she wasn’t involved in establishing the event, but was involved in the organization or implementation of it, enter No in this column.
 - If you left the previous column blank, leave this column blank as well.
 - e) Specific Contributions – list the details of the nominee’s role with this event.
5. **Section C** – self-explanatory.
6. **Section D** – self-explanatory.

**** If you wish to complete the nomination form electronically...
please read on! ****



www.cd.gov.ab.ca/asrpf



➤ This nomination form can be downloaded off the government web site, allowing you to complete it electronically. However, due to the signature requirement, you will be unable to submit it electronically.

➤ After you enter all of the information, you must print the completed form, have it signed, and fax or mail it to:

Chris Szabo
Recreation Consultant
Alberta Community Development
905 Standard Life Centre
10405 Jasper Avenue
Edmonton, Alberta T5J 4R7 Fax: (780) 427-5140



➤ This document has been saved as a Microsoft Word document.

➤ To move between the fields, please use the TAB key or the arrow keys (striking the ENTER key will begin a new line).

➤ You will have between 11-12 lines to type your information in Section D. If you have entered a fair amount of information in Sections A, B and C, you will notice that the tables will be bumped to the next page(s). This will not affect the number of lines you have available in Section D as they, in turn, will be bumped to a new page.





Recreation Volunteer Recognition Award

The Award

Alberta has a wide array of volunteers that help make our recreation and parks activities among the best in the country. To recognize these volunteers, Alberta Community Development awards individuals who have, through their commitment and dedication, advanced the development of recreation in Alberta. The individuals who have received the Recreation Volunteer Recognition Award have made outstanding contributions at the community or municipal level through a personal commitment to recreation development, a consistent and continuous record of service to the public, community leadership in recreation, and active participation in a variety of volunteer recreation activities.

Past Recipients

The Recreation Volunteer Recognition Award was initiated in 1977. Since that time, 165 individuals have been recognized for their involvement. They are:

2003

Ed Marsh, *Ardrossan*
Pat Gustafson, *Woking*
Edward Berggren, *Bowden*
Michelle Bourke, *Onoway*

2002

Lawrence Duperron, *Drayton Valley*
Sharlene Lyczewski, *Bow Island*
Gary Mills, *Pincher Creek*
Bob Zahara, *Sexsmith*

2001

Ralph Courtorielle, *Grouard*
Alder Greenslade, *Millet*
Rick Horner, *Grande Prairie*
Alfa Twidale, *Fort Vermilion*

2000

Victoria Belcourt, *Edson*
Darcy Gruntman, *Rocky Mountain House*
Ian Martinot, *Whitecourt*
Craig Volkman, *New Sarepta*

1999

Audrey Gall, *Nampa*
Harold Knight, *Airdrie*
John Logan, *Edmonton*
Bill Nielsen, *Lacombe*

1998

Claire Brown, *Strathcona County*
Bill Enticknap, *Rocky Mtn. House*
Don Mosicki, *Leduc County*
Bruce Willerton, *Wainwright*

1997

Oscar Blais, *Grande Prairie*
Doug Johnson, *Endiang*
Helmut (Chuck) Keller, *Westlock*
Jean Lapointe, *Coaldale*

1996

Dale Currie, *Hinton*
Judy Duncan, *Ft. Saskatchewan*
Wanda Hamilton, *Millet*
Shirley Hocken, *Red Deer*

1995

Elmer Watson *Leduc*
Harold Wilson *Sherwood Park*
Perky McCullough *Gr. Prairie*
John Wakulchuk, *Iron River*

1993

Barbara Cloutier *Falher*
Walter Kuzio *Thorsby**
Darryl McDonald *Vulcan*
Wilber Meunier *Barrhead*
Roger Morgan *Peace River*
Alice Sheen *Cardston*
John Simonot *Calgary*
Myrtle Smyth *Leduc*

1991

Harvey Yoder *Lac La Biche*
Dennis Tink *Grande Prairie*
Howard Snyder *Cardston*
Tom Baldwin *Grimshaw*
Clara Berg *Wainwright*
Conrad Jean *St. Paul*
Donna Graham *Vulcan*
Dave Peters *Delburne*

1990

James Adair *Barrhead*
Bill Elliot *Wetaskiwin*
Dorine Kuzma *St. Paul*
Elaine Nicolet *Falher*
Grace Wiest *Consort*
Hubert West *Cardston*
Leo Zelinski *Whitecourt*
Christina Jones

1989

Monica Chesney *Ponoka*
Terry Brennan *Leduc*
Lorraine Gair *Vulcan*
Kenton Riise *Forestburg*
George Patzer *Hanna*
Guy Coulombe *Evansburg*
Willard Brooks *Cardston*
Don Shultz *Barrhead*

1988

Max Court *Raymond*
Thomas Forhan *Eckville*
Margaret Lounds *Calgary*
Bill Maxim *Edmonton*
Paul Schow *Cardston*
Adam Swabb *Mundare*
Dennis Zukiwsky *St. Paul*

1987

Myrna Swanson *Hughenden*
Jim Roth *Bow Island*
Trudy Cockerill *Ft. McMurray*
Mike Karbonik *Calmar*
Rhea Jensen *Cardston*
Maurice Allarie *Jarvie*
Garret Funkhouser *Olds*
Leonard Turnbull *Olds*

1986

Keith Gosling *Calgary*
Dennis Allen *Edson*
Betty Garvey *Barrhead*
Leonard Scott *Waskatenau*
Fred Mellen *Bow Island*
Bert Knibbs *Bow Island*
Dick Chamney *Hayter*
Roy Elmer *Vulcan*

1985

Karen Fetterly *Grande Prairie*
Jules Van Brabant *St. Paul*
Bob Stewart *Stettler*
Arlaine Monaghan *Winterburn*
Robert Erickson *Botha*
Charlotte Potter *Onoway*
Warren Lewis Smith *Olds*
Leroy Walker *Cardston*
Ann Steffes *Edson*

1984

Sharon Eshleman *Fox Creek*
John McDonnell *St. Albert*
Kathy Clarke *Thorhild*
Glen Oakford *Hythe*
Dianne Garratt *Slave Lake*
Mike Hodgins *Edmonton*
Norman Sheen *Cardston*
Vi Wavrecan *Coleman*

1983

George Fraser *Gibbons*
Walter Scott *Vermilion*
Campbell Maxwell *Devon*
Marilyn Haley *Innisfail*
William Kother *Mayerthorpe*
Gordon Luchia *Nobelford*
Berniece Harwood *Strathmore*
George Whitehead *Lethbridge*

1982

Hugh Redford *Cardston*
Jack MacAulay *Banff*
Joyce Hodgson *Innisfail*
Jean MacDonald *Erskine*
Bob Lehman *Onoway*
Ken Millar *New Serepta*
Vern Jones *Beaverlodge*
Rod Hyde *Fort McKay*

1981

Clarence Truckey *Westlock*
Marg Southern *Calgary*
Allan Shenfield *Spruce Grove*
Kenneth Morgan *Carbon*
Bill Marshall *Sherwood Park*
John Maczala *Nampa*
Catherine Ford *Edmonton*
Keith Everitt *Sturgeon*

1980

Erwin Bako *Edmonton*
Dave Clauge *Rocky Mtn House*
Bernice Heiberg *Kingman*
Daniel Law *Fort McMurray*
Deloy Leavitt *Cardston*
Bill Salt *Calgary*
Betty Sewall *Brooks*
Harry Stuber *Big Valley*

1979

Phyl Burt *Rocky Mtn. House*
Jim Kyle *MD of Sturgeon*
Arlene Meldrum *Edmonton*
Elsie Milne *Fort MacLeod*
Pat Ryan *Calgary*
Phyllis Schnick *Warburg*
Logan Sherris *Nampa*

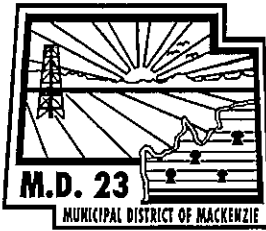
1978

Don McColl *Edmonton*
Clarence McGonigle *Cochrane*
William Large *Czar*
Mary Dixon *Grimshaw*
Jerry Rejman *Coleman*
Ethel Taylor *Red Deer*
Jack Krecsy *Banff*
Laura Morgan *Didsbury*
Theodore Westling *Breton*
Hope Pickard *Calgary*
Andy Graspointer *Milk River**

1977

Elsie McFarland *Edmonton*
Don Moore *Red Deer*
George Talbot *Rocky Mtn. Hse*
Jack Riddel *Edmonton*
Ted Van Biezen *Three Hills*
Roy Blais *Taber*
Jack Boddington *Edmonton*

* Indicates awarded posthumously



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	Northwestern Corridor Development Conference
Agenda Item No:	12.1)

BACKGROUND / PROPOSAL:

At the May 18, 2004 Regular Council meeting a decision was made to have the Reeve contact the Executive Director for the Northwest Corridor Development Corporation Conference being held in High Level September 29 to October 1, 2004.


DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Update from Reeve.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

For discussion.

Review:	Dept.	C.A.O. 
---------	-------	--